

**PRELIMINARY AGENDA**  
**SNOHOMISH COUNTY FIRE PROTECTION DISTRICT No. 12**  
**Board of Commissioners Board Meeting/Public Hearing**  
**December 16, 2020 – 6 pm – Virtual via Zoom**

- 1. Call to Order**
- 2. Audience Participation**
- 3. SCFD #12 Consent Agenda**
  - A. Approve minutes of the November 18, 2020, regular meeting
  - B. Approve November 2020 Financial Statements
- 4. Information Items**
  - A. Communications:
- 5. Old Business**
- 6. New Business**
  - A. Chair/Vice Chair Assignments
- 7. Call On Board Members**
- 8. Adjournment**

**\*\*PLEASE NOTE: The Snohomish County Fire District 12 Meetings will take place virtually via Zoom. To listen to the meeting without providing public comment:**

Join Zoom Meeting

<https://us02web.zoom.us/j/84256809960?pwd=WDI5b3JiNWhvN3dEYUJkQnpCa3NJdz09>

Meeting ID: 842 5680 9960

Passcode: 563368

If you would like to submit a comment or question you may send an email to [fire@marysvillewa.gov](mailto:fire@marysvillewa.gov). All comments received will be distributed to the Board of Commissioners and will be addressed at the next regular meeting.

**SNOHOMISH COUNTY FIRE DISTRICT #12  
BOARD OF COMMISSIONERS MEETING/PUBLIC HEARING  
November 18, 2020, 6 pm  
Virtual via Zoom**

***CALL TO ORDER***

Vice Chairperson Cook called the meeting to order at 6:05 pm.

***OPENING STATEMENT***

As indicated in the public notice, the public has been invited to join via Zoom. The public was encouraged to pre-register any written or verbal comment via email. No public comments have been received.

**The following were in attendance:**

**Commissioners:**

Tonya Christoffersen	Participant ID 317808
Rick Ross	Participant ID 320245
Pat Cook	Participant ID 299777

**Staff Members:**

Martin McFalls, Chief  
Jeff Cole, Deputy Chief  
Darryl Neuhoff, Deputy Chief  
Chelsie McInnis, Finance Director  
Paula DeSanctis, Board Secretary

**Guests:**

Grant Weed, District Attorney

***SCFD #12 CONSENT AGENDA***

- A. Approve minutes of the May 20, 2020, regular meeting
- B. Approve May 2020 Financial Statements
- C. Approve June 2020 Financial Statements
- D. Approve July 2020 Financial Statements
- E. Approve August 2020 Financial Statements
- F. Approve September 2020 Financial Statements
- G. Approve October 2020 Financial Statements

**Motion:** To approve the SCFD 12 Consent Agenda  
**Made By:** Ross  
**Seconded By:** Christoffersen  
**Action:** PASSED unanimously

## ***PUBLIC HEARING***

Vice Chairperson Cook opened the Public Hearing at 6:07 pm.

Consider Resolution(s) for Snohomish County Fire District 12 related to the Adoption of the Budget, for the year 2021, setting forth in summary form the totals of estimated revenues and appropriations for each separate fund and certify the Regular Levy collection at an amount not to exceed \$1,265,000.

Finance Director McInnis reviewed the following Resolution:

- a. **SCFD 12 – Resolution 2020A-001** “A Resolution Adopting the 2021 Operating Budget and Levy Certification”
- b. **SCFD 12 – Resolution 2020A-002** “A Resolution Authorizing the 2021 EMS Levy”

Chairperson Christoffersen solicited public comment. With none, the Public Hearing closed and return to the open public meeting at 6:17 pm.

## ***INFORMATION ITEMS***

**Communications:** None.

## ***OLD BUSINESS***

None.

## ***NEW BUSINESS***

**SCFD12 – Resolution 2020A-001** “A Resolution Adopting the 2021 Operating Budget and Levy Certification”

**Motion:** To adopt Resolution 2020A-001 Adopting the 2021 Operating Budget and Levy Certification  
**Made By:** Ross  
**Seconded By:** Christoffersen  
**Action:** PASSED unanimously

**SCFD12 – Resolution 2020A-002** “A Resolution Authorizing the 2021 EMS Levy”

**Motion:** To authorize Resolution 2020A-002 Authorizing the 2021 EMS Levy  
**Made By:** Ross  
**Seconded By:** Christoffersen  
**Action:** PASSED unanimously

## ***CALL ON BOARD***

**Christoffersen** – Nothing to report.

**Ross** – Thanked Chelsie for keeping the Board informed. With COVID hitting hard, hopes everyone stays safe.

**Cook** – Asked the COVID status of our members. Chief Cole reported we have one member that tested positive and one in the testing process.

**Chief McFalls** – Nothing more to report.

**McInnis** - Fire District 12 is currently undergoing a 2019 audit by SAO. Areas of accountability have not yet been identified but have started the financial piece which is going smoothly. We are expecting the audit to be complete by the first week of December. At that time they will solicit dates for an exit conference if we choose to have one.

**Cole** - Nothing to report.

**Weed** – Working on the audit letter from legal counsel regarding claims and litigation to support the audit effort. Happy to see everyone.

**DeSanctis** – Happy Thanksgiving Everyone!

***ADJOURN***

With no further business, the meeting adjourned at 6:27 pm.

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District Secretary

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Date Approved

**Snohomish County Fire Protection District No. 12**  
**Fund Resources and Uses Arising From Cash Transactions**  
**For the Month Ended November 30, 2020**

		<b>Current Expense</b>
		<b>780-70</b>
<b>Beginning Cash and Investments</b>		
30810	Reserved	-
30880	Unreserved	-
388/588	Prior Period Adjustments, Net	-
 <b>Revenues</b>		
310	Taxes	80,494.40
320	Licenses and Permits	-
330	Intergovernmental Revenues	-
340	Charges for Goods and Services	-
350	Fines and Penalties	-
360	Miscellaneous Revenues	-
Total Revenues:		80,494.40
<b>Expenditures</b>		
510	General Government	-
520	Public Safety	80,494.40
Total Expenditures:		80,494.40
Excess (Deficiency) Revenues over Expenditures:		-
<b>Other Increases in Fund Resources</b>		
391-393, 596	Debt Proceeds	-
397	Transfers-In	-
385	Special or Extraordinary Items	-
386 / 389	Custodial Activities	-
381, 395, 398	Other Resources	-
Total Other Increases in Fund Resources:		-
<b>Other Decreases in Fund Resources</b>		
594-595	Capital Expenditures	-
591-593, 599	Debt Service	-
597	Transfers-Out	-
585	Special or Extraordinary Items	-
586 / 589	Custodial Activities	-
Total Other Decreases in Fund Resources:		-
<b>Increase (Decrease) in Cash and Investments</b>		-
<b>Ending Cash and Investments</b>		
50810	Reserved	-
50880	Unreserved	-
<b>Total Ending Cash and Investments</b>		-

*CM*

## FD 12 Expense YTD - Revenues

Marysville Fire District  
 MCAG #: 0182

Time: 10:37:08 Date: 12/10/2020  
 Page: 1

002 FD12 - Expense Fund 780-70

Revenues	Amt Budgeted	November	YTD	Remaining	
310					
311 10 00 0-02 Real And Personal Property Taxes - Regular Delinquent	0.00	3,604.35	43,666.00	(43,666.00)	0.0%
311 11 00 0-02 Real And Personal Property Taxes - EMS Delinquent	0.00	1,636.10	20,178.98	(20,178.98)	0.0%
311 12 00 0-02 Real And Personal Property Taxes - EMS Levy - Current	0.00	75,253.95	1,128,546.72	(1,128,546.72)	0.0%
<b>310</b>	<b>0.00</b>	<b>80,494.40</b>	<b>1,192,391.70</b>	<b>(1,192,391.70)</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>0.00</b>	<b>80,494.40</b>	<b>1,192,391.70</b>	<b>(1,192,391.70)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>80,494.40</b>	<b>1,192,391.70</b>		

## FD 12 Expense YTD - Expenses

Marysville Fire District  
MCAG #: 0182

Time: 10:35:45 Date: 12/10/2020  
Page: 1

002 FD12 - Expense Fund 780-70

Expenditures	Amt Budgeted	November	YTD	Remaining	
<b>520</b>					
522 10 49 5-02 Refunded Property Taxes	0.00	0.00	211.02	(211.02)	0.0%
210	0.00	0.00	211.02	(211.02)	0.0%
522 20 45 0-02 MFD RFA Plan Financing - Regular Levy Funds - Delinquent	75,000.00	3,604.35	43,507.17	31,492.83	42.0%
220	75,000.00	3,604.35	43,507.17	31,492.83	42.0%
522 70 45 0-02 MFD RFA Plan Financing - EMS Levy Funds - Delinquent	75,000.00	1,636.10	20,126.79	54,873.21	73.2%
522 70 45 2-02 MFD RFA Plan Financing - EMS Levy Funds - Current	1,200,000.00	75,253.95	1,128,546.72	71,453.28	6.0%
270	1,275,000.00	76,890.05	1,148,673.51	126,326.49	9.9%
520	1,350,000.00	80,494.40	1,192,391.70	157,608.30	11.7%
<b>Fund Expenditures:</b>	<b>1,350,000.00</b>	<b>80,494.40</b>	<b>1,192,391.70</b>	<b>157,608.30</b>	<b>11.7%</b>
<b>Fund Excess/(Deficit):</b>	<b>(1,350,000.00)</b>	<b>(80,494.40)</b>	<b>(1,192,391.70)</b>		



**SNOHOMISH COUNTY**

**Property Tax/Special Assessment Fund Activity**

From 11-01-2020 To 11-30-2020

District: FIRE DISTRICT 12

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
<b>Fund: 780900 FIRE DIST 12 EXPENSE</b>					
2019	7801702110	\$10,903.60	\$0.00	\$1,090.44	\$9,813.16
2018	7801702110	\$6,358.01	\$0.00	\$2,213.04	\$4,144.97
2017	7801702110	\$1,419.55	\$0.00	\$300.87	\$1,118.68
2016	7801702110	\$1,028.54	\$0.00	\$0.00	\$1,028.54
2015	7801702110	\$1,204.51	\$0.00	\$0.00	\$1,204.51
2014	7801702110	\$600.58	\$0.00	\$0.00	\$600.58
2013	7801702110	\$245.31	\$0.00	\$0.00	\$245.31
2012	7801702110	\$521.08	\$0.00	\$0.00	\$521.08
2011	7801702110	\$304.40	\$0.00	\$0.00	\$304.40
2010	7801702110	\$561.53	\$0.00	\$0.00	\$561.53
2009	7801702110	\$436.04	\$0.00	\$0.00	\$436.04
2008	7801702110	\$133.55	\$0.00	\$0.00	\$133.55
2007	7801702110	\$119.77	\$0.00	\$0.00	\$119.77
2006	7801702110	\$71.95	\$0.00	\$0.00	\$71.95
2005	7801702110	\$93.25	\$0.00	\$0.00	\$93.25
2004	7801702110	\$111.31	\$0.00	\$0.00	\$111.31
2003	7801702110	\$79.01	\$0.00	\$0.00	\$79.01
2002	7801702110	\$7.16	\$0.00	\$0.00	\$7.16
2000	7801702110	\$0.08	\$0.00	\$0.00	\$0.08
1999	7801702110	\$265.38	\$0.00	\$0.00	\$265.38
<b>Fund Total:</b>		\$24,464.61	\$0.00	\$3,604.35	\$20,860.26
<b>Fund: 780925 FIRE DIST 12 EMS</b>					
2020	7801709252110	\$103,073.73	(\$126.35)	\$75,253.95	\$27,693.43
2019	7801709252110	\$5,512.31	\$0.00	\$529.18	\$4,983.13
2018	7801709252110	\$2,898.50	\$0.00	\$1,008.09	\$1,890.41
2017	7801709252110	\$466.37	\$0.00	\$98.83	\$367.54
2016	7801709252110	\$338.13	\$0.00	\$0.00	\$338.13
2015	7801709252110	\$402.20	\$0.00	\$0.00	\$402.20
2014	7801709252110	\$200.36	\$0.00	\$0.00	\$200.36
2013	7801709252110	\$81.75	\$0.00	\$0.00	\$81.75
2012	7801709252110	\$173.61	\$0.00	\$0.00	\$173.61
2011	7801709252110	\$109.00	\$0.00	\$0.00	\$109.00
2010	7801709252110	\$227.15	\$0.00	\$0.00	\$227.15
2009	7801709252110	\$199.64	\$0.00	\$0.00	\$199.64
2008	7801709252110	\$47.77	\$0.00	\$0.00	\$47.77
2007	7801709252110	\$43.05	\$0.00	\$0.00	\$43.05
2006	7801709252110	\$40.75	\$0.00	\$0.00	\$40.75
2005	7801709252110	\$52.45	\$0.00	\$0.00	\$52.45
2004	7801709252110	\$48.68	\$0.00	\$0.00	\$48.68
2003	7801709252110	\$34.29	\$0.00	\$0.00	\$34.29
2002	7801709252110	\$3.01	\$0.00	\$0.00	\$3.01
2000	7801709252110	\$0.34	\$0.00	\$0.00	\$0.34
1999	7801709252110	\$45.32	\$0.00	\$0.00	\$45.32
<b>Fund Total:</b>		\$113,998.41	(\$126.35)	\$76,890.05	\$36,982.01
<b>District Total:</b>		\$138,463.02	(\$126.35)	\$80,494.40 ✓	\$57,842.27





**SNOHOMISH COUNTY**

**Property Tax/Special Assessment Fund Activity**

From 11-01-2020 To 11-30-2020

District: FIRE DISTRICT 20

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
<b>Fund: 788900 FIRE DISTRICT NO.20 EXPENSE</b>					
2003	7881702110	(\$0.05)	\$0.00	\$0.00	(\$0.05)
2002	7881702110	(\$0.06)	\$0.00	\$0.00	(\$0.06)
2001	7881702110	\$0.10	\$0.00	\$0.00	\$0.10
2000	7881702110	\$0.06	\$0.00	\$0.00	\$0.06
<b>Fund Total:</b>		\$0.05	\$0.00	\$0.00	\$0.05
<b>Fund: 788925 FIRE DISTRICT NO.20 E.M.S.</b>					
2003	7881709252110	\$0.03	\$0.00	\$0.00	\$0.03
2000	7881709252110	\$0.13	\$0.00	\$0.00	\$0.13
1998	7881709252110	\$0.01	\$0.00	\$0.00	\$0.01
<b>Fund Total:</b>		\$0.17	\$0.00	\$0.00	\$0.17
<b>District Total:</b>		\$0.22	\$0.00	\$0.00 ✓	\$0.22

# SCFD #12 2021 ANNUAL BUDGET

## DOCUMENT CONTENTS

Section 1: Exhibit A - SCFD #12 Expense Fund Summary

**EXHIBIT "A"**  
**SNOHOMISH COUNTY FIRE DISTRICT NO. 12**  
**2021 BUDGET**  
**EXPENSE FUND (780-70/002) SUMMARY**

<b>REVENUE</b>	<b>2021 (Budget)</b>
Beginning Net Cash and Investments	-
EMS Levy Authorized for MFD RFA Collection - Current	1,265,000.00
Regular & EMS Levies Authorized for MFD RFA Collection - Delinquent	150,000.00
<b>TOTAL REVENUES</b>	<b>\$ 1,415,000.00</b>
<b>EXPENDITURE</b>	<b>2021 (Budget)</b>
Levy Funds Authorized for MFD RFA Transfer (Net of Refunds)	1,415,000.00
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,415,000.00</b>
<b>ENDING NET CASH AND INVESTMENTS</b>	<b>\$ -</b>