

**PRELIMINARY AGENDA
MARYSVILLE FIRE DISTRICT BOARD OF DIRECTORS
MEETING**

May 15, 2024, 6 pm Station 62 / Zoom

1. Call to Order MFD - Flag Salute

2. Public Comment

3. MFD Consent Agenda

- A. Approve minutes of the April 17, 2024, Regular Joint Meeting
- B. Approve minutes of the May 2, 2024, Finance Committee Meeting
- C. Approve April 2024 Financial Statements
- D. Approval of May claims and Payroll:
 - i. MFD Expense Fund
Voucher Numbers – 24-thru-24 \$
 - ii. Capital Fund
Voucher Number – 24-thru-24 \$
 - iii. Apparatus Fund
Voucher Number – 24 \$
 - iv. Cancelled Warrants – 2169271 \$ (\$350.00)
2187108 \$ (\$100.00)
 - v. MFD Payroll (excluding benefits) \$

4. Information Items

- A. Communications:
- B. Committee Reports
 - i. EMS Committee: Approval of May EMS accounts recommendations
 - ii. Planning Committee:
 - iii. Personnel Committee:
 - iv. Finance Committee:

5. Staff Business

- A. Fire Chief Report
- B. Operations/Overtime Report
- C. Human Resources/Personnel Report
- D. Fire Prevention Report
- E. Finance Report
- F. Legal Counsel

6. Old Business

7. New Business

- A. Agenda Bill: 2023 Annual Financial Report
- B. Agenda Bill: SNO911 ILA Amendment
- C. Agenda Bill: MFD Resolution 2024-002 – Waiving Competitive Bidding Requirements and Declaring “Special Market Conditions” For the Purchase of a Stock Pumper Truck
- D. Agenda Bill: MFD Resolution 2024-003 – Amending the 2024 Operating Budget
- E. Agenda Bill: Bid Award – 2024 4x4 Ambulance and Equipment

8. Call on Board

9. Adjournment

To listen to the meeting without providing public comment:

The Board of Directors may add and/or take action on other items not listed on the agenda.

Join Zoom Meeting

<https://us02web.zoom.us/j/88914720967?pwd=WGc1dnFmZIRCvVUNzFIU0hGdS9zdz09>

Meeting ID: 889 1472 0967

Passcode: 254954

THE PUBLIC IS INVITED TO ATTEND

Special Needs

The Marysville Fire District strives to provide accessible opportunities for individuals with disabilities. Please contact the Human Resources Department, (360) 363-8510, at least five business days prior to any District meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6388, and ask the operator to dial the Marysville Fire District HR Department at (360)363-8510. For Voice Relay, please call 1-800-833-6384 and ask the operator to dial the Marysville Fire District HR Department at (360)363-8510.

**MARYSVILLE FIRE DISTRICT
BOARD OF DIRECTORS MEETING
April 17, 2024 – 6 pm – MFD St. 62 / Zoom**

CALL TO ORDER

Chairperson Muller called the MFD meeting to order at 6 pm.

SAO EXIT CONFERENCE

Audit Manager Kristina Baylor and Audit Lead Chad Edington from the State Auditor's Office shared the results of the MFD Accountability Audit. Chad shared that the accountability audit covered January 1, 2021 through December 31, 2022. In the selected areas, District operations complies, in all material respects, with applicable state laws, regulations, and its own policies, and provided adequate controls over the safeguarding of public resources. We noted certain matters related to oversight of the shift exchange program that we communicated to District management and the Board of Commissioners in a management letter dated April 17, 2024. The Auditors recommendation is to strengthen internal controls to provide reasonable assurances that employee compensation is accurate and supported. Also, review the collective bargaining agreement and policies and retain records to prevent large imbalances in or abuse of its shift exchange program.

Audit Manager Baylor stated that due to additional research conducted over the Districts shift exchange program, there will be an estimate increase of about \$1k to the audit cost.

Both Kristina and Chad gave a special thank you to Chelsie, Jeff, and Ned for their help throughout the audit process.

PUBLIC COMMENT

Chairperson Muller called for public comment with none given.

The following were in attendance:

Board of Directors:

Steve Muller
Tom King
Kamille Norton
Tonya Christoffersen

Staff Members:

Ned Vander Pol, Chief
Jeff Cole, Assistant Chief
Tom Maloney, Assistant Chief
Jennett Nielson, Deputy Chief
Chelsie McInnis, Finance Director
Steve Edin, Human Resource Director
Mike Davis, IT Manager
Josh Farnes, Fleet & Facilities Supervisor
Paula DeSanctis, Admin Assistant

Guests:

Noel Treat, District Attorney
Kristina Baylor, SAO
Chad Edgington, SAO

MFD CONSENT AGENDA

A. Excuse Commissioner Ross from the April 17, 2024 Regular Meeting

G: Office Shared/MFD Board/2024 Minutes/4-17-24/Minutes of the Board Approved Initials _____

- B. Excuse Boardmember Stevens from the April 17, 2024 Regular Meeting
- C. Approve minutes of the March 20, 2024, Regular Joint Meeting
- D. Approve minutes of the March 28, 2024 Special Planning Committee Meeting
- E. Approve March 2024 Financial Statements
- F. Approval of April Claims and Payroll:
 - i. MFD Expense Fund
Voucher Numbers 240402001-thru-240402185 \$ 304,468.94
 - ii. Apparatus Fund
Voucher Number 240401001-thru-240401004 \$ 1,619,800.38
 - iii. MFD Payroll (excluding benefits) \$ 1,584,522.78

Motion: To approve the MFD Consent Agenda
Made By: Norton
Seconded By: King
Action: PASSED unanimously

INFORMATION ITEMS

Communications: Chief Vander Pol read a letter complementing the District for the care and compassion received in her time of need.

COMMITTEE REPORTS

EMS Committee: Approval of April EMS account recommendations.

Month	Charity	Collections	Bankruptcy	Refunds
April	4,942.51	43,309.34	960.45	3,482.15

Motion: To approve the April ambulance account recommendations.
Made By: King
Seconded By: Christoffersen
Action: PASSED unanimously

Planning Committee: Chief Vander Pol shared that the Planning Committee has met to discuss different location options for Station 63. There has been communication with the property owner directly across from the current site as well as other developers.

Personnel Committee: Human Resource Director Edin stated there is nothing to report this month.

Finance Committee: Finance Director McInnis reported that the Finance Committee is scheduled to meet May 2, 2024 to review the 2023 Draft Annual Financial Report and our Q1 2024 Financial Trends.

STAFF BUSINESS

Fire Chief Report: Chief Vander Pol reported on the following:

- Observed our rope training class in Mount Lake Terrace as well as standpipe training at the parking garage at Qui Ceda Creek Casino. Thanked BC Jesus and Captain Huizenga for organizing this training opportunity.
- Cert Class started this week with a wait list for the next class.
- We will be holding a Strength Finder Workshop with the administrative staff.

- The Annual Report has been posted for Board review.
- Visited SnoCom Dispatch Center today for National Tele Communicators Appreciation Week.

Operations Report: Chief Cole reported on the following:

- We were down 153 calls from this time last year.
- Our new boat has arrived. We will be conducting in service training early May out at Lake Goodwin for all boat operators.
- Visited the academy last week for evaluations. Both Kortney and Christopher are doing outstanding.
- Welcomed our newest firefighter, Matthew Holguin. Matthew has three years' experience in New Mexico.
- Two weeks ago, unit 47 "pumper" failed on the scene of a car fire on I5. Ladder 48 was able to respond. Fleet and Facilities Lead Josh Farnes has not been able to find the cause of the failure. We are looking for a potential replacement apparatus in the area. The Board was in agreement for staff to research for an apparatus to fill the District's needs.

Overtime Report:

March 2024	Dollars	Total Hours	Sick Leave Used
Full-time	\$ 249,259.64	3149.41	1891.50
Month Total	\$ 249,259.64		\$ -
YTD Totals	\$ 705,851.74	\$ 5,991.32	\$ 4,548.00

Human Resources/Personnel Report: Human Resources Director Edin reported the following:

- We have six members off on intermittent FMLA, two out on long-term disability, and two out on short-term disability.
- We have 71 entry-level applicants for testing in May.
- We have three internal employees in medic school with possibly two more in the fall.
- We currently have nine open positions with four in backgrounds right now.
- Requested that the Board approve a one-year extension to the BC eligibility list.

Motion: To extend the BC eligibility list for one year.
Made By: Christoffersen
Seconded By: King
Action: PASSED unanimously

Fire Prevention Report: Assistant Chief Maloney had nothing more to report.

Finance Report: Finance Director McInnis stated the Q1 Budget and Funds Report was included in the packets for Board review.

Legal Counsel Report: District Attorney Noel Treat had nothing to report.

OLD BUSINESS

None.

NEW BUSINESS

Agenda Bill: Resolution 2024-001 "Declaring Two Ambulance Chassis Surplus and Authorizing the Trade-In of Such for Remount.

Motion: To Approve MFD Resolution 2024-001 Declaring Surplus Two Ambulance Chassis and Authorizing the Trade-In of Such for Remounting.
Made By: Christoffersen
Seconded By: Norton
Action: PASSED unanimously

Board Chair Muller stated that the June 19, 2024 falls on a holiday. The Board agreed to reschedule the June regular meeting to June 12, 2024, 6pm at Station 62. Finance Director McInnis stated we would also need EMS Committee will need to meet on June 10th or 11th.

CALL ON BOARD

King – Asked how District 15 is doing with their new station. Chief Cole shared that we have been working close with them, training on the high-rise casino hotel as well as the parking garage.

Norton – Asked if we train for a situation such as an apparatus is stuck on the freeway due to traffic or a protest. Chief Cole responded, we will do everything we can to get a patient to the hospital such as work with neighboring districts for transport.

Christoffersen – Asked if we have anything in process in light of the management letter received from the State Auditors. Chief Vander Pol shared; we are working with both labor management and our attorney. The employee has addressed and instructed on proper shift trade processes.

Muller – Asked why we are seeing an increased number of accidents in I5 between Marysville and Everett. Chief Cole shared he believes it is due to the construction and lane changes on that stretch of I5.

EXECUTIVE SESSION

Chairperson Muller called for 15-minute Executive session at 6:50 pm for the following:

- To review the performance of a public employee pursuant RCW 42.30.110(1)(g)
- To discuss with potential litigation with legal counsel pursuant RCW 42.30.110(1)(i)

To return to open session at 7:05 pm.

RECONVENE

The open public meeting reconvened at 7:05 pm

Chairperson called for a motion as discussed in executive session.

Motion: To approve the separation agreements with Jeramie Strittmatter and Tim Dalton as discussed in Executive Session
Made By: Christoffersen
Seconded By: Norton
Action: PASSED unanimously

ADJOURNMENT

Chairperson Muller called for motion to adjourn the April 17, 2024 regular meeting

- Motion:** To adjourn the April 17, 2024 regular meeting
- Made By:** Christoffersen
- Seconded By:** King
- Action:** PASSED unanimously

With no further action required the April 17, 2024 regular meeting at 7:08 pm.

Ned Vander Pol
District Secretary

Date approved

MARYSVILLE FIRE DISTRICT
SPECIAL FINANCE COMMITTEE MEETING
May 2, 2024, 1:30 pm
Marysville Fire District Administration Office

Finance Director Chelsie McInnis opened the meeting at 1:45 pm.

The following were in attendance:

Board of Directors:

Steve Muller
Kamille Norton
Tonya Christoffersen

Staff Members:

Chelsie McInnis, Finance Director
Ned Vander Pol, Fire Chief
Paula DeSanctis, Admin Assistant

Guests:

NEW BUSINESS

Quarter 1 2024 Financial Trends Analysis

Ending Fund Balances:

1. Expense Fund had a 5.7% increase over Q1 2023 or \$500k.
2. Capital Funds had a 14% increase over Q1 2023 or \$3.2M. Balance allocations are as follows:
 - Capital 82% - \$21,958,814
 - Apparatus 16% - \$4,294,020
 - Equipment 2% - \$416,892

Revenues – All Sources

We have collected 10% or \$3.4M in Q1 2024 compared to \$2.9M in Q1 2023. This is an 18% increase in year-to-date total revenues compared to 2023.

Property Tax

We have a 7% increase in year-to-date total tax collections compared to 2023. This increase is attributed to the new \$0.50 EMS levy effective January 1.

Ambulance Transport Fees

We have collected 25% of our budgeted ambulance transport fees, which is a 13% increase over 2023 Q1 with 76% BLS and 24% ALS.

Ambulance Transport Fees – GEMT

We have collected 23% of budgeted GEMT transport fees, which is a 1% increase year-to-date in GEMT collections compared to 2023.

Investment Interest – All Funds

We have collected 32% of the investment interest budgeted, which is a 101% increase year-to-date when compared to 2023.

- LGIP – from 5.35% to 5.33%
- SCIP – from 2.44% to 2.56%

Other Revenue Sources – All Funds

Q1 2024 shows a 47% year to date decrease in other revenues collected compared to 2023, this is largely attributed to a reduction in grant revenues and service contracts.

Operating Expenses

We have an increase of 13% in year-to-date operating expenses over Q1 2023, with 75% of the appropriated budget remaining.

Wage and Benefit Expenses

We have expended 23% in our Q1 2024 wage and benefits budget; this is a 9% increase over 2023. 2024 year-to-date Q1 overtime is \$630K, which is a 15% increase over 2023 of \$549K.

M&O Expenses – Operating Fund

We saw a 32% increase in year-to-date M&O expenses over 2023, with 33% expended and 67% of the appropriated budget remaining.

Capital Fund Expenses

2024 Budgeted Procurements:

- St. 63 Project A&E
- Ladder Truck
- St. 61 Improvements
- Boat/Trailer
- 5 Staff Vehicles
- Extrication Tools

2023 AFR Report Review

Finance Director McInnis gave an overview of the AFR and all requirements (schedules and notes):

- Due to SAO May 29, 2024; RCW 43.09.230
- Significant Changes Applicable to MFD
 - New SAO Online Reporting Module
 - Implement GASB 96 – SBITA (Subscription Based IT Arrangements)
 - Updated Notes to Financial Statements
- All Cash Balances, Revenues and Expenses are Reconciled Between Sno Co Treasurer and MFD Source Documents.
- Internal Control – 3 Step Review Process

Pending Items:

- Final Internal Review
- SAO Portal Submittal

ADJOURNMENT

With no action required, the May 2, 2024, Finance Committee Meeting adjourned at 3:05 pm.

Ned Vander Pol
District Secretary

Date Approved



Fire Prevention Report

Prepared by: Thomas Maloney, Assistant Chief/Fire Marshal
May 15, 2024

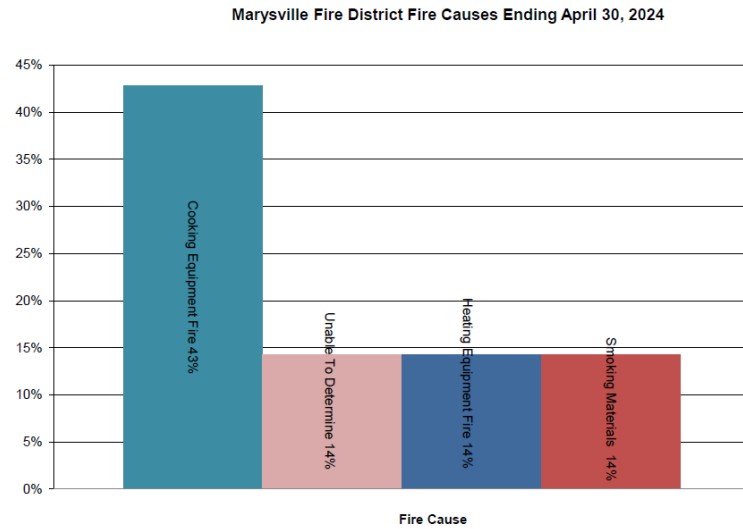
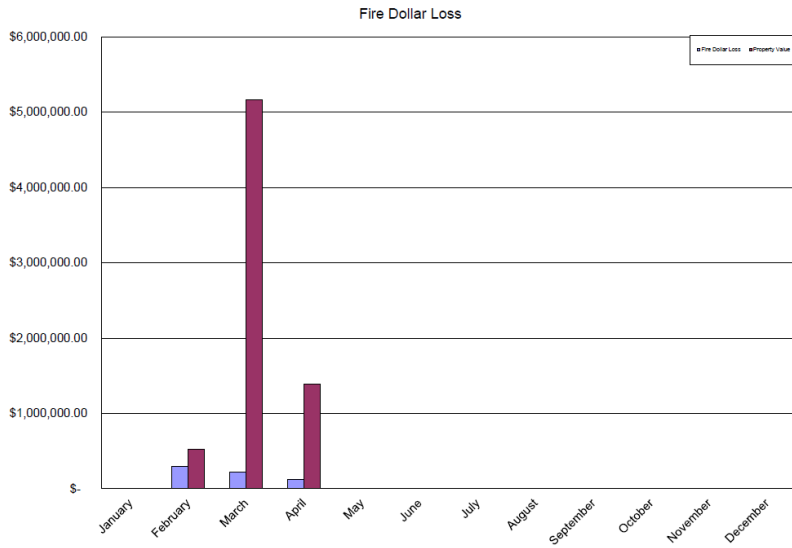
- The total fire loss for 2024:
We responded to 7 fire incidents that were investigated to date in 2024. The total estimated property pre-fire value is over \$7 million, with an estimated fire loss of over \$639,000.
- We had a couple of updates for the fire code that will be presented to council in June. These are just housekeeping as the state adopted the 2021 codes.
- CERT finished last week and we are planning already for the fall.
- Our community outreach and public education included a homeschool preschool visit at Jennings Park, an ice cream social at Pinewood Elementary, a 55+ and older safety talk at the Marysville Community Center, and an engine visit to Liberty Elementary to celebrate their Day of the Child event.
- Spring attended training for fire and life educator.
- Our Facebook audience is 6,994 followers. Our Twitter audience is at 3,210 followers. We have 1,647 followers on Instagram. We currently reach 22,831 households on Nextdoor.

Estimated Number of Public Education Attendees

Program	Last Month	2024
Preschool Program	1	174
Elementary Age (K-5)	2	263
Middle/High School	1	40
Station Tours	0	90
Smoke Alarm Installations	0	0
Youth Fire-Setter Interventions	0	0
Helmet Fittings	0	150
Public Events	0	1,625
Car Seat Installs	0	0
Older Adult Fire/Fall Prevention	1	45
Fire Extinguisher Training	0	0

Marysville Fire District 2024 Fire Incident Totals

Month	Total Investigations	Accidental	Incendiary	Undetermined	Residential	Commercial	Vehicle	Other	Total Property Value	Total Fire Loss
January	0	0	0	0	0	0	0	0	\$0	\$0
February	1	1	0	0	1	0	0	0	\$ 527,394.00	\$ 294,374.00
March	3	3	0	0	2	1	0	0	\$ 5,158,831.00	\$ 224,179.00
April	3	3	0	0	2	1	0	0	\$ 1,387,658.00	\$ 121,261.00
May										
June										
July										
August										
September										
October										
November										
December										
Totals	7	7	0	0	5	2	0	0	\$ 7,073,883.00	\$ 639,814.00





**MARYSVILLE
FIRE DISTRICT
Incident Report
April - 2024**

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MARYSVILLE FIRE DISTRICT

Regional Fire Authority

April 2024

NOTES ON DATA VALIDATION

The data upon which the department relies for this report comes from the Department's records management system (RMS), its electronic patient care reports (ePCR) and the computer aided dispatch system (CAD) operated by a County joint powers entity.

For purposes of trending response times over time, response times of less than 15 seconds and response times above 17 minutes were not included in the response time analyses. The 17-minute threshold was established as the upper limit of a normal response under emergency response conditions for a first unit at-scene. Subsequent units may have higher upper thresholds.

1. Annual View Monthly Incident Count vs Previous Year

Last 24 months

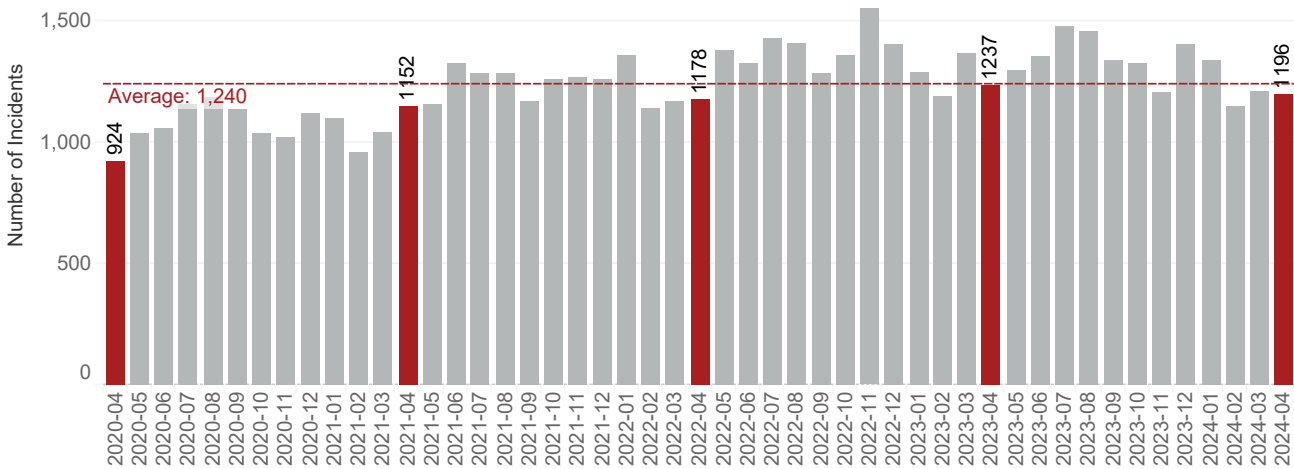
Total Incidents Involving Marysville Fire

Month	Most recent 12 months	Month	Previous 12 months	% Variance
May 2023	1,298	May 2022	1,382	-6.1%
June 2023	1,356	June 2022	1,323	2.5%
July 2023	1,477	July 2022	1,432	3.1%
August 2023	1,459	August 2022	1,407	3.7%
September 2023	1,339	September 2022	1,281	4.5%
October 2023	1,325	October 2022	1,363	-2.8%
November 2023	1,202	November 2022	1,550	-22.4%
December 2023	1,404	December 2022	1,403	0.1%
January 2024	1,336	January 2023	1,289	3.6%
February 2024	1,146	February 2023	1,189	-3.6%
March 2024	1,213	March 2023	1,366	-11.1%
April 2024	1,196	April 2023	1,237	-3.3%
Total	15,751	Total	16,222	-2.9%

2. Count of Incidents by Month

Last 48 months + Current Month

Total Incidents Involving Marysville Fire



3. Annual View Monthly Incident Count vs Previous Year

Last 24 months

In-District and Outgoing Aid Incidents

In-District Incidents

Month	Most recent 12 months	Month	Previous 12 months	% Variance
May 2023	1,199	May 2022	1,226	-2.2%
June 2023	1,243	June 2022	1,182	5.2%
July 2023	1,329	July 2022	1,230	8.0%
August 2023	1,333	August 2022	1,219	9.4%
September 2023	1,211	September 2022	1,128	7.4%
October 2023	1,222	October 2022	1,220	0.2%
November 2023	1,103	November 2022	1,357	-18.7%
December 2023	1,288	December 2022	1,234	4.4%
January 2024	1,223	January 2023	1,135	7.8%
February 2024	1,051	February 2023	1,086	-3.2%
March 2024	1,110	March 2023	1,260	-11.9%
April 2024	1,102	April 2023	1,152	-4.3%
Total	14,414	Total	14,429	-0.1%

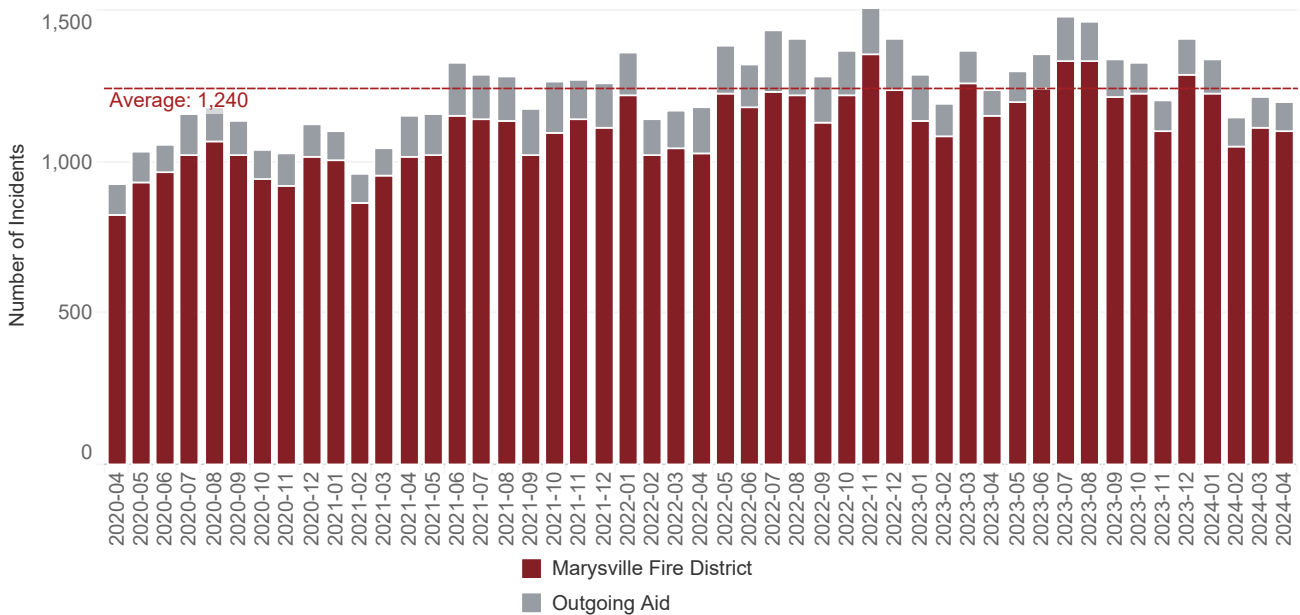
Outgoing Aid Incidents

Month	Most recent 12 months	Month	Previous 12 months	% Variance
May 2023	99	May 2022	156	-36.5%
June 2023	113	June 2022	141	-19.9%
July 2023	148	July 2022	202	-26.7%
August 2023	126	August 2022	188	-33.0%
September 2023	128	September 2022	153	-16.3%
October 2023	103	October 2022	143	-28.0%
November 2023	99	November 2022	193	-48.7%
December 2023	116	December 2022	169	-31.4%
January 2024	113	January 2023	154	-26.6%
February 2024	95	February 2023	103	-7.8%
March 2024	103	March 2023	106	-2.8%
April 2024	94	April 2023	85	10.6%
Total	1,337	Total	1,793	-25.4%

4. Count of Incidents by Month

Last 48 months + Current Month

In-District and Outgoing Aid Incidents



5. Incident Count and Response Times By Category Type -- Emergency Priority
 April 2024 (First Units, Urgent)

Call Group	Count	% of Total	Avg. Response	90th Percentile
Fire -- Other	20	5.18%	00:07:17	00:09:37
Fire -- Structure	9	2.33%	00:08:03	00:11:20
Fire -- Vegetation	3	0.78%	00:08:40	00:09:21
Hazmat	9	2.33%	00:07:49	00:10:11
Medical	328	84.97%	00:06:39	00:09:45
Other	8	2.07%	00:07:19	00:08:10
Technical Rescue	3	0.78%	00:03:15	00:03:15
Vehicle Accident	6	1.55%	00:07:37	00:11:03
Total	386	100.00%	00:06:46	00:09:58

6. Incident Count and Response Times By Station -- Emergency Priority
 April 2024 (First Units, Urgent)

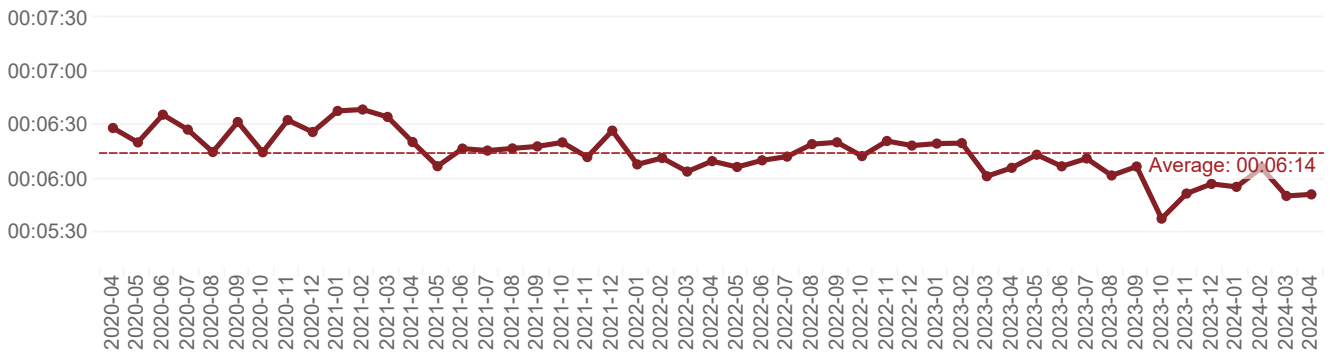
Station Area	Count	% of Total	Avg. Response	90th Percentile
STA 61	136	37.57%	00:05:53	00:08:45
STA 62	62	17.13%	00:06:56	00:09:45
STA 63	84	23.20%	00:07:15	00:10:31
STA 65	24	6.63%	00:11:49	00:13:23
STA 66	56	15.47%	00:07:22	00:09:31
Total	362	100.00%	00:06:45	00:09:58

7. Incident Count By Unit -- Emergency Priority
 April 2024

Unit	Count	% of Total
A61	63	7.07%
A62	54	6.06%
A65	37	4.15%
A66	41	4.60%
E61	133	14.93%
E63	85	9.54%
E65	24	2.69%
E66	38	4.26%
L62	88	9.88%
M61	181	20.31%
M63	144	16.16%
TR61	3	0.34%
Total	891	100.00%

8. Response Time by Month -- Emergency Priority
 Last 48 months + Current Month

Incidents in the District and to which District units responded



9. Mutual and Auto Aid Summary
April 2024

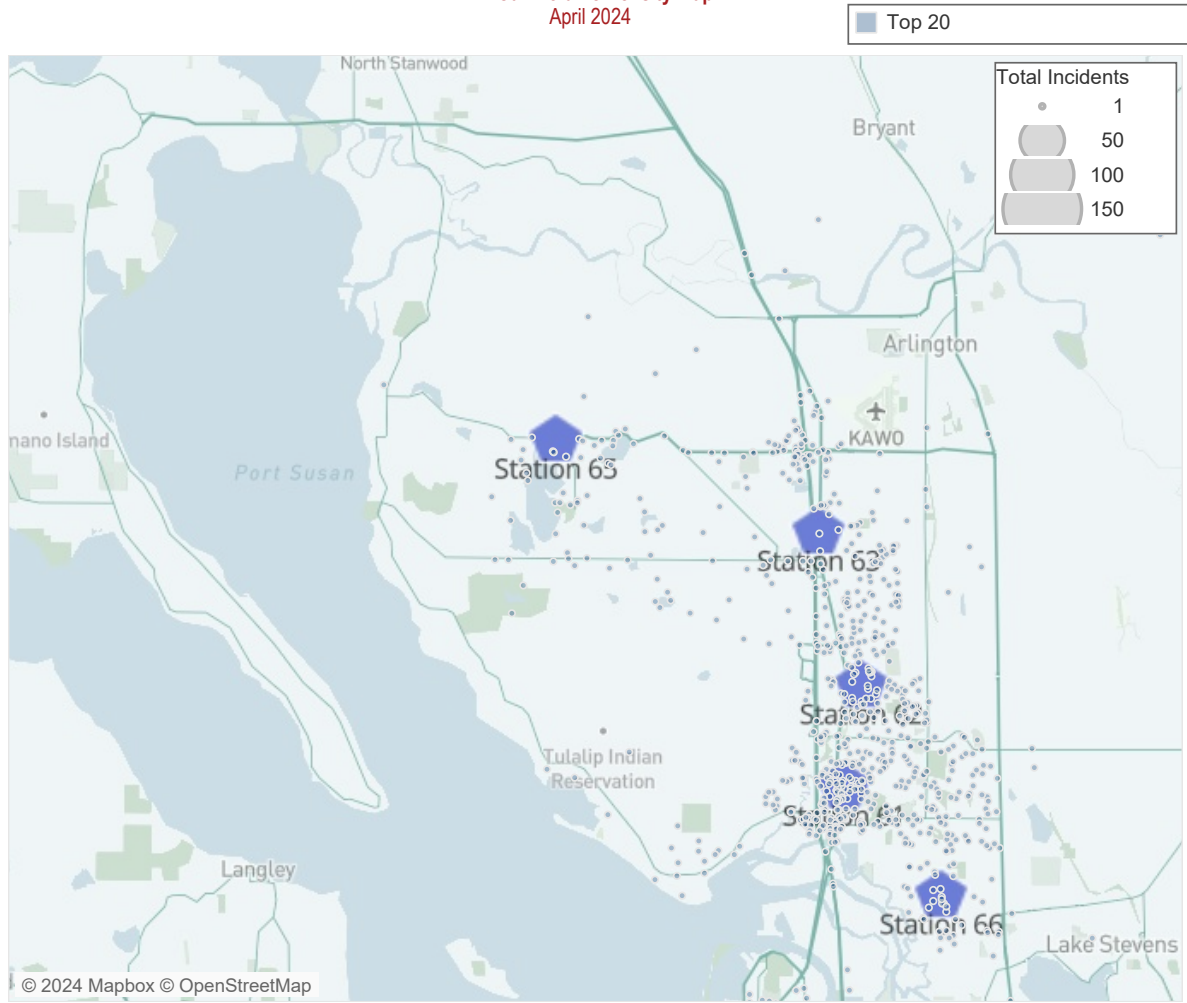
	Total number of hours	Count of Unit Commitments
Units Sent to Other Jurisdictions:	27:28:55	112
Units Received from Other Jurisdictions:	106:00:13	225

10. Ambulance Transport Summary
April 2024

	Count	Percentage
MFD Aid Units Dispatched on EMS Related Calls	711	65%
MFD Medic Units Dispatched on EMS Related Calls	382	35%
MFD Transport Units Dispatched on EMS Related Calls	1,093	100%
MFD Aid Units Arrived at Scene on EMS Related Calls	622	69%
MFD Medic Units Arrived at Scene on EMS Related Calls	281	31%
MFD Transport Units Arrived at Scene on EMS Related Calls	903	100%
MFD Aid Units Transported Patients	341	80%
MFD Medic Units Transported Patients	86	20%
MFD Transport Units Transported Patients	427	100%
	Arrived at Scene	Transported a Patient When Arrived
Aid Units	87%	55%
Medics	74%	31%
Total	83%	47%

	Count of Units Responding	Count of Units Transporting
Units Sent to Other Jurisdictions:	70	6
Units Received from Other Jurisdictions:	68	18

11. Call Volume Density Map
April 2024



12. Top 20 Incident Locations
Year To Date - 2024

Address	Incidents	Responses
8923 SOPER HILL RD	88	156
4420 76TH ST NE	85	152
2901 174TH ST NE	82	162
5925 47TH AVE NE	57	116
5800 64TH ST NE	53	91
9802 48TH DR NE	51	95
2203 172ND ST NE	48	98
9912 48TH DR NE	44	69
16600 25TH AVE NE	38	89
12115 STATE AVE	38	73
3955 156TH ST NE	34	81
4300 88TH ST NE	33	82
11015 STATE AVE	33	54
5900 64TH ST NE	32	57
11424 36TH DR NE	31	50
601 DELTA AVE	30	45
1216 GROVE ST	30	53
1821 GROVE ST	27	65
18111 25TH AVE NE	27	53
6110 64TH ST NE	24	51
Grand Total	885	1,692

MARYSVILLE FIRE DISTRICT RFA - 2024 FINANCIAL SUMMARY

MFD RFA - EXPENSE FUND 778-70					
	JAN	FEB	MAR	APR	YTD Totals
RFA Regular Levy Tax Collections	50,781.79	262,647.64	679,404.04	7,722,059.71	8,714,893.18
RFA EMS Levy Tax Collections	49.64	125,873.54	312,311.67	3,547,000.57	3,985,235.42
City of Marysville EMS Levy Contract Revenue	287,423.71	36,147.36	-	-	323,571.07
Fire District #12 EMS/Regular Levy Contract Revenue	6,429.20	2,706.65	5,089.75	2,054.38	16,279.98
Leasehold Excise/Timber Excise Tax Distribution	-	911.38	-	0.09	911.47
Tulalip Tribes Contract -Nightclub/Liquor Store	-	-	-	-	-
District 15 Service Contracts	-	15,662.45	-	12,656.59	28,319.04
OSPI Public Schools (Marysville, Lakewood)	-	-	-	-	-
Sno-Isle Library	-	-	-	7,461.05	7,461.05
Grants - Federal & Local	-	4,206.65	-	766.00	4,972.65
Rental Income	1,600.00	1,600.00	1,600.00	1,600.00	6,400.00
Service Fees (Non-Contract)	20.00	-	80.00	-	100.00
Private Donations	-	-	-	60.00	60.00
Miscellaneous (Includes Custodial Activities)	22,873.54	3,803.74	1,235.79	4,836.07	32,749.14
Investment Interest Income	50,425.53	39,888.21	32,292.84	30,542.00	153,148.58
GEMT Revenues	19,583.33	19,583.33	19,583.33	19,583.33	78,333.32
Ambulance Revenues	178,151.89	262,519.17	219,049.18	208,269.25	867,989.49
Total Rev & Non-Rev	617,338.63	775,550.12	1,270,646.60	11,556,889.04	14,220,424.39
Payroll (Salaries & Benefits)	1,994,220.60	2,054,706.79	2,003,564.41	2,010,731.49	8,063,223.29
Accounts Payable	751,369.28	544,159.72	319,396.63	310,864.28	1,925,789.91
Investment Fees	252.20	199.97	208.82	203.70	864.69
Sno Co Property Tax Refunds/Interest/Admin	7,159.71	87.75	-	754.16	8,001.62
Subtotal	2,753,001.79	2,599,154.23	2,323,169.86	2,322,553.63	9,997,879.51
Custodial Activities - Amb Acct Refunds	575.44	-	785.03	4,836.07	6,196.54
Annual Inter-Fund Transfers Out	1,850,000.00	-	-	-	1,850,000.00
Eligible Reimbursements	(4,237.63)	(171.62)	(1,446.06)	(2,065.80)	(7,921.11)
Current Pending Warrants/Voids/Reissues	-	885.05	6,393.70	(6,395.34)	883.41
Total Exp & Non-Exp	4,599,339.60	2,599,867.66	2,328,902.53	2,318,928.56	11,847,038.35
Excess(Deficit) Revenue Over Expenses	(3,982,000.97)	(1,824,317.54)	(1,058,255.93)	9,237,960.48	2,373,386.04
FUND BALANCE - EXPENSE	12,095,567.73	10,271,250.19	9,212,994.26	18,450,954.74	
Budget Report Monthly Total	2,749,339.60	2,599,867.66	2,328,902.53	2,318,928.56	
Budget Report YTD Total	2,749,339.60	5,349,207.26	7,678,109.79	9,997,038.35	
* Percentage of Operating Budget Remaining	91.04%	82.56%	74.97%	67.40%	
Target Operating Budget Percentage	91.67%	83.33%	75.00%	66.67%	
Under/(Over) Budget	(\$193,497.52)	(\$237,523.09)	(\$10,583.54)	\$226,329.98	
<i>*Interfund transfers have been excluded from budget remaining to represent current status of operating budget remaining.</i>					
MFD RFA - APPARATUS FUND - 778-72					
Investment Interest	17,277.94	18,371.21	19,641.22	15,935.78	71,226.15
Transfers In	1,750,000.00	-	-	-	1,750,000.00
Total Revenues	1,767,277.94	18,371.21	19,641.22	15,935.78	1,821,226.15
Investment Fees	50.00	50.00	50.00	50.00	200.00
Accounts Payable	1,030.32	15,966.67	4,451.00	1,619,800.38	1,641,248.37
Total Exp & Non-Exp	1,080.32	16,016.67	4,501.00	1,619,850.38	1,641,448.37
FUND BALANCE - APPARATUS	4,276,524.85	4,278,879.39	4,294,019.61	2,690,105.01	
MFD RFA - CAPITAL/RESERVE FUND - 778-73					
GEMT Program Revenues	112,394.80	205,639.82	156,512.80	48,502.23	523,049.65
Investment Interest	67,104.57	61,305.13	72,003.82	75,131.87	275,545.39
Transfers In	-	-	-	-	-
Total Revenues	179,499.37	266,944.95	228,516.62	123,634.10	798,595.04
Investment Fees	430.61	406.06	386.38	325.12	1,548.17
Accounts Payable	1,341.12	38,806.83	26,103.23	-	66,251.18
Total Exp & Non-Exp	1,771.73	39,212.89	26,489.61	325.12	67,799.35
FUND BALANCE - CAPITAL/RESERVE	21,529,054.44	21,756,786.50	21,958,813.51	22,082,122.49	
MFD RFA - EQUIPMENT FUND - 778-74					
Investment Interest	1,305.42	2,022.45	1,944.95	1,851.95	7,124.77
Transfers In	100,000.00	-	-	-	100,000.00
Total Revenues	101,305.42	2,022.45	1,944.95	1,851.95	107,124.77
Investment Fees	47.70	50.18	50.00	50.00	197.88
Total Exp & Non-Exp	47.70	50.18	50.00	50.00	197.88
FUND BALANCE - APPARATUS	413,024.76	414,997.03	416,891.98	418,693.93	
Net Change in Cash Position - All Funds	(1,936,817.99)	1,592,258.67	839,193.75	(7,759,156.81)	
Combined Fund Balance	38,314,171.78	36,721,913.11	35,882,719.36	43,641,876.17	

Marysville Fire District, A Regional Fire Authority
Fund Resources and Uses Arising From Cash Transactions
For the Month Ended April 30, 2024

		Total for all Funds (Memo Only)	Current Expense 778-70	Apparatus 778-72	Capital/Reserve 778-73	Equipment 778-74
Beginning Cash and Investments						
308	Beginning Cash and Investments	35,882,719.36	9,212,994.26	4,294,019.61	21,958,813.51	416,891.98
388/588	Net Adjustments	-	-	-	-	-
Revenues						
310	Taxes	11,269,060.28	11,269,060.28	-	-	-
320	Licenses and Permits	-	-	-	-	-
330	Intergovernmental Revenues	68,851.65	20,349.42	-	48,502.23	-
340	Charges for Goods and Services	230,441.27	230,441.27	-	-	-
350	Fines and Penalties	-	-	-	-	-
360	Miscellaneous Revenues	124,939.54	32,019.94	15,935.78	75,131.87	1,851.95
Total Revenues:		11,693,292.74	11,551,870.91	15,935.78	123,634.10	1,851.95
Expenditures						
520	Public Safety	2,313,971.42	2,313,546.30	50.00	325.12	50.00
Total Expenditures:		2,313,971.42	2,313,546.30	50.00	325.12	50.00
Excess (Deficiency) Revenues over Expenditures:		9,379,321.32	9,238,324.61	15,885.78	123,308.98	1,801.95
Other Increases in Fund Resources						
391-393, 596	Debt Proceeds	-	-	-	-	-
397	Transfers-In	-	-	-	-	-
385	Special or Extraordinary Items	-	-	-	-	-
381,382,389,395,398	Other Resources	5,018.13	5,018.13	-	-	-
Total Other Increases in Fund Resources:		5,018.13	5,018.13	-	-	-
Other Decreases in Fund Resources						
594-595	Capital Expenditures	1,619,800.38	-	1,619,800.38	-	-
591-593, 599	Debt Service	-	-	-	-	-
597	Transfers-Out	-	-	-	-	-
585	Special or Extraordinary Items	-	-	-	-	-
581,582,589	Other Uses	5,382.26	5,382.26	-	-	-
Total Other Decreases in Fund Resources:		1,625,182.64	5,382.26	1,619,800.38	-	-
Increase (Decrease) in Cash and Investments		7,759,156.81	9,237,960.48	(1,603,914.60)	123,308.98	1,801.95
Ending Cash and Investments						
50851	Assigned	25,190,921.43	-	2,690,105.01	22,082,122.49	418,693.93
50891	Unassigned	18,450,954.74	18,450,954.74	-	-	-
Total Ending Cash and Investments		43,641,876.17	18,450,954.74	2,690,105.01	22,082,122.49	418,693.93

CASH/INVESTMENT BALANCES		INT. RATE	TOTAL INTEREST
CASH	\$ 2,796,844.44	0%	\$ -
LGIP	\$ 25,070,031.73	5.32%	\$ 87,469.45
SCIP	\$ 15,775,000.00	3.01%	\$ 35,992.15
TOTAL	\$ 43,641,876.17		\$ 123,461.60

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GL787

Summary Trial Balance M/E

Report Format

009

Period 4 ending April 30, 2024

Transaction status 2

Fnd 778 Marysville Fire District RF

		Opening Balance	Current Debits	Current Credits	Ending Balance
MFD RFA Expense Fund					
Assets					
778 1701110	Cash	300,435.48	13,854,400.31	11,357,113.00-	2,797,722.79
778 1701140	Invested in County Pool	5,675,000.00	0.00	0.00	5,675,000.00
778 1701800	Investments	3,245,059.60	9,053,574.76	2,319,519.00-	9,979,115.36
778 1702110	Taxes Receivable	25,976,592.77	0.00	11,280,975.47-	14,695,617.30
778 1702420	Treasurers SCIP Interest	13,197.64	14,237.54	11,508.24-	15,926.94
Act 001	Assets	35,210,285.49	22,922,212.61	24,969,115.71-	33,163,382.39
Liabilities					
778 2701340	Vouchers Payable	222.07-	311,086.35	310,864.28-	0.00
778 2702900	Due To Other Governments	16,094,355.80-	0.00	0.00	16,094,355.80-
778 2705700	Deferred Revenue	25,976,592.77-	11,280,975.47	0.00	14,695,617.30-
Act 002	Liabilities	42,071,170.64-	11,592,061.82	310,864.28-	30,789,973.10-
Revenues					
778 3701110	Real & Personal Prop	1,445,206.17-	754.16	11,271,114.66-	12,715,566.67-
778 3701210	Private Harvest	176.64-	0.00	0.00	176.64-
778 3701720	Leasehold Excise Tax	734.74-	0.00	0.09-	734.83-
778 3706111	Investment Interest	79,581.88-	50.00	19,033.76-	98,565.64-
778 3706112	County Pool Interest	38,774.25-	153.70	14,237.54-	52,858.09-
778 3708600	Agency Deposits	1,099,218.31-	0.00	252,462.02-	1,351,680.33-
Act 003	Revenues	2,663,691.99-	957.86	11,556,848.07-	14,219,582.20-
Expenses					
778 5705101	Elections	7,159.71	0.00	0.00	7,159.71
778 5705597	Operating Transfers-Out	1,850,000.00	0.00	0.00	1,850,000.00
778 5708611	Agency Salaries	4,764,456.90	1,584,652.78	0.00	6,349,109.68
778 5708613	Agency Benefits	1,288,034.90	426,078.71	0.00	1,714,113.61
778 5708666	Agency Issues	477,339.12	165,630.67	164.78-	642,805.01
778 5709901	Rent (1099)	5,874.73	819.50	0.00	6,694.23
778 5709906	Medical/Health Care Svcs(11,593.07	6,948.00	0.00	18,541.07
778 5709907	Non Employee Comp(1099)	1,120,118.71	137,630.89	0.00	1,257,749.60
Act 005	Expenses	9,524,577.14	2,321,760.55	164.78-	11,846,172.91
Sub 770	MFD RFA Expense Fund	0.00	36,836,992.84	36,836,992.84-	0.00

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300,435.48	2,797,722.79
5,675,000.00	5,675,000.00
3,245,059.60	9,979,115.36
222.07	883.41
7,278.79	18,450,954.74
9,212,996.84	0.00

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GL787

Summary Trial Balance M/E

Report Format 009

Period 4 ending April 30, 2024

Transaction status 2

End 778 Marysville Fire District RF

		Opening Balance	Current Debits	Current Credits	Ending Balance
MFD RFA Apparatus Fund					
Assets					
778 1721110	Cash	0.60	1,619,801.00	1,619,800.38-	1.22
778 1721800	Investments	4,294,019.01	15,935.78	1,619,851.00-	2,690,103.79
Act 001	Assets	4,294,019.61	1,635,736.78	3,239,651.38-	2,690,105.01
Liabilities					
778 2721340	Vouchers Payable	0.00	1,619,800.38	1,619,800.38-	0.00
778 2722900	Due To Other Governments	2,510,327.23-	0.00	0.00	2,510,327.23-
Act 002	Liabilities	2,510,327.23-	1,619,800.38	1,619,800.38-	2,510,327.23-
Revenues					
778 3726111	Investment Interest	55,140.37-	50.00	15,935.78-	71,026.15-
778 3729700	Operating Transfers-In	1,750,000.00-	0.00	0.00	1,750,000.00-
Act 003	Revenues	1,805,140.37-	50.00	15,935.78-	1,821,026.15-
Expenses					
778 5728666	Agency Issues	21,447.99	1,619,800.38	0.00	1,641,248.37
Act 005	Expenses	21,447.99	1,619,800.38	0.00	1,641,248.37
Sub 772	MFD RFA Apparatus Fund	0.00	4,875,387.54	4,875,387.54-	0.00

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GL787

Summary Trial Balance M/E

Report Format 009

Period 4 ending April 30, 2024

Transaction status 2

Fnd 778 Marysville Fire District RF

		Opening Balance	Current Debits	Current Credits	Ending Balance
MFD RFA Capital Reserve Fund					
Assets					
778 1731110	Cash	0.03	1,822,708.54	1,822,708.00-	0.57
778 1731140	Invested in County Pool	11,850,000.00	0.00	1,750,000.00-	10,100,000.00
778 1731800	Investments	10,108,813.48	1,873,358.44	50.00-	11,982,121.92
778 1732420	Treasurers SCIP Interest	28,135.54	25,485.42	24,481.43-	29,139.53
Act 001	Assets	21,986,949.05	3,721,552.40	3,597,239.43-	22,111,262.02
Liabilities					
778 2732900	Due To Other Governments	21,382,926.06-	0.00	0.00	21,382,926.06-
Act 002	Liabilities	21,382,926.06-	0.00	0.00	21,382,926.06-
Revenues					
778 3736111	Investment Interest	114,211.42-	50.00	50,650.44-	164,811.86-
778 3736112	County Pool Interest	81,515.33-	275.12	25,485.42-	106,725.63-
778 3738600	Agency Deposits	474,547.42-	0.00	48,502.23-	523,049.65-
Act 003	Revenues	670,274.17-	325.12	124,638.09-	794,587.14-
Expenses					
778 5738666	Agency Issues	34,984.95	0.00	0.00	34,984.95
778 5739907	Non Employee Comp(1099)	31,266.23	0.00	0.00	31,266.23
Act 005	Expenses	66,251.18	0.00	0.00	66,251.18
Sub 773	MFD RFA Capital Reserve Fund	0.00	3,721,877.52	3,721,877.52-	0.00

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Summary Trial Balance M/E

Report Format 009

Period 4 ending April 30, 2024

Transaction status 2

Fnd 778 Marysville Fire District RF

		Opening Balance	Current Debits	Current Credits	Ending Balance
MFD RFA Equipment Fund					
Assets					
778 1741110	Cash	0.79	2.48	0.00	3.27
778 1741800	Investments	416,891.19	1,849.47	50.00-	418,690.66
778 1742420	Treasurers SCIP Interest	2.88	0.00	2.48-	0.40
Act 001	Assets	416,894.86	1,851.95	52.48-	418,694.33
Liabilities					
778 2742900	Due To Other Governments	312,231.73-	0.00	0.00	312,231.73-
Act 002	Liabilities	312,231.73-	0.00	0.00	312,231.73-
Revenues					
778 3746111	Investment Interest	4,234.15-	50.00	1,849.47-	6,033.62-
778 3746112	County Pool Interest	428.98-	0.00	0.00	428.98-
778 3749700	Operating Transfers-In	100,000.00-	0.00	0.00	100,000.00-
Act 003	Revenues	104,663.13-	50.00	1,849.47-	106,462.60-
Sub 774	MFD RFA Equipment Fund	0.00	1,901.95	1,901.95-	0.00
Fnd 778	Marysville Fire District RFA	0.00	45,436,159.85	45,436,159.85-	0.00

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SNOHOMISH COUNTY

Property Tax/Special Assessment Fund Activity

From 04-01-2024 To 04-30-2024

District: MARYSVILLE FIRE DISTRICT RFA

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
Fund:	778900	MARYSVILLE REGNL FIRE EXP			
2024	7781702110	\$17,625,136.60	(\$4,241.52)	\$7,704,411.19	\$9,916,483.89
2023	7781702110	\$105,606.15	(\$1,097.55)	\$11,846.49	\$92,662.11
2022	7781702110	\$46,277.28	(\$724.72)	\$1,577.03	\$43,975.53
2021	7781702110	\$17,492.65	(\$340.80)	\$3,909.31	\$13,242.54
2020	7781702110	\$6,631.19	(\$245.51)	(\$199.85)	\$6,585.53
Fund Total:		\$17,801,143.87	(\$6,650.10)	\$7,721,544.17	\$10,072,949.60
Fund:	778925	MARYSVILLE FIRE DISTRICT RFA EMS			
2024	7781709252110	\$8,151,608.91	(\$3,131.46)	\$3,546,761.95	\$4,601,715.50
Fund Total:		\$8,151,608.91	(\$3,131.46)	\$3,546,761.95	\$4,601,715.50
District Total:		\$25,952,752.78	(\$9,781.56)	\$11,268,306.12 ✓	\$14,674,665.10

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MFD RFA Expense YTD - Revenues

Marysville Fire District

Time: 09:12:22 Date: 05/09/2024

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004 MFD RFA - Expense Fund 778-70

Revenues	Amt Budgeted	April	YTD	Remaining		
310						
311 10 00 0-04	Real And Personal Property Taxes - Regular Levy	18,547,000.00	7,722,059.71	8,714,893.18	9,832,106.82	47.0%
311 11 00 0-04	Real and Personal Property Taxes - EMS Levy	8,609,000.00	3,547,000.57	3,985,235.42	4,623,764.58	46.3%
310		27,156,000.00	11,269,060.28	12,700,128.60	14,455,871.40	46.8%
330						
332 93 40 3-04	U.S. Dept Of Health - GEMT Program	265,000.00	19,583.33	78,333.32	186,666.68	29.6%
333 97 06 0-04	Homeland Security Grants - Pass Through	0.00	0.00	0.00	0.00	0.0%
334 01 30 0-04	WA State Patrol Grants	0.00	0.00	2,000.00	(2,000.00)	0.0%
334 04 90 0-04	State Grant - Department of Health	1,250.00	766.00	766.00	484.00	61.3%
334 06 90 0-04	WA State Dept of L&I - Stay at Work Program	0.00	0.00	2,206.65	(2,206.65)	0.0%
337 01 00 0-04	DOL State Fuel Tax Refunds	1,800.00	238.57 ✖	1,177.67	622.33	65.4%
337 02 00 0-04	Private Harvest Distributions	700.00	0.00	176.64	523.36	25.2%
337 03 00 0-04	Leasehold Excise Tax Distributions	2,400.00	0.09	734.83	1,665.17	30.6%
330		271,150.00	20,587.99	85,395.11	185,754.89	31.5%
340						
341 70 00 0-04	Sales Of Merchandise	175.00	0.00	91.40	83.60	52.2%
342 21 00 0-04	Fire Protection and Emergency Medical Services	76,691.00	13,276.90 ✖	353,419.13	(276,728.13)	460.8%
342 60 00 0-04	Ambulance Transport Services	2,580,000.00	206,275.36 ✖	857,344.17	1,722,655.83	33.2%
342 61 00 0-04	Ambulance Billing - Collection Accts Receivables	20,000.00	2,003.89	10,655.32	9,344.68	53.3%
344 30 00 0-04	Repair Services	10,000.00	6,650.00	18,675.00	(8,675.00)	186.8%
344 40 00 0-04	Sales of Parts	15,000.00	6,006.59	7,298.48	7,701.52	48.7%
340		2,701,866.00	234,212.74	1,247,483.50	1,454,382.50	46.2%
360						
361 11 00 0-04	LGIP - Investment Interest	300,000.00	19,033.76	98,765.64	201,234.36	32.9%
361 12 00 0-04	SCIP - Investment Interest	150,000.00	11,508.24	54,382.94	95,617.06	36.3%
362 50 00 0-04	Monthly Rent - St. 65 House	19,200.00	1,417.94	5,671.76	13,528.24	29.5%
367 00 00 0-04	Contributions - Nongovernmental Sources	0.00	0.00	0.00	0.00	0.0%
367 11 00 0-04	Private Source Donations - Unrestricted	500.00	60.00	60.00	440.00	12.0%
367 12 00 0-04	Private Source Donation - Restricted	0.00	0.00	0.00	0.00	0.0%
369 10 00 0-04	Sales Of Surplus - Non-Capital	0.00	0.00	0.00	0.00	0.0%
369 91 00 0-04	Miscellaneous Revenues	50,820.00	0.00	25,613.50	25,206.50	50.4%
369 92 00 0-04	Qualifying Reimbursements	0.00	0.00	0.00	0.00	0.0%
360		520,520.00	32,019.94	184,493.84	336,026.16	35.4%

MFD RFA Expense YTD - Revenues

Marysville Fire District

Time: 09:12:22 Date: 05/09/2024

Page: 2

004 MFD RFA - Expense Fund 778-70

Revenues	Amt Budgeted	April	YTD	Remaining	
380					
382 10 00 0-04 Refundable Damage Deposit - St. 65 Rental House	0.00	0.00	0.00	0.00	0.00 0.0%
382 90 00 0-04 Leasehold Excise Tax Collection	2,185.00	182.06	728.24	1,456.76	33.3%
382 91 00 0-04 Sales Tax Collection	20.00	0.00	8.60	11.40	43.0%
389 90 00 0-04 Other Custodial Activities - Acct Overpayments	20,000.00	4,836.07	6,196.54	13,803.46	31.0%
380	22,205.00	5,018.13	6,933.38	15,271.62	31.2%
390					
395 10 00 0-04 Proceeds From Sale of Capital Assets	0.00	0.00	0.00	0.00	0.0%
395 20 00 0-04 Capital Asset Insurance/Loss Recovery	0.00	0.00	0.00	0.00	0.0%
390	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	30,671,741.00	11,560,899.08	14,224,434.43	16,447,306.57	46.4%
Fund Excess/(Deficit):	30,671,741.00	11,560,899.08	14,224,434.43		

04/2024 REVENUE CODE RECONCILIATIONS

Code	APR - SPBK	APR Post from MAY Deposit	MAY Post from APR Deposit	APR Report (Reconciled)
337.01	\$ 238.57		\$ (238.57)	\$ -
342.21	\$ 13,276.90		\$ (3,761.47)	\$ 9,515.43
342.60	\$ 206,275.36		\$ (10.00)	\$ 206,265.36
				\$ -
Total	\$ 219,790.83	\$ -	\$ (4,010.04)	\$ 215,780.79

GT	\$ 11,560,899.08	\$ -	\$ (4,010.04)	\$ 11,556,889.04
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MFD RFA Apparatus YTD - Revenues

Marysville Fire District

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304 MFD RFA - Apparatus Fund 778-72

Revenues	Amt Budgeted	April	YTD	Remaining	
360					
361 11 00 3-09 LGIP - Investment Interest	70,000.00	15,935.78	71,226.15	(1,226.15)	101.8%
361 12 00 3-09 SCIP - Investment Interest	0.00	0.00	0.00	0.00	0.0%
360	70,000.00	15,935.78	71,226.15	(1,226.15)	101.8%
390					
397 01 00 0-09 Transfer In - Expense Fund	1,750,000.00	0.00	1,750,000.00	0.00	100.0%
390	1,750,000.00	0.00	1,750,000.00	0.00	100.0%
Fund Revenues:	1,820,000.00	15,935.78	1,821,226.15	(1,226.15)	100.1%
Fund Excess/(Deficit):	1,820,000.00	15,935.78	1,821,226.15		

CM

MFD RFA Reserve/Capital YTD - Revenues

Marysville Fire District

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303 MFD RFA - Capital/Reserve Fund 778-73

Revenues	Amt Budgeted	April	YTD	Remaining	
330					
332 93 40 3-08 U.S. Dept Of Health - GEMT Program	2,065,000.00	48,502.23	523,049.65	1,541,950.35	25.3%
330	2,065,000.00	48,502.23	523,049.65	1,541,950.35	25.3%
360					
361 11 00 3-08 LGIP - Investment Interest	200,000.00	50,650.44	165,011.86	34,988.14	82.5%
361 12 00 3-08 SCIP - Investment Interest	475,000.00	24,481.43	110,533.53	364,466.47	23.3%
360	675,000.00	75,131.87	275,545.39	399,454.61	40.8%
390					
397 02 00 0-08 Transfer In - Expense Fund	0.00	0.00	0.00	0.00	0.0%
390	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	2,740,000.00	123,634.10	798,595.04	1,941,404.96	29.1%
Fund Excess/(Deficit):	2,740,000.00	123,634.10	798,595.04		

CM

MFD RFA Equipment YTD - Revenues

Marysville Fire District

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305 MFD RFA - Equipment Fund 778-74

Revenues	Amt Budgeted	April	YTD	Remaining	
360					
361 11 00 0-10 LGIP - Investment Interest	5,250.00	1,849.47	6,225.72	(975.72)	118.6%
361 12 00 0-10 SCIP - Investment Interest	3,750.00	2.48	899.05	2,850.95	24.0%
360	9,000.00	1,851.95	7,124.77	1,875.23	79.2%
390					
397 03 00 0-10 Transfer In - Expense Fund	100,000.00	0.00	100,000.00	0.00	100.0%
390	100,000.00	0.00	100,000.00	0.00	100.0%
Fund Revenues:	109,000.00	1,851.95	107,124.77	1,875.23	98.3%
Fund Excess/(Deficit):	109,000.00	1,851.95	107,124.77		

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MFD RFA Expense YTD - Expenses

Marysville Fire District

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004 MFD RFA - Expense Fund 778-70

Expenditures	Amt Budgeted	April	YTD	Remaining	
100 General Admin					
520					
522 10 49 0-04	Judgements/Settlements	0.00	0.00	125,000.00	(125,000.00) 0.0%
522 10 49 5-04	Boardmember Dues & Memberships	6,000.00	0.00	6,000.00	0.00 100.0%
522 10 49 9-04	Miscellaneous - Government Services	1,500.00	39.97	64.54	1,435.46 4.3%
210		7,500.00	39.97	131,064.54	(123,564.54) *****
522 16 22 9-04	Employee Service Recognition/Awards Banquet	25,000.00	210.88	10,760.94	14,239.06 43.0%
522 16 29 0-04	College Tuition Reimbursement	15,000.00	3,078.00	6,327.33	8,672.67 42.2%
522 16 31 0-04	Office Supplies	14,000.00	402.15	5,333.23	8,666.77 38.1%
522 16 41 0-04	State Audit	35,000.00	1,159.90	15,174.31	19,825.69 43.4%
522 16 41 2-04	Snohomish County Investment Fees	4,000.00	203.70	864.69	3,135.31 21.6%
522 16 41 3-04	Legal & Other Professional Services	85,000.00	4,782.00	73,589.17	11,410.83 86.6%
522 16 41 4-04	Organizational Consulting Services	5,000.00	0.00	0.00	5,000.00 0.0%
522 16 41 5-04	Document Shredding Services	2,500.00	805.74	1,513.78	986.22 60.6%
522 16 41 7-04	Snohomish County Financial Services	7,000.00	1,623.39	3,298.20	3,701.80 47.1%
522 16 41 8-04	Human Resources Expense	70,000.00	14,922.19	23,865.85	46,134.15 34.1%
522 16 41 9-04	Advertising Expense	1,500.00	0.00	810.00	690.00 54.0%
522 16 42 0-04	Postage & Shipping Costs	5,000.00	61.33	1,255.06	3,744.94 25.1%
522 16 45 0-04	Property Tax - Surface Water Mgmt	9,350.00	1,047.28	1,887.17	7,462.83 20.2%
522 16 45 5-04	Property Tax - Refunds/Interest	5,000.00	754.16	841.91	4,158.09 16.8%
522 16 45 7-04	Election Costs	7,000.00	0.00	7,159.71	(159.71) 102.3%
522 16 46 0-04	Liability/Auto/Property Insurance Premiums	250,000.00	0.00	293,126.00	(43,126.00) 117.3%
522 16 49 0-04	Administrative Dues & Memberships	8,000.00	0.00	4,511.00	3,489.00 56.4%
522 16 49 9-04	Miscellaneous - Administrative Expenses	6,500.00	168.14	1,174.16	5,325.84 18.1%
216		554,850.00	29,218.86	451,492.51	103,357.49 81.4%
522 20 25 0-04	Vaccines, Respiratory/Hearing Testing	10,000.00	4,336.00	4,336.00	5,664.00 43.4%
522 20 49 7-04	Health & Safety - Professional Services	28,000.00	0.00	6,977.11	21,022.89 24.9%
220		38,000.00	4,336.00	11,313.11	26,686.89 29.8%
522 45 43 0-04	Travel Expenses - ADMIN	7,500.00	0.00	2,550.69	4,949.31 34.0%
522 45 43 1-04	Travel Expenses - BOARD	13,500.00	0.00	5,159.50	8,340.50 38.2%
522 45 49 0-04	Registration Fees - ADMIN	6,500.00	535.00	1,673.00	4,827.00 25.7%
522 45 49 1-04	Registration Fees - BOARD	4,675.00	275.00	995.00	3,680.00 21.3%
245		32,175.00	810.00	10,378.19	21,796.81 32.3%

MFD RFA Expense YTD - Expenses

Marysville Fire District

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004 MFD RFA - Expense Fund 778-70

Expenditures	Amt Budgeted	April	YTD	Remaining	
520					
520	632,525.00	34,404.83	604,248.35	28,276.65	95.5%
580					
582 90 00 0-04	Leasehold Excise Tax/Sales Tax Remit	2,200.00	546.19	1,095.82	1,104.18 49.8%
589 90 00 0-04	Other Custodial Activities - Acct Overpayment Refunds	20,000.00	4,836.07	6,196.54	13,803.46 31.0%
580	22,200.00	5,382.26	7,292.36	14,907.64	32.8%
100 General Admin	654,725.00	39,787.09	611,540.71	43,184.29	93.4%

105 Transfers

590					
597 01 00 0-04	Transfer Out - Apparatus Fund	1,750,000.00	0.00	1,750,000.00	0.00 100.0%
597 02 00 0-04	Transfer Out - Capital/Reserve Fund	0.00	0.00	0.00	0.00 0.0%
597 03 00 0-04	Transfer Out - Equipment Fund	100,000.00	0.00	100,000.00	0.00 100.0%
590	1,850,000.00	0.00	1,850,000.00	0.00	100.0%
105 Transfers	1,850,000.00	0.00	1,850,000.00	0.00	100.0%

805 MSA Shelton

520					
522 45 25 5-04	Medic School Expenses	70,000.00	0.00	1,021.80	68,978.20 1.5%
522 45 43 6-04	Travel Expenses - EMS	13,000.00	659.90	1,089.20	11,910.80 8.4%
522 45 49 6-04	Registration - EMS	24,130.00	2,100.00	3,679.00	20,451.00 15.2%
245	107,130.00	2,759.90	5,790.00	101,340.00	5.4%
522 70 31 0-04	Medical Supplies	250,000.00	10,907.73	73,461.73	176,538.27 29.4%
522 70 35 5-04	Medical Equipment	7,385.00	0.00	0.00	7,385.00 0.0%
522 70 41 0-04	Ambulance Billing Services	157,000.00	0.00	46,704.00	110,296.00 29.7%
522 70 41 1-04	GEMT Program Consultant Services	30,000.00	0.00	0.00	30,000.00 0.0%
522 70 41 3-04	Medical Program Director/EMT Assessments	36,745.00	0.00	0.00	36,745.00 0.0%
522 70 41 7-04	Physician Advisor Services	31,345.00	2,612.00	10,448.00	20,897.00 33.3%
522 70 47 0-04	Medical Waste Disposal	3,000.00	94.07	282.21	2,717.79 9.4%
522 70 48 0-04	LUCAS/Defib/Cot Service Agreement	37,280.00	0.00	8,530.57	28,749.43 22.9%
522 70 49 0-04	SNOCO 911 - ESO EPCR User Fees	26,000.00	5,012.89	9,705.63	16,294.37 37.3%
522 70 49 9-04	Miscellaneous - EMS	3,500.00	42.83	227.18	3,272.82 6.5%
270	582,255.00	18,669.52	149,359.32	432,895.68	25.7%

MFD RFA Expense YTD - Expenses

Marysville Fire District

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004 MFD RFA - Expense Fund 778-70

Expenditures	Amt Budgeted	April	YTD	Remaining	
520					
520	689,385.00	21,429.42	155,149.32	534,235.68	22.5%
590					
594 22 70 2-04 Life Pack 15 Installment Purchase (2023-2025)	20,025.00	0.00	20,022.58	2.42	100.0%
590	20,025.00	0.00	20,022.58	2.42	100.0%
805 MSA Shelton	709,410.00	21,429.42	175,171.90	534,238.10	24.7%

810 Wages/Benefits

520					
522 10 10 0-04 Boardmember Compensation	33,000.00	3,220.00	11,320.00	21,680.00	34.3%
210	33,000.00	3,220.00	11,320.00	21,680.00	34.3%
522 14 21 0-04 Leoff I Uninsured Claims	40,000.00	0.00	219.98	39,780.02	0.5%
522 14 21 5-04 Leoff I Retired / Insurance	41,650.00	2,739.50	8,742.60	32,907.40	21.0%
214	81,650.00	2,739.50	8,962.58	72,687.42	11.0%
522 16 10 0-04 Administrative Salaries	1,100,000.00	91,125.13	349,377.01	750,622.99	31.8%
522 16 10 5-04 Administrative Overtime	2,500.00	791.28	791.28	1,708.72	31.7%
522 16 20 0-04 Administrative Matching Deferred Comp	13,700.00	887.57	2,676.47	11,023.53	19.5%
522 16 21 0-04 Administrative Medical/Dental	151,000.00	10,467.50	41,137.80	109,862.20	27.2%
522 16 22 0-04 Administrative Retirement / LEOFF II	21,800.00	1,730.13	6,920.52	14,879.48	31.7%
522 16 22 5-04 Administrative Retirement / PERS	69,000.00	5,660.38	20,974.00	48,026.00	30.4%
522 16 23 0-04 Medicare/Social Security - All Employees	290,000.00	23,283.75	91,589.32	198,410.68	31.6%
522 16 24 0-04 Unemployment Taxes - All Employees	10,000.00	0.00	0.00	10,000.00	0.0%
522 16 25 0-04 Labor & Industries - All Employees	507,400.00	55,819.45	225,168.80	282,231.20	44.4%
522 16 25 5-04 WA Paid Family & Medical Leave - ESD	43,550.00	3,349.96	13,417.43	30,132.57	30.8%
522 16 26 0-04 EAP - All Employees	3,500.00	0.00	3,570.00	(70.00)	102.0%
522 16 27 0-04 Life Insurance - All Employees	14,800.00	1,181.88	6,914.78	7,885.22	46.7%
522 16 28 0-04 HRA Account Contribution	168,750.00	912.31	159,083.24	9,666.76	94.3%
522 16 29 9-04 Payroll Clearing Account	0.00	0.00	0.00	0.00	0.0%
216	2,396,000.00	195,209.34	921,620.65	1,474,379.35	38.5%
522 18 10 0-04 SSD - Salaries - Asst Chief/IT Manager	347,450.00	28,308.46	113,233.84	234,216.16	32.6%
522 18 20 0-04 SSD - Matching Deferred Comp - IT Manager	5,570.00	463.67	1,854.68	3,715.32	33.3%
522 18 21 0-04 SSD - Medical/Dental - Asst Chief/IT Manager	36,100.00	3,002.92	12,011.68	24,088.32	33.3%

MFD RFA Expense YTD - Expenses

Marysville Fire District

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004 MFD RFA - Expense Fund 778-70

Expenditures	Amt Budgeted	April	YTD	Remaining	
520					
522 18 22 0-04 SSD - Retirement / LEOFF II - Asst Chief	11,250.00	889.33	3,557.32	7,692.68	31.6%
522 18 22 5-04 SSD - Retirement / PERS - IT Manager	13,650.00	1,104.69	4,418.76	9,231.24	32.4%
218	414,020.00	33,769.07	135,076.28	278,943.72	32.6%
522 20 10 0-04 FS - Full Time Salaries	10,207,000.00	803,618.47	3,331,838.58	6,875,161.42	32.6%
522 20 10 5-10 FS - Overtime	1,970,000.00	0.00	0.00	1,970,000.00	0.0%
522 20 10 5-11 FS - Overtime - PT Generated	0.00	0.00	0.00	0.00	0.0%
522 20 10 5-12 FS - Overtime - Paramedic CE	0.00	497.75	1,803.09	(1,803.09)	0.0%
522 20 10 5-13 FS - Overtime - Training	0.00	0.00	0.00	0.00	0.0%
522 20 10 5-14 FS - Overtime - Rescue	0.00	3,361.76	4,218.98	(4,218.98)	0.0%
522 20 10 5-15 FS - Overtime - Sick Coverage	0.00	67,911.36	269,692.17	(269,692.17)	0.0%
522 20 10 5-16 FS - Overtime - Hazmat CE	0.00	5,905.16	13,888.84	(13,888.84)	0.0%
522 20 10 5-17 FS - Overtime - Other	0.00	61,194.39	211,208.69	(211,208.69)	0.0%
522 20 10 5-18 FS - Overtime - OT Mandatory	0.00	8,656.55	35,263.37	(35,263.37)	0.0%
522 20 10 5-19 FS - Overtime - SCFTA	0.00	6,234.68	15,824.40	(15,824.40)	0.0%
522 20 10 7-04 FS - Acting Pay	50,000.00	2,198.87	8,225.75	41,774.25	16.5%
522 20 20 0-04 FS - Matching Deferred Compensation	332,000.00	24,065.30	97,310.88	234,689.12	29.3%
522 20 21 0-04 FS - Medical/Dental	1,776,700.00	135,856.75	548,441.85	1,228,258.15	30.9%
522 20 21 5-04 FS - MERP	111,600.00	7,500.00	29,550.00	82,050.00	26.5%
522 20 22 0-04 FS - Retirement / LEOFF II	674,175.00	51,139.65	202,186.14	471,988.86	30.0%
220	15,121,475.00	1,178,140.69	4,769,452.74	10,352,022.26	31.5%
522 30 10 0-04 FP - Salaries	814,500.00	62,644.29	251,427.97	563,072.03	30.9%
522 30 10 5-04 FP - Overtime	7,000.00	0.00	1,669.16	5,330.84	23.8%
522 30 10 5-18 FP - Overtime - OT Mandatory	0.00	0.00	0.00	0.00	0.0%
522 30 20 0-04 FP - Matching Deferred Compensation	15,300.00	1,280.60	5,122.40	10,177.60	33.5%
522 30 21 0-04 FP - Medical / Dental	116,300.00	8,095.87	33,076.29	83,223.71	28.4%
522 30 21 5-04 FP - MERP	5,400.00	450.00	1,800.00	3,600.00	33.3%
522 30 22 0-04 FP - Retirement / LEOFF II	36,400.00	2,853.09	11,501.16	24,898.84	31.6%
522 30 22 5-04 FP - Retirement / PERS	10,500.00	859.08	3,436.32	7,063.68	32.7%
230	1,005,400.00	76,182.93	308,033.30	697,366.70	30.6%
522 45 10 0-04 TRNG - Salaries	332,700.00	27,157.17	114,708.70	217,991.30	34.5%
522 45 10 5-04 TRNG - Overtime	50,000.00	0.00	0.00	50,000.00	0.0%
522 45 10 5-11 TRNG - Overtime - PT Generated	0.00	0.00	0.00	0.00	0.0%
522 45 10 5-12 TRNG - Overtime - Paramedic CE	0.00	0.00	0.00	0.00	0.0%
522 45 10 5-14 TRNG - Overtime - Rescue	0.00	0.00	0.00	0.00	0.0%
522 45 10 5-15 TRNG - Overtime - Sick Coverage	0.00	1,368.00	6,840.00	(6,840.00)	0.0%
522 45 10 5-16 TRNG - Overtime - Hazmat CE	0.00	0.00	0.00	0.00	0.0%
522 45 10 5-17 TRNG - Overtime - Other	0.00	10,587.07	12,703.58	(12,703.58)	0.0%
522 45 10 5-18 TRNG - Overtime - OT Mandatory	0.00	0.00	0.00	0.00	0.0%
522 45 10 5-19 TRNG - Overtime - SCFTA	0.00	0.00	672.35	(672.35)	0.0%
522 45 20 0-04 TRNG - Matching Deferred Compensation	0.00	559.32	2,237.28	(2,237.28)	0.0%
522 45 21 0-04 TRNG - Medical/Dental	51,700.00	4,306.91	17,227.64	34,472.36	33.3%
522 45 21 5-04 TRNG - MERP	3,600.00	300.00	1,200.00	2,400.00	33.3%

MFD RFA Expense YTD - Expenses

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004 MFD RFA - Expense Fund 778-70

Expenditures	Amt Budgeted	April	YTD	Remaining	
520					
522 45 22 0-04 TRNG - Retirement / LEOFF II	21,050.00	2,080.77	6,977.17	14,072.83	33.1%
245	459,050.00	46,359.24	162,566.72	296,483.28	35.4%
522 50 10 0-04 SSD - Salaries - Facilities	105,600.00	8,792.73	35,170.92	70,429.08	33.3%
522 50 10 5-04 SSD - Overtime - Facilities	2,500.00	0.00	361.23	2,138.77	14.4%
522 50 20 0-04 SSD - Matching Deferred Comp - Facilities	4,250.00	351.71	1,406.84	2,843.16	33.1%
522 50 21 0-04 SSD - Medical/Dental - Facilities	27,850.00	2,324.56	9,298.24	18,551.76	33.4%
522 50 21 5-04 SSD - MERP - Facilities	1,800.00	150.00	2,400.00	(600.00)	133.3%
522 50 22 5-04 SSD - Retirement / PERS - Facilities	10,600.00	837.95	3,386.22	7,213.78	31.9%
250	152,600.00	12,456.95	52,023.45	100,576.55	34.1%
522 60 10 0-04 SSD - Salaries - Fleet	246,515.00	19,905.10	84,906.00	161,609.00	34.4%
522 60 10 5-04 SSD - Overtime - Fleet	10,000.00	3,592.74	5,998.52	4,001.48	60.0%
522 60 20 0-04 SSD - Matching Deferred Comp - Fleet	4,155.00	338.18	1,352.72	2,802.28	32.6%
522 60 21 0-04 SSD - Medical / Dental - Fleet	51,700.00	3,826.02	15,304.08	36,395.92	29.6%
522 60 21 5-04 SSD - MERP - Fleet	3,600.00	300.00	4,800.00	(1,200.00)	133.3%
522 60 22 5-04 SSD - Retirement / PERS - Fleet	24,650.00	2,239.35	8,159.49	16,490.51	33.1%
260	340,620.00	30,201.39	120,520.81	220,099.19	35.4%
522 70 10 0-04 EMS - Salaries	3,964,000.00	282,445.49	1,157,871.95	2,806,128.05	29.2%
522 70 10 5-10 EMS - Overtime	765,800.00	0.00	0.00	765,800.00	0.0%
522 70 10 5-11 EMS - Overtime - PT Generated	0.00	0.00	0.00	0.00	0.0%
522 70 10 5-12 EMS - Overtime - Paramedic CE	0.00	8,453.25	19,095.49	(19,095.49)	0.0%
522 70 10 5-13 EMS - Overtime - Training	0.00	0.00	0.00	0.00	0.0%
522 70 10 5-14 EMS - Overtime - Rescue	0.00	501.14	580.78	(580.78)	0.0%
522 70 10 5-15 EMS - Overtime - Sick Coverage	0.00	52,462.25	167,311.69	(167,311.69)	0.0%
522 70 10 5-16 EMS - Overtime - Hazmat CE	0.00	797.40	2,092.96	(2,092.96)	0.0%
522 70 10 5-17 EMS - Overtime - Other	0.00	16,469.05	96,760.40	(96,760.40)	0.0%
522 70 10 5-18 EMS - Overtime - OT Mandatory	0.00	4,372.40	16,145.52	(16,145.52)	0.0%
522 70 10 5-19 EMS - Overtime - SCFTA	0.00	0.00	758.03	(758.03)	0.0%
522 70 10 7-04 EMS - Acting Pay	20,000.00	388.42	1,036.45	18,963.55	5.2%
522 70 20 0-04 EMS - Matching Deferred Compensation	110,350.00	7,744.56	30,438.50	79,911.50	27.6%
522 70 21 0-04 EMS - Medical/Dental	652,000.00	40,920.98	169,676.08	482,323.92	26.0%
522 70 21 5-04 EMS - MERP	30,600.00	1,200.00	5,250.00	25,350.00	17.2%
522 70 22 0-04 EMS - Retirement / LEOFF II	261,500.00	19,465.33	77,476.88	184,023.12	29.6%
270	5,804,250.00	435,220.27	1,744,494.73	4,059,755.27	30.1%
520	25,808,065.00	2,013,499.38	8,234,071.26	17,573,993.74	31.9%
810 Wages/Benefits	25,808,065.00	2,013,499.38	8,234,071.26	17,573,993.74	31.9%

815 BC Furness

520

MFD RFA Expense YTD - Expenses

Marysville Fire District

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004 MFD RFA - Expense Fund 778-70

Expenditures	Amt Budgeted	April	YTD	Remaining	
520					
522 20 25 5-04 HazMat Physicals	6,000.00	0.00	810.00	5,190.00	13.5%
522 20 35 3-04 HazMat Equipment	10,000.00	0.00	0.00	10,000.00	0.0%
522 20 35 6-04 Water/Swimmer Program - Equipment	24,000.00	3,709.54	3,709.54	20,290.46	15.5%
522 20 35 7-04 Tech Rescue Equipment	16,000.00	5,355.13	6,507.88	9,492.12	40.7%
522 20 45 5-04 SOPB - Special Operations Assessment	13,715.00	0.00	13,712.51	2.49	100.0%
220	69,715.00	9,064.67	24,739.93	44,975.07	35.5%
522 45 43 7-04 Travel Expenses - Special Operations	17,000.00	0.00	10.00	16,990.00	0.1%
522 45 49 7-04 Registration - Special Operations	23,500.00	0.00	141.22	23,358.78	0.6%
245	40,500.00	0.00	151.22	40,348.78	0.4%
520					
520	110,215.00	9,064.67	24,891.15	85,323.85	22.6%
815 BC Furness					
	110,215.00	9,064.67	24,891.15	85,323.85	22.6%

820 BC Soper

520					
522 20 31 0-04 FS - Operating Supplies (Consumables)	25,000.00	302.32	1,762.73	23,237.27	7.1%
522 20 35 0-04 FS - Operating Equipment & Tools	55,000.00	808.00	1,878.75	53,121.25	3.4%
522 20 49 9-04 Miscellaneous - Fire Suppression	1,500.00	80.78	80.78	1,419.22	5.4%
520	81,500.00	1,191.10	3,722.26	77,777.74	4.6%
820 BC Soper					
	81,500.00	1,191.10	3,722.26	77,777.74	4.6%

835 AC Maloney

520					
522 20 35 9-04 Respirator Fit Test Maint/Supplies	1,500.00	0.00	0.00	1,500.00	0.0%
522 20 48 7-04 SCBA - Contracted Maint Services/Cylinder Hydros	36,000.00	949.44	984.68	35,015.32	2.7%
220	37,500.00	949.44	984.68	36,515.32	2.6%
522 30 31 0-04 FP - Operating Supplies	9,000.00	282.17	797.25	8,202.75	8.9%
522 30 31 7-04 CERT Class Supplies	1,500.00	0.00	1,351.97	148.03	90.1%
522 30 45 0-04 FP - Contracted Services - Sno Co FM Investigations	11,200.00	0.00	1,680.00	9,520.00	15.0%
522 30 49 0-04 FP - Memberships, Dues, Subscriptions	12,000.00	340.00	1,475.01	10,524.99	12.3%
522 30 49 9-04 Miscellaneous - Fire Prevention	800.00	30.00	334.74	465.26	41.8%
230	34,500.00	652.17	5,638.97	28,861.03	16.3%
522 45 43 3-04 Travel Expenses - FP	7,000.00	305.41	2,119.84	4,880.16	30.3%

MFD RFA Expense YTD - Expenses

Marysville Fire District

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004 MFD RFA - Expense Fund 778-70

Expenditures	Amt Budgeted	April	YTD	Remaining	
520					
522 45 49 3-04 Registration Fees - FP	8,000.00	0.00	270.00	7,730.00	3.4%
245	15,000.00	305.41	2,389.84	12,610.16	15.9%
520	87,000.00	1,907.02	9,013.49	77,986.51	10.4%
590					
594 22 62 0-04 PPE Gear Dryer	15,000.00	0.00	0.00	15,000.00	0.0%
594 22 62 4-04 PPE Washer/Extractor	25,000.00	0.00	0.00	25,000.00	0.0%
590	40,000.00	0.00	0.00	40,000.00	0.0%
835 AC Maloney	127,000.00	1,907.02	9,013.49	117,986.51	7.1%

845 BC Taylor

520					
522 20 24 0-04 Uniforms - All Employees	112,500.00	8,372.76	42,698.66	69,801.34	38.0%
520	112,500.00	8,372.76	42,698.66	69,801.34	38.0%
845 BC Taylor	112,500.00	8,372.76	42,698.66	69,801.34	38.0%

850 BC Jesus

520					
522 20 31 5-04 Health & Safety - Operating Supplies	5,000.00	334.76	334.76	4,665.24	6.7%
522 20 35 4-04 Exercise Equipment	12,500.00	0.00	11,472.11	1,027.89	91.8%
522 20 48 5-04 Exercise Equipment - Maintenance & Repair	1,000.00	0.00	0.00	1,000.00	0.0%
220	18,500.00	334.76	11,806.87	6,693.13	63.8%
522 45 25 0-04 JATC Apprenticeship Training	8,500.00	0.00	172.23	8,327.77	2.0%
522 45 31 0-04 Training Operating Supplies	4,000.00	68.92	427.75	3,572.25	10.7%
522 45 31 5-04 Training Props	15,600.00	0.00	4,989.48	10,610.52	32.0%
522 45 41 0-04 Contracted Instructors / Evaluators	12,000.00	0.00	0.00	12,000.00	0.0%
522 45 42 0-04 Training Consortium Program (Equip/Trng)	100,000.00	0.00	9,929.76	90,070.24	9.9%
522 45 43 5-04 Travel Expenses - FS	10,000.00	300.00	1,497.84	8,502.16	15.0%
522 45 45 0-04 Live Fire Training - Facility Rental Site Use & Prep Fees	22,800.00	0.00	0.00	22,800.00	0.0%
522 45 49 5-04 Registration - FS	15,675.00	1,300.00	3,179.00	12,496.00	20.3%
522 45 49 9-04 Miscellaneous - Training	1,000.00	0.00	0.00	1,000.00	0.0%
245	189,575.00	1,668.92	20,196.06	169,378.94	10.7%
520	208,075.00	2,003.68	32,002.93	176,072.07	15.4%

MFD RFA Expense YTD - Expenses

Marysville Fire District

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004 MFD RFA - Expense Fund 778-70

Expenditures	Amt Budgeted	April	YTD	Remaining	
850 BC Jesus	208,075.00	2,003.68	32,002.93	176,072.07	15.4%

860 DC Nielson

520

522 20 49 5-04	Peer Support Program	20,000.00	2,340.00	2,340.00	17,660.00	11.7%
520		20,000.00	2,340.00	2,340.00	17,660.00	11.7%
860 DC Nielson		20,000.00	2,340.00	2,340.00	17,660.00	11.7%

865 BC Hale

520

522 45 49 4-04	Incident Mgmt Training Program (Blue Card)	22,500.00	0.00	0.00	22,500.00	0.0%
520		22,500.00	0.00	0.00	22,500.00	0.0%
865 BC Hale		22,500.00	0.00	0.00	22,500.00	0.0%

870 SSD - Fleet/Facilities - FFS Farnes

520

522 20 32 0-04	FS Vehicles - Fuel/Lubricants/Antifreeze	110,000.00	5,682.86	26,225.34	83,774.66	23.8%
522 20 48 0-04	SCBA - Compressor Repairs & Air Sample Testing	4,500.00	0.00	325.05	4,174.95	7.2%
220		114,500.00	5,682.86	26,550.39	87,949.61	23.2%
522 45 43 2-04	Travel Expenses - SSD	2,500.00	261.00	261.00	2,239.00	10.4%
522 45 49 2-04	Registration Fees - SSD	5,000.00	0.00	650.00	4,350.00	13.0%
245		7,500.00	261.00	911.00	6,589.00	12.1%
522 50 31 0-04	Facilities - Operating Supplies	50,000.00	3,985.14	15,543.61	34,456.39	31.1%
522 50 35 0-04	Facilities - Furniture, Equipment, Appliances	80,000.00	3,177.68	19,693.30	60,306.70	24.6%
522 50 35 2-04	Facility Electronic Security - Door Locks	45,000.00	0.00	0.00	45,000.00	0.0%
522 50 41 0-04	Facilities - Landscaping & Janitorial Service	58,000.00	575.00	2,300.00	55,700.00	4.0%
522 50 45 0-04	Equipment & Other Rentals	1,000.00	0.00	0.00	1,000.00	0.0%
522 50 47 0-04	Water / Sewer / Garbage	48,000.00	3,572.01	14,882.83	33,117.17	31.0%
522 50 47 5-04	Electricity / Natural Gas	165,000.00	11,300.33	46,117.47	118,882.53	27.9%
522 50 48 0-04	Facilities - Contacted Repair	155,000.00	10,397.49	38,782.16	116,217.84	25.0%
522 50 49 9-04	Miscellaneous - Facilities/Vehicles/Equip	1,000.00	222.65	222.65	777.35	22.3%
250		603,000.00	33,230.30	137,542.02	465,457.98	22.8%

MFD RFA Expense YTD - Expenses

Marysville Fire District

Time: 11:44:16 Date: 05/09/2024

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004 MFD RFA - Expense Fund 778-70

Expenditures	Amt Budgeted	April	YTD	Remaining	
520					
522 60 31 0-04 Vehicle / Shop - Operating Supplies	140,000.00	16,048.23	61,156.99	78,843.01	43.7%
522 60 35 0-04 Vehicle / Shop - Tools & Equipment	8,000.00	1,016.02	2,176.79	5,823.21	27.2%
522 60 39 0-04 SCFD#15 Service Contract Supplies/Parts	15,000.00	2,200.09	26,579.67	(11,579.67)	177.2%
522 60 48 0-04 Vehicles - Repair/Services	85,000.00	61.04	1,657.72	83,342.28	2.0%
522 60 48 5-04 Equipment - Contracted Repair/Testing	20,000.00	0.00	0.00	20,000.00	0.0%
260	268,000.00	19,325.38	91,571.17	176,428.83	34.2%
522 70 32 0-04 EMS Vehicles - Fuel/Lubricants/Antifreeze	100,000.00	5,199.41	24,431.37	75,568.63	24.4%
270	100,000.00	5,199.41	24,431.37	75,568.63	24.4%
520	1,093,000.00	63,698.95	281,005.95	811,994.05	25.7%

590

594 22 62 1-04 Parts Washer	8,000.00	0.00	6,395.34	1,604.66	79.9%
594 22 62 5-04 Snow Plow (Budget in Vehicle/Shop Tools & Equipment)	0.00	0.00	11,960.61	(11,960.61)	0.0%
590	8,000.00	0.00	18,355.95	(10,355.95)	229.4%

870 SSD - Fleet/Facilities - FFS Farnes	1,101,000.00	63,698.95	299,361.90	801,638.10	27.2%
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875 SSD - Communications - IT Davis

520

522 18 35 7-04 Computer Hardware/Parts	75,000.00	336.78	2,671.27	72,328.73	3.6%
522 18 42 0-04 Telephone - All Stations	34,000.00	2,511.02	9,939.39	24,060.61	29.2%
522 18 42 3-04 Cellular Phone Services	32,000.00	4,738.23	12,109.38	19,890.62	37.8%
522 18 42 7-04 Network Lines & Maintenance	36,700.00	939.48	3,943.44	32,756.56	10.7%
522 18 45 0-04 Office Equipment Images/Repairs/Maintenance	8,850.00	0.00	1,945.68	6,904.32	22.0%
522 18 49 0-04 Computer Licensing/Support	258,685.00	18,734.30	119,595.32	139,089.68	46.2%
522 18 49 2-04 Office 365 Conversion - Phase 2	25,000.00	0.00	0.00	25,000.00	0.0%
522 18 49 3-04 SBITA - Office 365 Licenses - Variable Costs & Sales Tax Only	2,000.00	0.00	37.46	1,962.54	1.9%
522 18 49 9-04 Miscellaneous - Communications	500.00	0.00	115.06	384.94	23.0%
218	472,735.00	27,259.81	150,357.00	322,378.00	31.8%
522 20 35 5-04 Communications Equipment	5,000.00	0.00	0.00	5,000.00	0.0%
522 20 41 7-04 GIS Contracted Services & Mapping Misc.	1,000.00	0.00	0.00	1,000.00	0.0%
522 20 45 0-04 SNOCO 911 - Managed Laptop Program	51,000.00	3,324.98	13,332.64	37,667.36	26.1%
522 20 45 2-04 SNOCO 911 - Dispatch Services	758,275.00	63,189.52	252,758.08	505,516.92	33.3%

MFD RFA Expense YTD - Expenses

Marysville Fire District

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004 MFD RFA - Expense Fund 778-70

Expenditures	Amt Budgeted	April	YTD	Remaining	
520					
522 20 48 3-04 Communications Equipment Repairs/Maintenance	5,000.00	0.00	0.00	5,000.00	0.0%
220	820,275.00	66,514.50	266,090.72	554,184.28	32.4%
520	1,293,010.00	93,774.31	416,447.72	876,562.28	32.2%
590					
591 22 70 0-04 Capital Lease - Copy Machine	4,800.00	0.00	1,486.08	3,313.92	31.0%
591 22 70 5-00 Capital Lease - Postage Meter	805.00	0.00	201.21	603.79	25.0%
591 22 71 0-04 SBITA - Office 365 Licenses	21,000.00	0.00	0.00	21,000.00	0.0%
594 22 62 3-04 Telephone System Upgrade	10,000.00	0.00	0.00	10,000.00	0.0%
590	36,605.00	0.00	1,687.29	34,917.71	4.6%
875 SSD - Communications - IT Davis	1,329,615.00	93,774.31	418,135.01	911,479.99	31.4%
880 PPE - CAPT Green					
520					
522 20 24 5-04 Protective Gear & Equipment	303,500.00	61,547.75	139,886.14	163,613.86	46.1%
522 20 41 0-04 PPE - Inspections/Repairs	30,000.00	0.00	3,867.51	26,132.49	12.9%
520	333,500.00	61,547.75	143,753.65	189,746.35	43.1%
880 PPE - CAPT Green	333,500.00	61,547.75	143,753.65	189,746.35	43.1%
885 PIO/PUB ED - Petta					
520					
522 30 31 3-04 FP - Public Education Supplies	12,000.00	312.43	312.43	11,687.57	2.6%
522 30 49 5-04 Newsletters & Community Publications	40,000.00	0.00	23.00	39,977.00	0.1%
520	52,000.00	312.43	335.43	51,664.57	0.6%
885 PIO/PUB ED - Petta	52,000.00	312.43	335.43	51,664.57	0.6%
Fund Expenditures:	32,520,105.00	2,318,928.56	11,847,038.35	20,673,066.65	36.4%
Fund Excess/(Deficit):	(32,520,105.00)	(2,318,928.56)	(11,847,038.35)		

MFD RFA Apparatus YTD - Expenses

Marysville Fire District

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304 MFD RFA - Apparatus Fund 778-72

Expenditures	Amt Budgeted	April	YTD	Remaining	
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100 General Admin

520

522 16 41 3-09	Snohomish County - Investment Fees	1,050.00	50.00	200.00	850.00	19.0%
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		1,050.00	50.00	200.00	850.00	19.0%
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100 General Admin		1,050.00	50.00	200.00	850.00	19.0%
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815 BC Furness

590

594 22 64 7-09	Boat/Trailer	22,000.00	2,141.69	22,537.59	(537.59)	102.4%
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		22,000.00	2,141.69	22,537.59	(537.59)	102.4%
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815 BC Furness		22,000.00	2,141.69	22,537.59	(537.59)	102.4%
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870 SSD - Fleet/Facilities - FFS Farnes

590

594 22 64 0-09	Ladder Truck	1,650,000.00	1,617,658.69	1,618,710.78	31,289.22	98.1%
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594 22 64 1-09	Staff Vehicle - AFM	55,000.00	0.00	0.00	55,000.00	0.0%
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594 22 64 2-09	Staff Vehicle - Fleet/Facilities	85,000.00	0.00	0.00	85,000.00	0.0%
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594 22 64 3-09	Staff Vehicle - Fire Chief	55,000.00	0.00	0.00	55,000.00	0.0%
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594 22 64 4-09	Staff Vehicle - IT	55,000.00	0.00	0.00	55,000.00	0.0%
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594 22 64 5-09	Staff Vehicle - DC Operations	85,000.00	0.00	0.00	85,000.00	0.0%
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594 22 64 6-09	Ambulance Remounts	440,000.00	0.00	0.00	440,000.00	0.0%
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		2,425,000.00	1,617,658.69	1,618,710.78	806,289.22	66.8%
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870 SSD - Fleet/Facilities - FFS Farnes		2,425,000.00	1,617,658.69	1,618,710.78	806,289.22	66.8%
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Fund Expenditures:		2,448,050.00	1,619,850.38 ✓	1,641,448.37	806,601.63	67.1%
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Fund Excess/(Deficit):		(2,448,050.00)	(1,619,850.38)	(1,641,448.37)		
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CM

MFD RFA Reserve/Capital YTD - Expenses

Marysville Fire District

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303 MFD RFA - Capital/Reserve Fund 778-73

Expenditures	Amt Budgeted	April	YTD	Remaining	
100 General Admin					
520					
522 70 49 0-08 GEMT Program - Overpaid Funds Return	10,000.00	0.00	0.00	10,000.00	0.0%
000	10,000.00	0.00	0.00	10,000.00	0.0%
522 16 41 9-08 Snohomish County Investment Fees	6,000.00	325.12	1,548.17	4,451.83	25.8%
216	6,000.00	325.12	1,548.17	4,451.83	25.8%
520	16,000.00	325.12	1,548.17	14,451.83	9.7%
100 General Admin	16,000.00	325.12	1,548.17	14,451.83	9.7%
820 BC Soper					
590					
594 22 62 6-08 Extrication Tools	106,000.00	0.00	0.00	106,000.00	0.0%
590	106,000.00	0.00	0.00	106,000.00	0.0%
820 BC Soper	106,000.00	0.00	0.00	106,000.00	0.0%
870 SSD - Fleet/Facilities - FFS Farnes					
590					
594 22 61 0-08 General Capital Projects - A&E/Professional Services	25,000.00	0.00	0.00	25,000.00	0.0%
594 22 62 0-08 Station 63 Project - A&E/Professional Services	75,000.00	0.00	0.00	75,000.00	0.0%
594 22 62 2-08 Station 65 Project - A&E/Professional Services	75,000.00	0.00	0.00	75,000.00	0.0%
594 22 62 4-08 Public Safety Building - Remodel/Improvement Costs	600,000.00	0.00	66,251.18	533,748.82	11.0%
590	775,000.00	0.00	66,251.18	708,748.82	8.5%
870 SSD - Fleet/Facilities - FFS Farnes	775,000.00	0.00	66,251.18	708,748.82	8.5%
Fund Expenditures:	897,000.00	325.12	67,799.35	829,200.65	7.6%
Fund Excess/(Deficit):	(897,000.00)	(325.12)	(67,799.35)		

CM

MFD RFA Equipment YTD - Expenses

Marysville Fire District

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305 MFD RFA - Equipment Fund 778-74

Expenditures	Amt Budgeted	April	YTD	Remaining	
100 General Admin					
520					
522 16 41 9-10 Snohomish County - Investment Fees	1,000.00	50.00	197.88	802.12	19.8%
520	1,000.00	50.00	197.88	802.12	19.8%
100 General Admin	1,000.00	50.00	197.88	802.12	19.8%
Fund Expenditures:	1,000.00	50.00 ✓	197.88	802.12	19.8%
Fund Excess/(Deficit):	(1,000.00)	(50.00)	(197.88)		

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MARYSVILLE FIRE DISTRICT RFA - EXPENSE FUND
FINANCIAL SUMMARY OF CASH RECEIPTS AND DISBURSEMENTS

Cash on hand at beginning of the month: **\$9,212,994.26**

Income for the month:

04/04 - Cash Deposit	\$15,022.59
04/11 - Cash Deposit	\$2,125.80
04/18 - Cash Deposit	\$9,464.94
04/19 - ACH Debit Transfer	\$225,848.69
04/30 - RFA Property Tax Collections	\$11,269,060.28
04/30 - FD#12 Property Tax Collections	\$2,054.38
04/30 - Leasehold Excise Tax/Private Harvest	\$0.09
04/30 - Investment Interest	\$30,542.00

Total Income for the month: **\$11,554,118.77**

Expenditures for the month:

04/19 - A/P - Warrants Approved 04/17	(\$304,468.94)
04/30 - Vouchers Payable - Pending W-9	\$0.00
04/30 - Sno Co Investment Fees	(\$203.70)
04/30 - Sno Co Property Tax Refunds	(\$754.16)
04/30- Payroll - Approved 04/17	(\$2,010,731.49)

Total Expenditures for the month: **(\$2,316,158.29)**

Cash on hand as of 04/30/2024 **\$18,450,954.74**

MARYSVILLE FIRE DISTRICT RFA - APPARATUS FUND
FINANCIAL SUMMARY OF CASH RECEIPTS AND DISBURSEMENTS

Cash on hand at beginning of the month: **\$4,294,019.61**

Income for the month:

04/30 - Investment Interest	\$15,935.78
-----------------------------	-------------

Total Income for the month: **\$15,935.78**

Expenditures for the month:

04/19 - A/P - Warrants Approved 04/17	(\$1,619,800.38)
04/30 - Sno Co Investment Fees	(\$50.00)

Total Expenditures for the month: **(\$1,619,850.38)**

Cash on hand as of 04/30/2024 **\$2,690,105.01**

MARYSVILLE FIRE DISTRICT RFA - CAPITAL/RESERVE FUND
FINANCIAL SUMMARY OF CASH RECEIPTS AND DISBURSEMENTS

Cash on hand at beginning of the month: **\$21,958,813.51**

Income for the month:

04/19 - ACH Debit Transfer	\$48,502.23
----------------------------	-------------

04/30 - Investment Interest	\$75,131.87	
Total Income for the month:		\$123,634.10
Expenditures for the month:		
04/19 - A/P - Warrants Approved 04/17	\$0.00	
04/30 - Sno Co Investment Fees	(\$325.12)	
Total Expenditures for the month:		(\$325.12)
Cash on hand as of 04/30/2024		\$22,082,122.49

MARYSVILLE FIRE DISTRICT RFA - EQUIPMENT FUND
 FINANCIAL SUMMARY OF CASH RECEIPTS AND DISBURSEMENTS

Cash on hand at beginning of the month:		\$416,891.98
Income for the month:		
04/30 - Investment Interest	\$1,851.95	
Total Income for the month:		\$1,851.95
Expenditures for the month:		
04/30 - Sno Co Investment Fees	(\$50.00)	
Total Expenditures for the month:		(\$50.00)
Cash on hand as of 04/30/2024		\$418,693.93
<i>GRAND TOTAL CASH ON HAND - Apr 1, 2024</i>	<i>\$35,882,719.36</i>	
<i>GRAND TOTAL CASH ON HAND - Apr 30, 2024</i>	<i>\$43,641,876.17</i>	
<i>DIFFERENCE</i>	<i>\$7,759,156.81</i>	

MARYSVILLE FIRE DISTRICT



COMPASSION, INTEGRITY, DIVERSITY, TEAMWORK





MARYSVILLE FIRE DISTRICT

1635 Grove Street • Marysville, WA 98270

Phone: (360) 363-8500

Fax: (360) 659-1382

Thank you for taking the time to review the 2023 Marysville Fire District annual report. It is an honor to share with you the accomplishments and growth of the organization and people that provide the care and service. In the specific division reports that follow you will read about the services the fire district provides and the way that each person in the organization is focused on our model of continuous improvement and customer service.

Despite ongoing external challenges, the organization has continued to provide services expected of full time professional fire and emergency services organization. The national emergency medical system continues to struggle with off load delays at hospitals and supply chain issues that negatively impact the fire districts availability of personnel and lifesaving equipment. However, the people that work here are resilient, creative and focused on getting the job done and the service provided, despite challenges. The fire district is committed to the well-being of personnel and continues to focus attention and effort on all aspects of wellness. The fire district is working with regional partners to address EMS challenges, such as off load delays, training and increased call volume.

The Nurse Navigator program is a well-tested program that diverts 911 calls to a nurse who can work with the caller to connect them with the appropriate resource. Not all 911 calls require a response by EMS personnel. This one progressive effort is working towards addressing increasing call volumes.

Throughout the year, the can do attitude has prevailed and the high level of professional service has been the standard set throughout the organization.

The Marysville Fire District formally recognized a number of personnel at the annual awards banquet. Although only a few were selected to receive formal awards, the number of quality nominations was inspiring and indicative of an organizational commitment to customer service.

As the district heads into 2024 we anticipate the delivery of a new ladder truck, starting construction of a replacement fire station 63, hiring of new personnel and the addition of a peak activity unit for EMS.

Respectfully,

A handwritten signature in black ink, appearing to read "Ned Vander Pol".

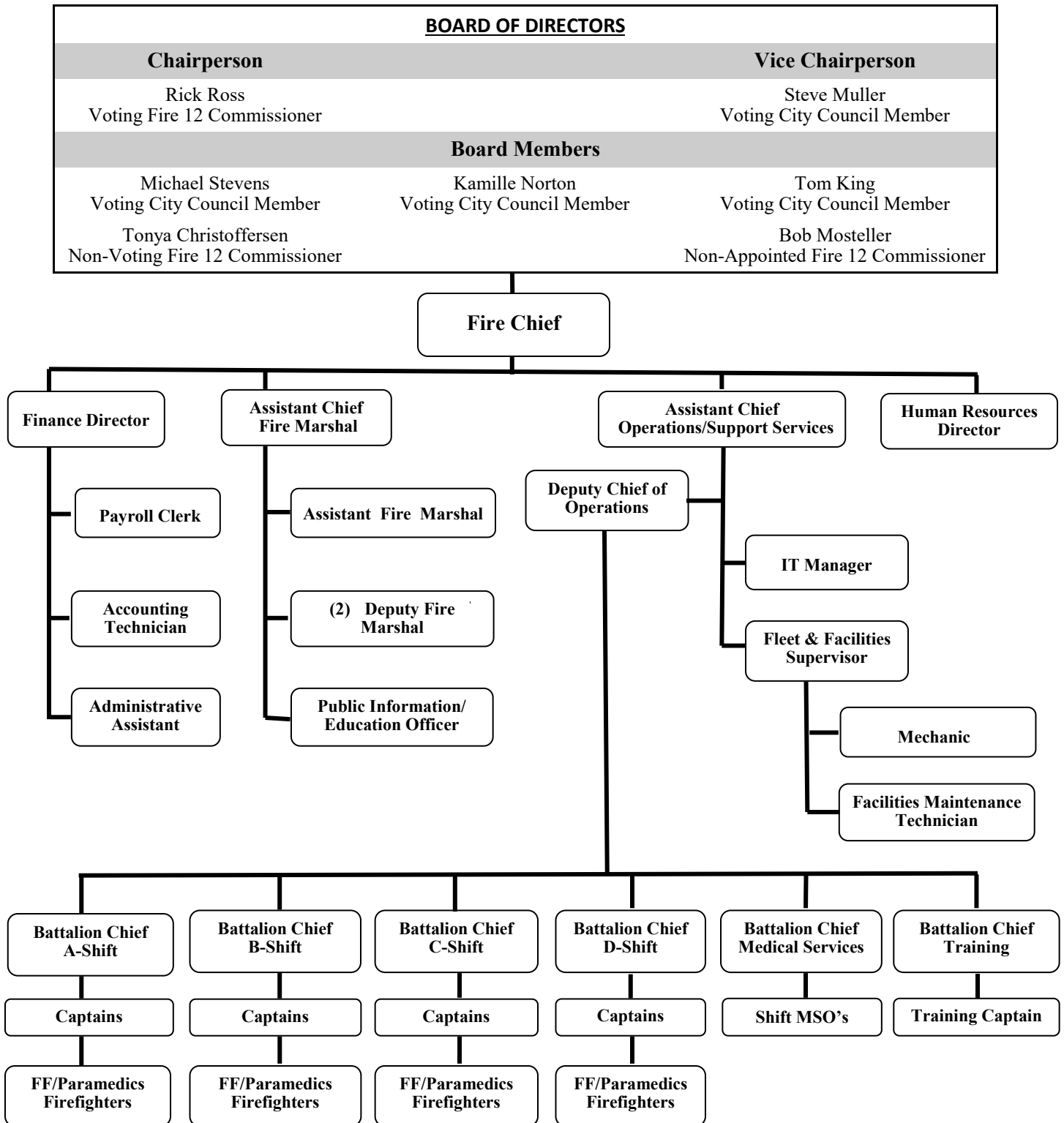
Ned Vander Pol, Fire Chief

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RFA ORGANIZATIONAL CHART



Personnel

Alskog, Jared	Firefighter	Eagle, Samuel	Captain
Anderson, Nicholas	Firefighter	Edin, Steven	Human Resources Director
Anderson, Sean	Firefighter/Driver Operator	Edwards, Cameron	Firefighter/Paramedic
Bailey, Basil	Captain	Eisele Kyle	Firefighter
Ballif, Joseph	Firefighter/Paramedic	Elvrom, Sandra	Payroll Clerk
Barrett, Ian	Firefighter/Paramedic	Farnes, Joshua	Fleet & Facilities Supervisor
Bennett, Russ	Firefighter/Paramedic	FinkelInburg, Kyle	Firefighter
Bergstrom, Ryan	Firefighter	Fox, Kelsey	Accounting Technician
Bilow, Jeff	Captain	Furness, Todd	Battalion Chief
Bonner, Chad	Firefighter/Paramedic	Glasson, Jonathan	Firefighter/Driver Operator
Brenner, Tristan	Firefighter/Paramedic	Goarck, Tyler	Firefighter/Driver Operator
Brooke, Cody	Captain/Paramedic	Green, Darren	Training Captain
Brown, Keoni	Firefighter/Driver Operator	Gribble, Hailley	Firefighter
Burlingame, David	Captain	Griffith, Rommel	Firefighter
Burnette, Christopher	Firefighter	Gronemyer, Brien	Firefighter/Paramedic
Butler, Travis	Firefighter	Gunn, Tim	Firefighter/Driver Operator
Campbell, Matthew	Captain	Hale, Chad	Battalion Chief
Carbary, Ryan	Firefighter/Driver Operator	Hallahan, Cydney	Firefighter
Carlson, Brent	Firefighter/Paramedic	Hancock, Brenden	Firefighter/Driver Operator
Carver, Susan	Deputy Fire Marshal	Hardwick, Ryan	Firefighter/Paramedic
Cassidy, Douglas	Firefighter	Herrington, Dakota	Firefighter
Christenson, Robert	Facilities Maintenance Tech	Hasse, Conrad	Firefighter
Cloudy, Scott	Firefighter/Driver Operator	Hoglund, Tyler	Firefighter/Driver Operator
Cole, Jeff	Assistant Chief	Hopp, Ryan	Captain
Cook, Mark	Captain	Huizenga, Jason	Captain
Crandall, Chad	Captain	Jamerson, Jaxson	Mechanic
Cruz, Luis	Firefighter/Driver Operator	Jesus, Richard	Battalion Chief
Cushing, Obed	Firefighter	Keen, Bradley	Firefighter
Dalton, Timothy	Firefighter	Kendrick, Joseph	Firefighter/Paramedic
Daly, Kyle	Firefighter	Koty, Laura	Firefighter
Damron, Charles	Firefighter/Paramedic	Kuehn, Jacob	Captain
Davidson, Brandon	Firefighter	Lambrecht, Gunnar	Firefighter
Davis, Mike	IT Manager	Lauritzen, Elliott	Firefighter/Driver Operator
Day, Hunter	Firefighter/Paramedic	Leonard, Alexander	Firefighter
DeSanctis, Paula	Administrative Assistant	Lewis, Apollo	Firefighter/Driver Operator
Donaldson, Brian	Firefighter/Paramedic	Lowery, Dylan	Firefighter/Driver Operator
Dormaier, Tyler	Firefighter/Paramedic	Luck, Corey	Firefighter
Dvork, Erik	Firefighter	Maloney, Thomas	Assistant Chief/Fire Marshal

Personnel

McAuliffe, Christopher	Firefighter/Driver Operator	Stich, Garrett	Firefighter
McCabe, Harrison	Firefighter/Paramedic	Strittmatter, Jeramie	Firefighter/Paramedic
McConkey, Jacob	Firefighter/Driver Operator	Taylor, Keith	Battalion Chief
McGhee, Don	Assistant Fire Marshal	Triplett, Chad	Firefighter
McGowan, Tobin	Firefighter/Driver Operator	Trueax, Trevor	Medical Services Officer
McInnis, Chelsie	Finance Director	Tucker, Cade	Firefighter
Mckee, Colin	Firefighter	Tucker, Jason	Captain
Merkley, Brian	Deputy Fire Marshal	Tucker, Jeff	Captain
Meyer, Nicholas	Firefighter/Driver Operator	Vander Pol, Ned	Fire Chief
Milless, Chase	Firefighter	Vander Veen, Andrew	Captain
Milless, Craig	Firefighter/Paramedic	Veley, Christie	Public Information Officer
Milless, John	Captain	Wade, Dillon	Firefighter
Minaker, Scott	Firefighter	Walbridge, Craig	Captain/Paramedic
Mullen, John	Firefighter/Driver Operator	Weed, Curtis	Firefighter
Nielson, Jennett	Deputy Chief	Wienker, Holly	Firefighter/Paramedic
Neuhoff, Darryl	Interim Fire Chief	Wienker, Matthew	Firefighter/Paramedic
Neyens, Steve	Captain	Wilkins-Sikkel, Jason	Firefighter
O’Brien, Keenan	Firefighter	Williams, Reece	Firefighter/Paramedic
Olsen, Joshua	Firefighter/Driver Operator	Williamson, Ricky	Captain
Pester, Noah	Medical Service Officer	Windle, Josiah	Firefighter
Peterson, Hayley	Firefighter	Woolcock, Patrick	Captain/Paramedic
Petta, Spring	Public Information Officer	Work, Michael	Firefighter/Driver Operator
Piazzzi, Mirco	Medical Service Officer		
Pierce, Shayne	Captain		
Reeders, Benjamin	Firefighter		
Reeves, Jack	Firefighter/Driver Operator		
Reeves, Kaitlan	Firefighter/Driver Operator		
Rowland, Hunter	Firefighter		
Ryan, Patrick	Firefighter/Driver Operator		
Sampson, Joshua	Firefighter		
Schwartz, Dan	Medical Service Officer		
Shelton, Dean	Medical Service Administrator/BC		
Shepard, Kate	Medical Service Officer		
Skagen, Christopher	Captain/Paramedic		
Solbakken, Chad	Firefighter/Driver Operator		
Soper, Aaron	Battalion Chief		

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CHAPTER 1

BUDGET & FINANCE



MARYSVILLE FIRE DISTRICT RFA
 BUDGETARY COMPARISON STATEMENT
 EXPENSE FUND
 For Year Ended December 31, 2023

	Budget Amounts		Actual Amounts	Variance with Final
	Original	Final		Budget Positive (Negative)
Beginning Fund Balance	\$ 12,454,795.30	\$ 13,586,833.29	\$ 13,586,833.29	\$ -
Resources (Inflows):				
RFA Regular Levy	17,450,000.00	17,450,000.00	17,449,792.62	(207.38)
City of Marysville EMS Levy Contract Revenue	6,111,000.00	6,111,000.00	6,054,043.67	(56,956.33)
Fire District #12 EMS Levy Contract Revenue	1,560,000.00	1,560,000.00	1,557,604.64	(2,395.36)
Leasehold Excise/Timber Excise Distributions	5,000.00	3,100.00	4,433.55	1,333.55
Quil Ceda Village Contract	653,313.00	723,084.00	723,084.00	-
Tulalip Tribes Contract -Nightclub/Liquor Store	14,523.00	14,523.00	14,523.36	0.36
District 15 ALS/BC/Mechanic Service Contract	90,000.00	58,000.00	59,899.88	1,899.88
OSPI Public Schools (Marysville, Lakewood)	14,500.00	14,336.00	14,336.13	0.13
Sno-Isle Library	5,950.00	5,963.00	5,963.20	0.20
Grants - Federal & Local	1,250.00	32,644.00	40,437.95	7,793.95
Rental Income	15,000.00	17,600.00	17,600.00	-
Service Fees (Non-Contract)	5,000.00	15,000.00	13,583.77	(1,416.23)
Private Donations	500.00	675.00	672.00	(3.00)
Miscellaneous (Includes Custodial Activities)	70,000.00	75,000.00	75,425.38	425.38
Investment Interest Income	225,000.00	425,000.00	500,907.92	75,907.92
GEMT Revenues	180,000.00	180,000.00	185,000.00	5,000.00
Ambulance Revenues	2,800,000.00	2,600,000.00	2,663,912.15	63,912.15
Amounts Available for Appropriations	41,655,831.30	42,872,758.29	42,968,053.51	95,295.22
Charges to Appropriation (Outflows):				
Government Services	392,625.00	392,625.00	237,663.15	154,961.85
Administration	2,656,843.00	2,656,843.00	2,572,211.60	84,631.40
Fire Suppression	14,744,710.00	14,744,710.00	13,593,211.35	1,151,498.65
Emergency Medical Services	6,221,537.00	6,221,537.00	5,559,791.86	661,745.14
Special Operations	63,715.00	63,715.00	53,645.26	10,069.74
Fire Prevention/Public Relations	996,975.00	996,975.00	935,190.83	61,784.17
Training	734,925.00	734,925.00	620,403.93	114,521.07
Health/Safety	81,314.00	81,314.00	73,207.47	8,106.53
Support Services	2,916,675.00	2,916,675.00	2,756,067.93	160,607.07
General Capital Outlay / One-Time Purchase	358,825.00	358,825.00	189,091.43	169,733.57
Transfers Out	300,000.00	300,000.00	300,000.00	-
Total Charges to Appropriations	29,468,144.00	29,468,144.00	26,890,484.81	2,577,659.19
Ending Fund Balance	\$ 12,187,687.30	\$ 13,404,614.29	\$ 16,077,568.70	\$ 2,672,954.41

MARYSVILLE FIRE DISTRICT RFA
 BUDGETARY COMPARISON STATEMENT
 APPARATUS FUND
 For Year Ended December 31, 2023

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Beginning Fund Balance	\$ 2,367,108.62	\$ 2,379,136.09	\$ 2,379,136.09	\$ -
Resources (Inflows):				
Transfer In - Expense Fund 778-70	200,000.00	200,000.00	200,000.00	-
Investment Interest Income	40,000.00	80,000.00	112,743.76	32,743.76
Amounts Available for Appropriations	2,607,108.62	2,659,136.09	2,691,879.85	32,743.76
Charges to Appropriation (Outflows):				
Snohomish County - Investment Fees	1,050.00	1,050.00	842.67	207.33
Ladder Truck	1,788,000.00	1,788,000.00	138,735.69	1,649,264.31
Ambulance Remounts	320,000.00	320,000.00	-	320,000.00
Staff Vehicle - Fleet/Facilities	75,000.00	75,000.00	-	75,000.00
Staff Vehicle - Fire Prevention	80,000.00	80,000.00	41,974.26	38,025.74
Total Charges to Appropriations	2,264,050.00	2,264,050.00	181,552.62	2,082,497.38
Ending Fund Balance	\$ 343,058.62	\$ 395,086.09	\$ 2,510,327.23	\$ 2,115,241.14

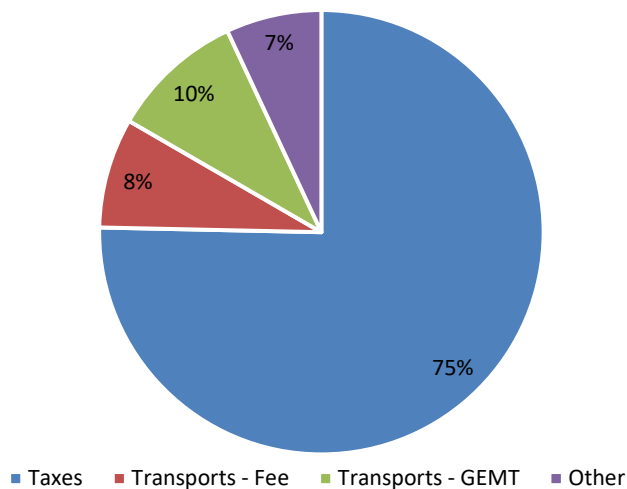
MARYSVILLE FIRE DISTRICT RFA
 BUDGETARY COMPARISON STATEMENT
 EQUIPMENT FUND
 For Year Ended December 31, 2023

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Beginning Fund Balance	\$ 201,750.00	\$ 202,250.28	\$ 202,250.28	\$ -
Resources (Inflows):				
Transfer In - Expense Fund 778-70	100,000.00	100,000.00	100,000.00	-
Investment Interest Income	6,000.00	9,000.00	9,837.26	837.26
Amounts Available for Appropriations	307,750.00	311,250.28	312,087.54	837.26
Charges to Appropriation (Outflows):				
Snohomish County - Investment Fees	250.00	1,000.00	320.50	679.50
Total Charges to Appropriations	250.00	1,000.00	320.50	679.50
Ending Fund Balance	\$ 307,500.00	\$ 310,250.28	\$ 311,767.04	\$ 1,516.76

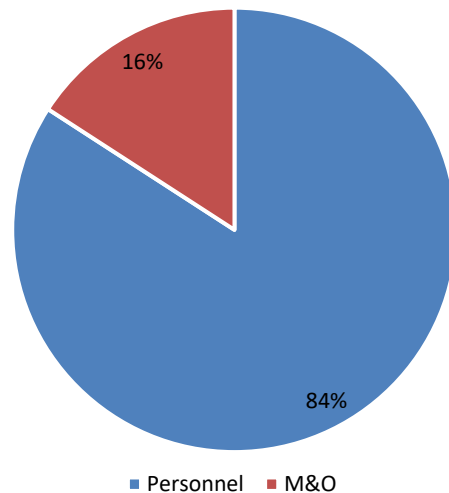
MARYSVILLE FIRE DISTRICT RFA
 BUDGETARY COMPARISON STATEMENT
 CAPITAL/RESERVE FUND
 For Year Ended December 31, 2023

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Beginning Fund Balance	\$ 19,444,976.00	\$ 19,989,031.19	\$ 19,989,031.19	\$ -
Resources (Inflows):				
Dept. of Health GEMT Program - Current	2,600,000.00	1,800,000.00	1,937,955.93	137,955.93
Dept. of Health GEMT Program - Retro	500,000.00	1,103,787.00	1,103,787.24	0.24
Investment Interest Income	375,000.00	675,000.00	724,827.01	49,827.01
Amounts Available for Appropriations	22,919,976.00	23,567,818.19	23,755,601.37	187,783.18
Charges to Appropriation (Outflows):				
Snohomish County - Investment Fees	6,000.00	6,000.00	5,118.20	881.80
GEMT Program - Overpaid Funds Return	-	-	8,823.11	(8,823.11)
General Capital Project A&E/Professional Ser	25,000.00	25,000.00	-	25,000.00
Public Safety Building - A & E Services	30,000.00	30,000.00	49,953.00	(19,953.00)
St. 63 Generator	45,000.00	45,000.00	43,721.71	1,278.29
Public Safety Building - Remodel Costs	1,000,000.00	1,500,000.00	1,104,900.41	395,099.59
Public Safety Building - Move-In Costs	50,000.00	50,000.00	16,758.14	33,241.86
Public Safety Building Purchase - Installment	1,175,000.00	1,175,000.00	1,175,000.00	-
Total Charges to Appropriations	2,331,000.00	2,831,000.00	2,404,274.57	426,725.43
Ending Fund Balance	\$ 20,588,976.00	\$ 20,736,818.19	\$ 21,351,326.80	\$ 614,508.61

REVENUE CATEGORY - %OF TOTAL COLLECTED - ALL FUNDS
 (EXCLUDING INTERFUND TRANSFERS)



EXPENSE FUND APPROPRIATION - % OF TOTAL
 (EXCLUDING INTERFUND TRANSFERS)



**MARYSVILLE FIRE DISTRICT
2019-2023 FUND BALANCE
ANNUAL NET CHANGE IN CASH POSITION / EXPENSES & REVENUES BY TYPE**

MFD EXPENSE FUND

	2019*	2020	2021	2022	2023
Beginning Cash & Investments	\$ 10,237,323	\$ 10,592,371	\$ 11,709,080	\$ 13,380,225	\$ 13,586,833
Ending Cash & Investments	\$ 10,592,371	\$ 11,709,080	\$ 13,380,225	\$ 13,586,833	\$ 16,077,569
Change in Cash Position	\$ 355,048	\$ 1,116,709	\$ 1,671,145	\$ 206,608	\$ 2,490,735
Percent Change	3%	11%	14%	2%	18%

Revenues	19,558,894	24,495,311	27,051,214	27,675,118	29,381,220
% Change	10.2%	25.2%	10.4%	2.3%	6.2%
Expenditures (Includes Transfers)	20,150,881	23,378,602	25,380,070	27,468,509	26,890,485
% Change	12.89%	16.02%	8.56%	8.23%	-2.10%

MFD RESERVE/CAPITAL FUND

	2019*	2020	2021	2022	2023
Beginning Cash & Investments	\$ 2,119,100	\$ 8,209,521	\$ 12,100,934	\$ 15,253,002	\$ 19,989,031
Ending Cash & Investments	\$ 8,209,521	\$ 12,100,934	\$ 15,253,002	\$ 19,989,031	\$ 21,351,327
Change in Cash Position	\$ 6,090,420	\$ 3,891,413	\$ 3,152,068	\$ 4,736,029	\$ 1,362,296
Percent Change	287%	47%	26%	31%	7%

MFD APPARATUS FUND

	2019*	2020	2021	2022	2023
Beginning Cash & Investments	\$ 45,217	\$ 25,120	\$ 724,643	\$ 1,972,219	\$ 2,379,136
Ending Cash & Investments	\$ 25,120	\$ 724,643	\$ 1,972,219	\$ 2,379,136	\$ 2,510,327
Change in Cash Position	\$ (20,097)	\$ 699,523	\$ 1,247,575	\$ 406,917	\$ 131,191
Percent Change	-44%	2785%	172%	21%	6%

MFD EQUIPMENT FUND

	2019*	2020	2021	2022	2023
Beginning Cash & Investments	\$ -	\$ -	\$ -	\$ -	\$ 202,250
Ending Cash & Investments	\$ -	\$ -	\$ -	\$ 202,250	\$ 311,767
Change in Cash Position	\$ -	\$ -	\$ -	\$ 202,250	\$ 109,517

MFD - ALL FUNDS COMBINED

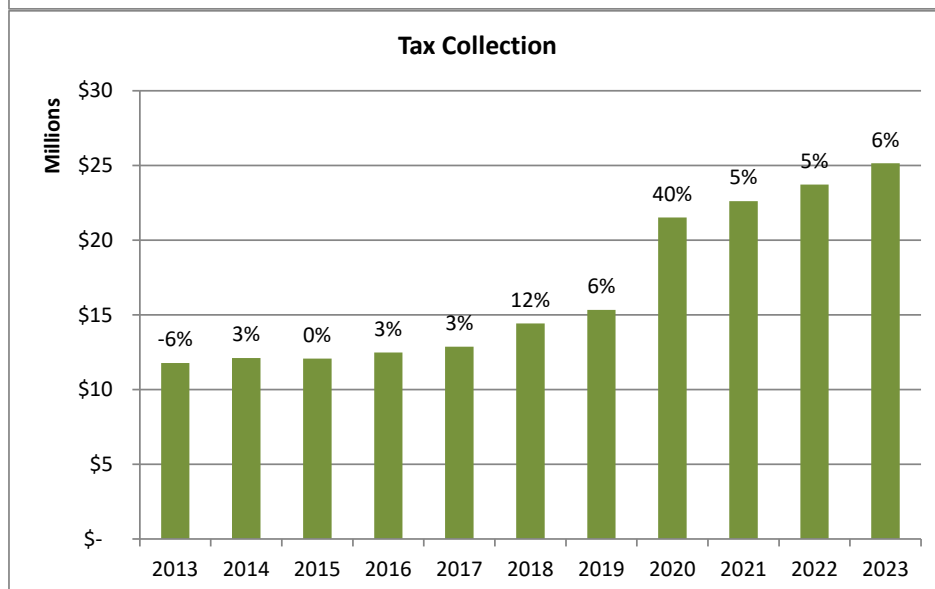
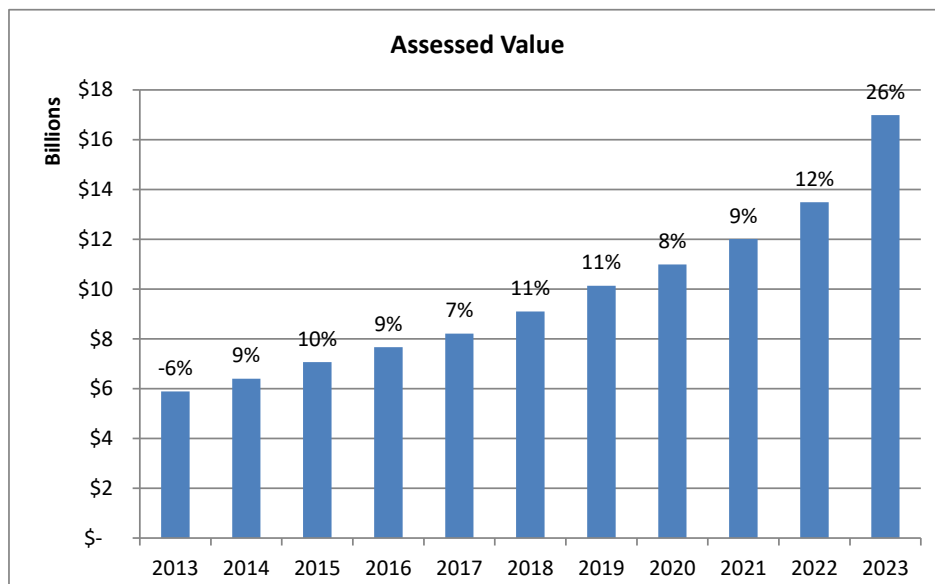
	2019*	2020	2021	2022	2023
Beginning Cash & Investments	\$ 12,401,640	\$ 18,827,012	\$ 24,534,657	\$ 30,605,445	\$ 36,157,251
Ending Cash & Investments	\$ 18,827,012	\$ 24,534,657	\$ 30,605,445	\$ 36,157,251	\$ 40,250,990
Change in Cash Position	\$ 6,425,371	\$ 5,707,645	\$ 6,070,788	\$ 5,551,805	\$ 4,093,739
Percent Change	52%	30%	25%	18%	11%

NOTES

1. For annual comparison purposes 2019 data combines both MFD ILA and MFD RFA values; ending cash balances includes those funds transferred in from Fire District 12 as a result of RFA creation on 10/01/2019.
2. Increase in MFD Reserve/Capital Fund balance is largely attributed to revenue proceeds from the federal entitlement Ground Emergency Medical Transportation (GEMT) program, which began in 2018.

2013-2023 Marysville Fire District Assessed Values & Tax Collections

Year	Assessed Value	Tax Collections	AV % Ch	Tax % Ch
2013	\$ 5,892,013,677	\$ 11,780,543	-6%	-6%
2014	\$ 6,401,959,921	\$ 12,124,761	9%	3%
2015	\$ 7,066,307,809	\$ 12,086,075	10%	0%
2016	\$ 7,667,152,358	\$ 12,484,615	9%	3%
2017	\$ 8,210,322,220	\$ 12,883,337	7%	3%
2018	\$ 9,095,468,337	\$ 14,425,529	11%	12%
2019	\$ 10,131,479,239	\$ 15,346,296	11%	6%
2020	\$ 10,986,158,993	\$ 21,520,200	8%	40%
2021	\$ 12,006,418,218	\$ 22,617,879	9%	5%
2022	\$ 13,486,754,984	\$ 23,734,200	12%	5%
2023	\$ 16,983,384,790	\$ 25,142,880	26%	6%



CHAPTER 2

INCIDENT STATISTICS



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**Annual incident statistics prepared by FireStats, LLC*

MARYSVILLE FIRE DISTRICT

Regional Fire Authority

2023

NOTES ON DATA VALIDATION

The data upon which the department relies for this report comes from the Department's records management system (RMS), its electronic patient care reports (ePCR) and the computer aided dispatch system (CAD) operated by a County joint powers entity.

For purposes of trending response times over time, response times of less than 15 seconds and response times above 17 minutes were not included in the response time analyses. The 17-minute threshold was established as the upper limit of a normal response under emergency response conditions for a first unit at-scene. Subsequent units may have higher upper thresholds.

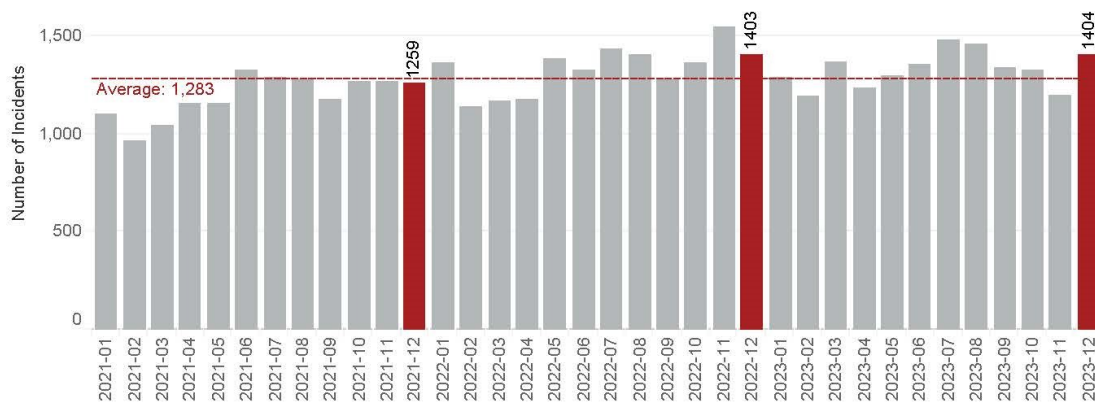
1. Annual View Monthly Incident Count vs Previous Year

Last 24 months
Total Incidents Involving Marysville Fire

Month	Most recent 12 months	Month	Previous 12 months	% Variance
January 2023	1,289	January 2022	1,358	-5.1%
February 2023	1,189	February 2022	1,139	4.4%
March 2023	1,366	March 2022	1,168	17.0%
April 2023	1,237	April 2022	1,178	5.0%
May 2023	1,298	May 2022	1,382	-6.2%
June 2023	1,356	June 2022	1,323	2.5%
July 2023	1,477	July 2022	1,432	3.1%
August 2023	1,459	August 2022	1,407	3.7%
September 2023	1,339	September 2022	1,281	4.5%
October 2023	1,325	October 2022	1,363	-2.8%
November 2023	1,202	November 2022	1,550	-22.4%
December 2023	1,404	December 2022	1,403	0.1%
Total	15,941	Total	15,984	-0.3%

2. Count of Incidents by Month

Last 36 months
Total Incidents Involving Marysville Fire



*Annual incident statistics prepared by FireStats, LLC

3. Annual View Monthly Incident Count vs Previous Year

Last 24 months

In-District and Outgoing Aid Incidents

In-District Incidents

Month	Most recent 12 months	Month	Previous 12 months	% Variance
January 2023	1,135	January 2022	1,220	-7.0%
February 2023	1,086	February 2022	1,020	6.5%
March 2023	1,260	March 2022	1,045	20.6%
April 2023	1,152	April 2022	1,025	12.4%
May 2023	1,199	May 2022	1,226	-2.2%
June 2023	1,243	June 2022	1,182	5.2%
July 2023	1,329	July 2022	1,230	8.0%
August 2023	1,333	August 2022	1,219	9.4%
September 2023	1,211	September 2022	1,128	7.4%
October 2023	1,222	October 2022	1,220	0.2%
November 2023	1,103	November 2022	1,357	-18.7%
December 2023	1,288	December 2022	1,234	4.4%
Total	14,561	Total	14,106	3.2%

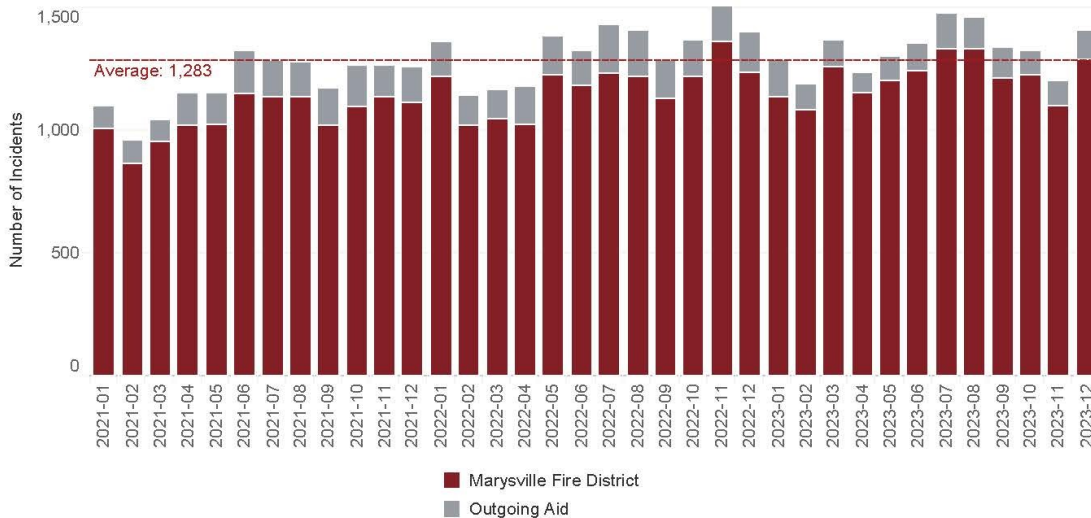
Outgoing Aid Incidents

Month	Most recent 12 months	Month	Previous 12 months	% Variance
January 2023	154	January 2022	138	11.6%
February 2023	103	February 2022	119	-13.4%
March 2023	106	March 2022	123	-13.8%
April 2023	85	April 2022	153	-44.4%
May 2023	99	May 2022	156	-36.5%
June 2023	113	June 2022	141	-19.9%
July 2023	148	July 2022	202	-26.7%
August 2023	126	August 2022	188	-33.0%
September 2023	128	September 2022	153	-16.3%
October 2023	103	October 2022	143	-28.0%
November 2023	99	November 2022	193	-48.7%
December 2023	116	December 2022	169	-31.4%
Total	1,380	Total	1,878	-26.5%

4. Count of Incidents by Month

Last 36 months

In-District and Outgoing Aid Incidents



*Annual incident statistics prepared by FireStats, LLC

5. Incident Count and Response Times By Category Type -- Emergency Priority
2023 (First Units, Urgent)

Call Group	Count	% of Total	Avg. Response	90th Percentile
Alarm	329	3.51%	00:07:15	00:10:06
Fire -- Other	348	3.71%	00:07:24	00:10:47
Fire -- Structure	82	0.87%	00:07:16	00:11:19
Fire -- Vegetation	49	0.52%	00:08:21	00:12:13
Hazmat	133	1.42%	00:08:16	00:12:11
Medical	8,122	86.66%	00:06:49	00:10:18
Other	16	0.17%	00:07:25	00:09:48
Service	12	0.13%	00:07:29	00:13:09
Technical Rescue	9	0.10%	00:08:23	00:12:20
Vehicle Accident	272	2.90%	00:07:11	00:10:55
Total	9,372	100.00%	00:06:53	00:10:23

6. Incident Count and Response Times By Station -- Emergency Priority
2023 (First Units, Urgent)

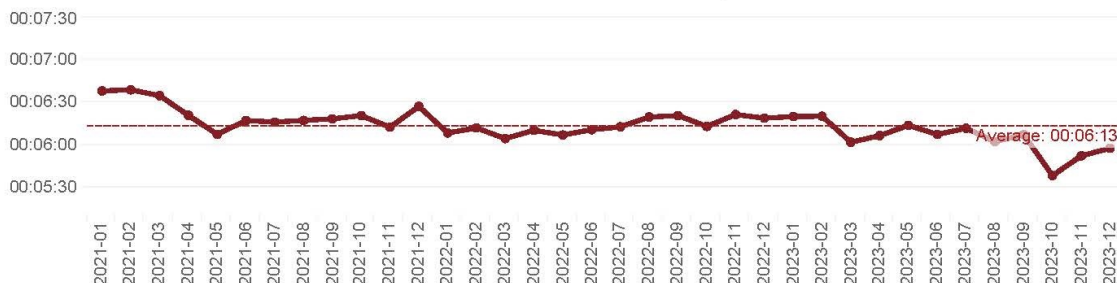
Station Area	Count	% of Total	Avg. Response	90th Percentile
STA 61	3,311	36.87%	00:05:50	00:09:07
STA 62	1,999	22.26%	00:06:29	00:09:25
STA 63	1,897	21.12%	00:07:27	00:10:17
STA 65	555	6.18%	00:10:48	00:15:20
STA 66	1,218	13.56%	00:07:55	00:10:38
Total	8,980	100.00%	00:06:51	00:10:19

7. Incident Count By Unit -- Emergency Priority
2023

Unit	Count	% of Total
A61	1,952	10.13%
A62	1,974	10.24%
A62A	61	0.32%
A65	650	3.37%
A66	1,154	5.99%
E61	2,588	13.43%
E63	1,950	10.12%
E65	318	1.65%
E66	868	4.50%
L62	2,335	12.12%
M61	3,024	15.69%
M63	2,384	12.37%
TR61	15	0.08%
Total	19,273	100.00%

8. Response Time by Month -- Emergency Priority
Last 36 months

Incidents in the District and to which District units responded



*Annual incident statistics prepared by FireStats, LLC

9. Mutual and Auto Aid Summary
2023

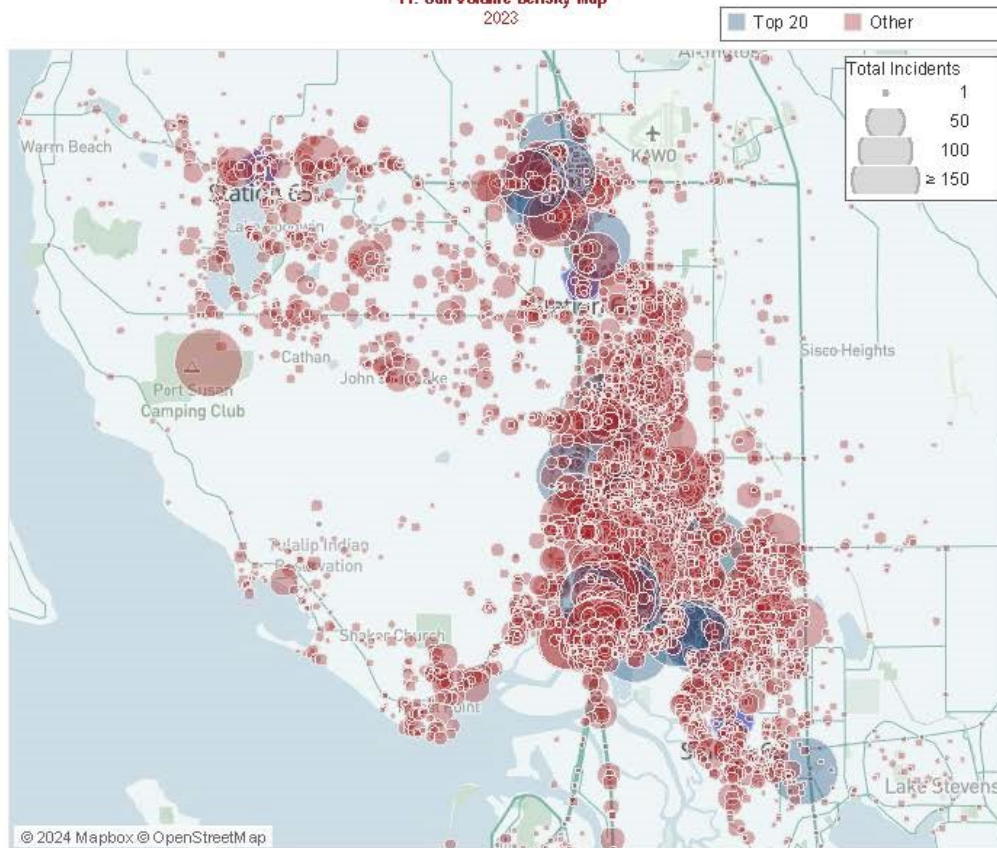
	Total number of hours	Count of Unit Commitments
Units Sent to Other Jurisdictions:	562:40:16	1,631
Units Received from Other Jurisdictions:	1457:36:36	3,114

10. Ambulance Transport Summary
2023

	Count	Percentage
MFD Aid Units Dispatched on EMS Related Calls	9,716	63%
MFD Medic Units Dispatched on EMS Related Calls	5,817	37%
MFD Transport Units Dispatched on EMS Related Calls	15,533	100%
MFD Aid Units Arrived at Scene on EMS Related Calls	8,485	66%
MFD Medic Units Arrived at Scene on EMS Related Calls	4,310	34%
MFD Transport Units Arrived at Scene on EMS Related Calls	12,795	100%
MFD Aid Units Transported Patients	4,729	81%
MFD Medic Units Transported Patients	1,118	19%
MFD Transport Units Transported Patients	5,847	100%
	Arrived at Scene	Transported a Patient When Arrived
Aid Units	87%	56%
Medics	74%	26%
Total	82%	46%

*Annual incident statistics prepared by FireStats, LLC

11. Call Volume Density Map
2023



12. Top 20 Incident Locations
2023

Address	Total Incidents	Total Commitments
4420 76TH ST NE	236	518
2901 174TH ST NE	234	599
10200 QUIL CEDA BLVD	219	439
2203 172ND ST NE	210	431
9912 48TH DR NE	172	269
5925 47TH AVE NE	139	335
9802 48TH DR NE	137	213
11015 STATE AVE	121	216
1821 GROVE ST	120	297
12115 STATE AVE	117	254
5900 64TH ST NE	111	235
3955 156TH ST NE	110	265
5800 64TH ST NE	107	201
16600 25TH AVE NE	99	212
1216 GROVE ST	99	167
6110 64TH ST NE	96	209
16800 27TH AVE NE	80	185
18111 25TH AVE NE	79	211
5711 100TH ST NE	59	132
12015 MARINE DR	45	156
Grand Total	2,590	5,544

*Annual incident statistics prepared by FireStats, LLC

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EMERGENCY MEDICAL SERVICES REPORT

Dean Shelton, Medical Services Administrator

The Marysville Fire District (MFD) continues to see high call volumes that place a heavy impact on personnel and resources. Due to the challenging and demanding level as well as the severity of EMS calls at the MFD, personnel regularly feel the strain as they deal with the physical and mental burdens of the job. The EMS division is committed to training and equipping personnel for their life saving function.

The opioid and fentanyl epidemic greatly impact our community, first responders, health care facilities and public safety as a whole. The Marysville Fire District (MFD) continues to monitor and advocate to find better ways to address the crisis moving forward.

The MFD employs approximately 80 Emergency Medical Technician-Basics and 30 Emergency Medical Technician-Paramedics. In 2023 Sean Anderson successfully passed all of his training and tests and began working as a certified paramedic after completing paramedic school in Whatcom County. Congratulations to Sean!

The MFD also enrolled three additional members in the 2023/2024 class and look forward to their successful completion of the paramedic program at the end of 2024. Scott Minaker, Jason Wilkens-Sikkel, and Josiah Windle were selected to attend this intensive program. The investment in training MFD personnel will pay large dividends as all three are excelling.

In 2023, the MFD responded to 13,883 emergency medical incidents. This reflects 87% of all 911 calls for the MFD. The MFD transported 5,857 patients in 2023 and generated \$2,645,664 in transport revenue. In addition, MFD generated \$3,226,743 in Ground Emergency Medical Transport (GEMT) fees. The GEMT program provides supplemental payments to publicly owned or operated qualified GEMT providers and covers the funding gap between actual costs and reimbursement.

A critical part of EMS is the billing for services. Kelsey Fox handles all EMS billing and took on this new role in 2020. Her work has not only been outstanding in ensuring that EMS billing is in order but that the organization remains in compliance with state and federal regulations. Great Job Kelsey!

Hands on training for all EMS providers continues to be an EMS division priority. Numerous hands on trainings occurred in 2023 including Advanced Cardiac Life Support (ACLS), Handtevy (pediatric resuscitation), and Advanced Life Support (ALS) skills lab which continue to keep members in compliance with state and county education requirements. The ALS skills labs allowed personnel from the MFD and other agencies to practice and perfect hands on life-saving EMS skills that they may not perform on a regular basis.

MFD implemented Operative IQ during 2022 and made adjustments in 2023 to better account for the management of inventory and assets. This program allows the organization to plan,

purchase, and budget day-to-day disposable items that crews utilize. Operative IQ allows crews to check out items and document in real time the inventory of those items used and needed.

CHAPTER 4 FIRE PREVENTION, PUBLIC INFORMATION & EDUCATION



FIRE PREVENTION REPORT

Thomas J. Maloney, Fire Marshal

The Marysville Fire District Fire Prevention Division strives to innovate our approach to community risk reduction within our service area. We embrace the challenges of our community's changing needs that arise primarily through growth, evidenced by increasing numbers in commercial and residential construction. The greatest strength of the fire prevention division is the personnel and all members of the division assigned to administer the fire code are certified as inspectors and plan reviewers.

An accomplishment for our division was the completion of the Standards of Cover (SOC) document, which serves as a roadmap for an organization. The SOC is a document that assesses each area of an organization, develops planning zones, determines fire prevention methods and assigns risk to call types. The SOC facilitates a methodical approach for assessment and enables the division to plan for increased demand for services within the community. We completed 427 construction plan reviews in 2023 and 597 inspections for construction projects. We have also seen an increase in photovoltaic systems (solar panels) with 59 new installations in 2023. Electronic plan review system and virtual meetings continues to make the plan review process more efficient and improve the ability to satisfy needs of customers.

Over the last year, we provided annual high-risk inspections and code enforcement activities for numerous occupancies. In addition to those activities, company level inspections resumed late in the third quarter. The electronic reporting program allows us to track deficient and non-compliant fire protection systems in order to correct them into proper operation. In 2023, we maintained our overall compliance rate of 82 percent. Last year, we added 383 new systems (24-fire alarm, 21-commercial fire sprinkler, 330-residential fire sprinkler systems, and 8-kitchen suppression systems), bringing the systems total to over 1,836 systems.

It is especially important to note that by adding residential fire sprinklers to our homes creates built-in fire protection that will protect personal property. As we look ahead, we will continue to increase compliance efforts to support properly maintained fire systems designed to reduce the risk of loss. There is simply no compromise for fire prevention. Properly functioning fire protection systems reduces fire dollar loss. Whether it's a residential property or not, fire dollar loss affects the overall economic development of our community. Fire is everyone's fight!

In terms of loss, the division had 43 fire investigations – an increase from 2022, and this included three (3) fire fatalities in 2023. Reviewing the last year, we can report that the majority of loss is caused by cooking and electrical-related fires. The assessed value of the property involved in these incidents was just over \$25.8 million with a fire dollar loss of over \$4.3 million. The fire loss in 2023 was equal to 2022. Once again, we are seeing that properly installed fire sprinklers are extinguishing fires and greatly reducing property loss.

The division continues our partnered approach with the City of Marysville Building Department by participating in meetings, joint inspections and code development. The division continues working with the Tulalip Tribes Community Development Department in our response area when requested. These partnerships provide a cohesive approach to the fire service community that ensures continued economic development within the Marysville Fire District.

Community Outreach

In 2023, Marysville Fire District enhanced community outreach in big ways. For the first time in more than a decade, we printed and mailed a newsletter to every resident in our service region. In total, we mailed more than 33,000 copies of our newsletter to homes and businesses in April 2023. We are working to replicate this practice as the newsletter may be our single best way to reach a majority of the residents we serve.

Social Media

By the end of 2023, we also reached a social media milestone, topping 6,800 followers on Facebook. Our audience on the platform has increased 650 percent over the last five years. Social media is a critical tool to reach residents with safety messaging and education about our services.

Overall in 2023, we grew our social media audience by more than 15 percent. Our Twitter, now X, audience has grown to 3,152. We also reached 20,200 households on NextDoor. Our Instagram audience has increased to 1,053 followers.

Public Education and Events

We resumed most of our in-person public education efforts in 2023. Our largest event, Touch-A-Truck, attracted thousands of people who visited our firefighters, toured our fire trucks and learned about our education services. We also staffed an ambulance and booth at the City of Marysville’s National Night Out event, and participated in the Strawberry Festival. We assisted the Marysville Fire District Honor Guard in organizing a 9/11 ceremony at the Marysville Civic Center. We also attended a Marysville School District Back-to-School event, where we fitted 80 children with free bike helmets.

We resumed classroom visits and in-person car seat checks in 2023. Throughout the year, we assisted families with nearly a dozen car seat installations and distributed several free car seats to low-income families in partnership with Safe Kids Snohomish County. We also began offering a monthly Car Seat Awareness class online. Because of our active car seat program, we received an iPad mini from the Washington State Child Passenger Safety Program that will allow us to digitally record information during car seat checks. We visited several classrooms during the school year, including nine classes at Lakewood elementary schools during Fire Prevention Week.

Community Emergency Response Team (CERT) classes also resumed in 2023. We partnered with the City of Marysville to graduate approximately 40 students from the program in the fall and look forward to another



Estimated Number of Public Education Attendees

Program	2023
Preschool Program	225
Elementary Age (K-5)	490
Middle/High School	290
Station Tours	30
Smoke Alarm Installations	29
Youth Fire-Setter Interventions	0
Helmet Fittings	80
Public Events	2370
Car Seat Installs	21
Older Adult Fire/Fall Prevention	35
Fire Extinguisher Training	25



Partnerships and Opportunities

We again partnered with the Salvation Army and Local 3219 to distribute school supplies and free coats to families in need. Our annual partnership with the Marysville Community Food Bank Toy Store also helped provide toys, books and coats to more than 1,700 children. These events help reach some of our highest-risk populations and strengthen vital community relationships for the district.

PulsePoint

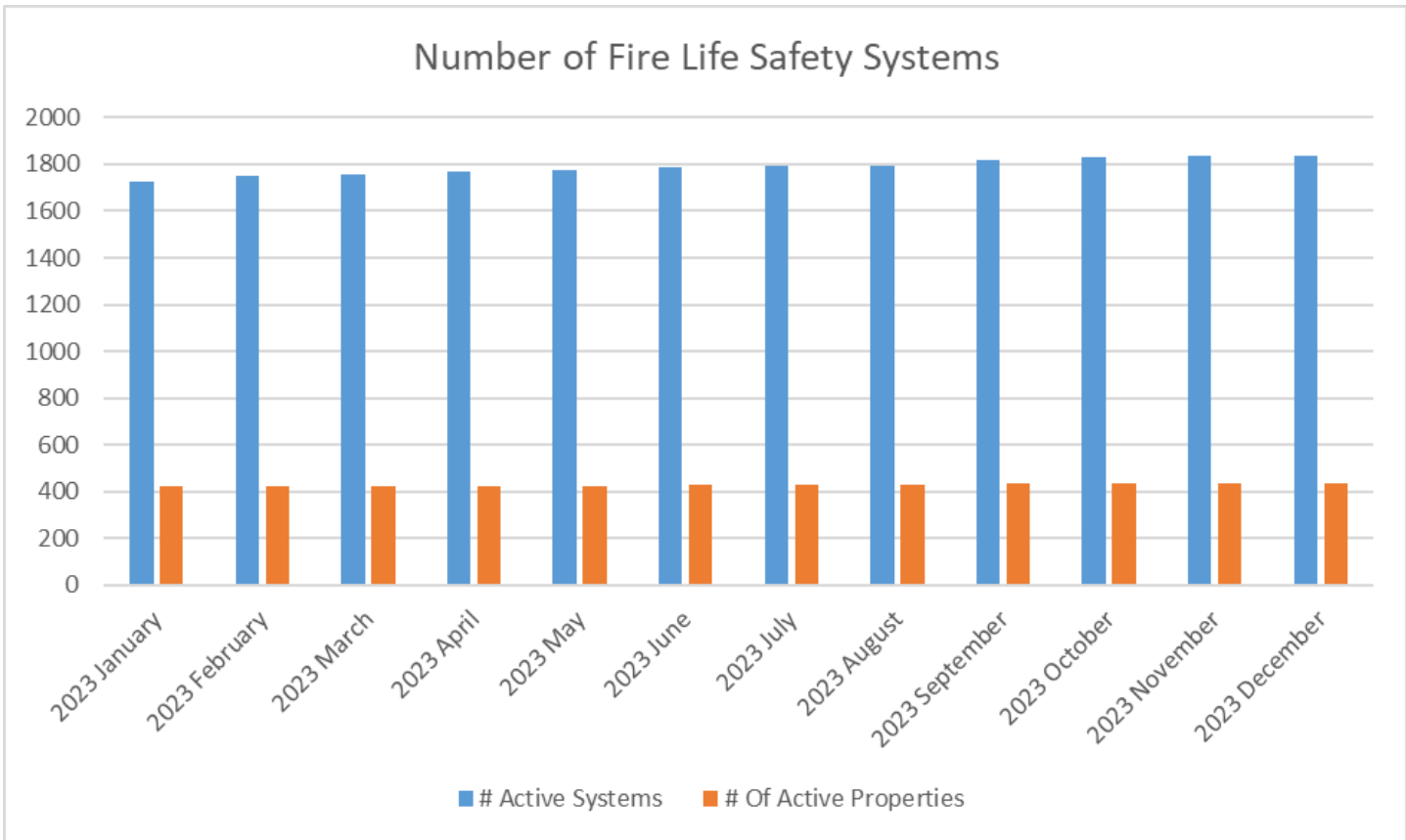
Following our PulsePoint launch in 2021, we began tracking AEDs throughout Marysville Fire District. This ongoing effort relies largely on participation from the community to register AEDs before a fire district employee verifies the devices. Registering AEDs makes them visible in the PulsePoint app when someone receives a CPR-needed notification. The AEDs also become visible to Snohomish County 911 dispatchers.

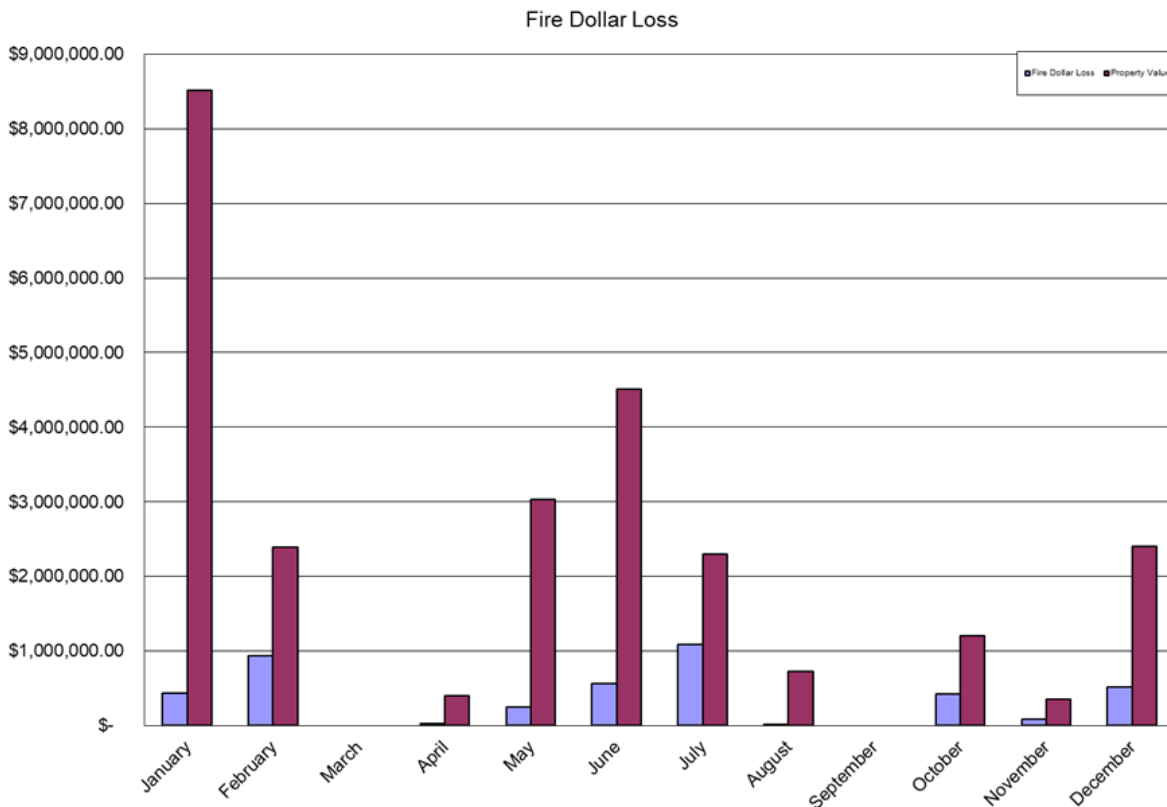
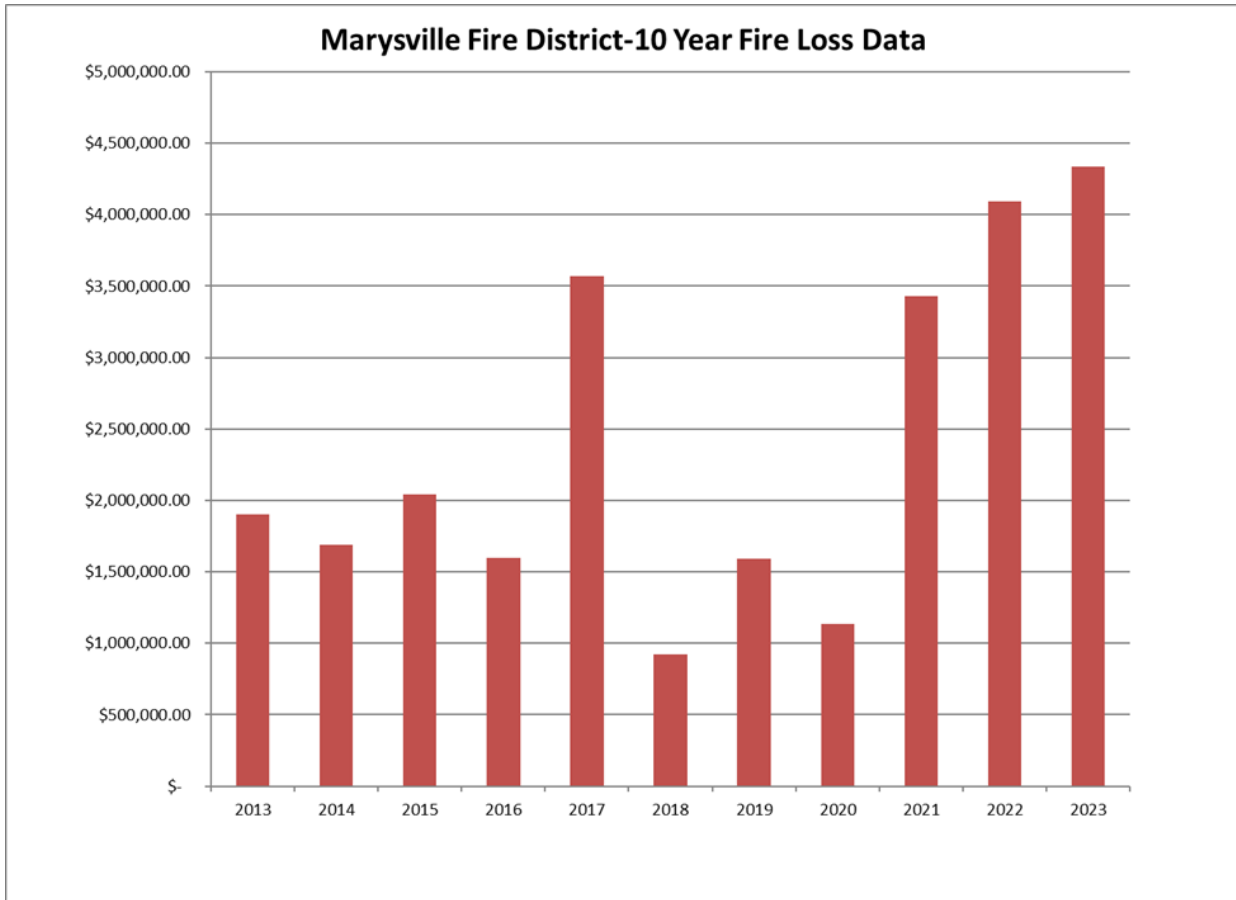
To close out, it is our pleasure to serve you and continue to make improvements to keep our community a wonderful place to live, work, and play.



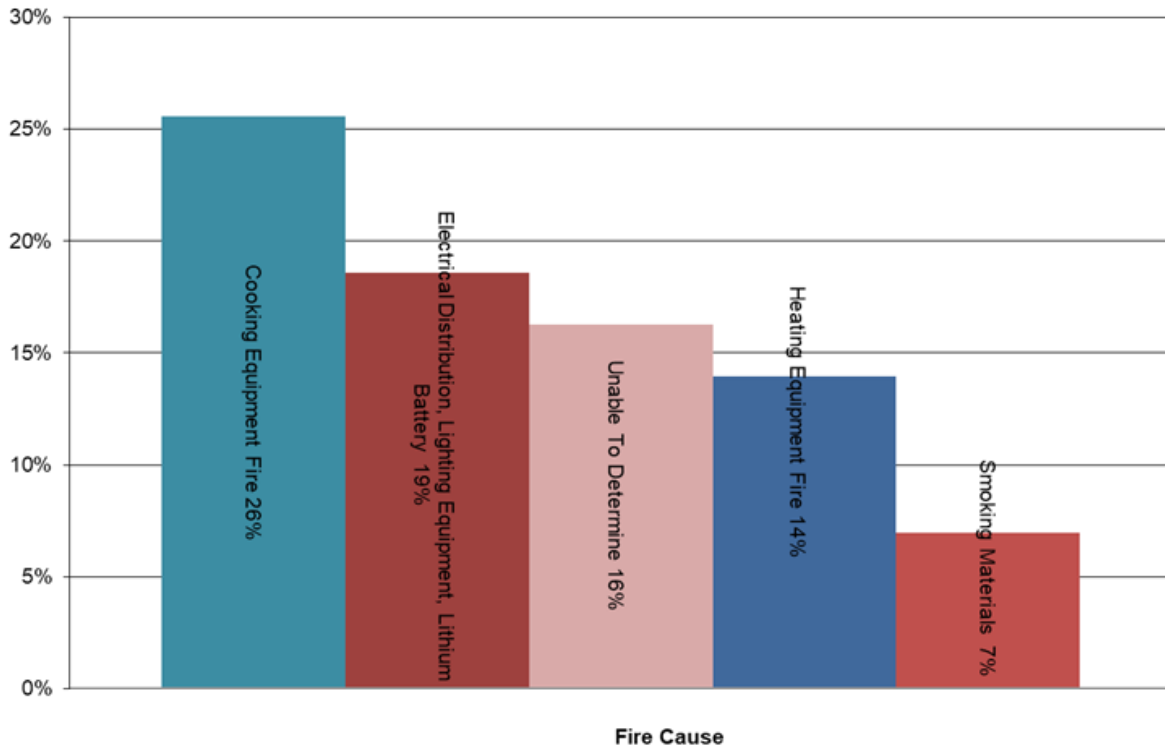
Marysville Life Safety Systems

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Active Systems	1724	1748	1756	1769	1777	1788	1790	17495	1820	1832	1836	1836
Active Properties	423	424	425	425	426	429	429	430	433	436	436	436
General Compliance	77.00%	80.24%	77.88%	78.59%	77.00%	76.69%	76.69%	77.58%	78.62%	80.10%	82.50%	82.57%





Marysville Fire District Fire Causes 2023



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CHAPTER 5 TRAINING



TRAINING REPORT

Aaron Soper, Battalion Chief

Marysville Fire District personnel continued to train on and off duty with direction from the training division. Training activities and hours are tracked and assigned utilizing Vector Solutions. The Vector Solutions software allows us to stay compliant with the Washington State Rating Bureaus training requirements. Training hours for the year were 17,643, which is 4,000 higher from last year.

Blue Card

We continue to utilize Blue Card as a way to communicate on the fire ground for large and small incidents. We were able to expand our blue card training by sending BC Taylor to big box training which addresses warehouse fires and BC Hale went to Clue Card instructor training.

Certified Blue Card instructors

Battalion Chief Aaron Soper
Battalion Chief Keith Taylor
Battalion Chief Todd Furness
Battalion Chief Rick Jesus
Battalion Chief Chad Hale
Deputy Chief Neilson

Joint Apprenticeship Training Program

Marysville Fire District continues to participate in the Washington State Joint Apprenticeship Training Program (JATC). This is a three-year apprenticeship program which earns each participant journeyman firefighter status in Washington State. The program consists of a fire academy with IFSAC certification, a driver/operator program, five college-level courses relating to the fire service and a minimum of 6,000 hours of on-the-job training. This beneficial program offers college credits and career development to the participants. A sub-committee comprising of district administration and Local 3219 personnel manages our JATC program. Battalion Chief Todd Furness continues to lead this program for MFD.

2023 JATC Sub Committee

Assistant Chief Jeff Cole
Battalion Chief Todd Furness
Battalion Chief/MSA Dean Shelton
FF/PM Reece Williams

2023 JATC Completions

FF Jared Alskog
FF Brandon Davidson
FF Keenan O'Brien
FF Josh Sampson

2023 Probation Completions

Completion of a one-year probationary period is the first step in the JATC program. Our probationary program consists of a 13-week Snohomish County Fire Academy, a probationary workbook and extensive testing throughout the probationary period. Congratulations to our personnel completing probation in 2023.

FF Eric Dvorak
FF Garrett Stitch
FF Nicolas Anderson
FF Obed Cushing
FF Rommel Griffith
FF Travis Butler
FF Hunter Rowland
FF Brandon Davidson
FFPM Matt Wienker
FFPM Harrison McCabe

Snohomish County Fire Training Academy Class 2023-1 and 2023-3

In 2023, 7 personnel attended the Snohomish County Fire Training Academy. In addition, FF Tobin McGowan and FFDO Jacob McConkey attended as a company officer. The two personnel who attended as company officer received IFSAC certifications of Fire Officer I and Fire Officer II.

FF Conrad Hasse
FF Nicolas Morin
FF Kyle Daly
FF Ben Reeders
FF Chad Triplett
FF K. Tucker
FF Dillon Wade
FF Tobin McGowan (Company Officer)
FFDO Jacob McConkey (Company Officer)

Marysville Ladder Academy 2023

In 2023 Captain Huizenga with help from FFDO Cruz, FFDO Meyer, FFDO Carbary, and FFDO Reeves put on an in house one week ladder academy. This is a labor intensive week with multiple sets and repetitions of setting up the ladder at pre-determined buildings.

FF Jared Alskog
FF Christopher Burnette
FF Dakota Herrington
FF Keenan O'Brien
FF Josh Sampson
FF Jason Wilkens-Sikkel
FF Tyler Goarck
FF Josiah Windle

Captain Darren Green continues to be a major part of training division success. Under his direction of on boarding new employees, providing annual SCBA and N95 fit testing to all line personnel, coordinating emergency vehicle incident prevention training, monitoring mandatory drills and PPE checks, Captain Green covers all aspects of training program management. It is through the hard and consistent work from Captain Green that each employee is trained to the high and demanding standards required of the position. Once again, thank you Captain Green!

In 2024 we hope to build upon our accomplishments from last year and correct what we need to do better. As we continue to grow as an organization we will get away from standalone training with only one station doing drills at a time, but more multi company operation drills. We budgeted for and our planning on hosting hazmat incident officer, incident safety officer and instructor one. These are some key classes we need to provide to captains and acting captains. Thank you for the support of the training division and the hard work of all our employees.



CHAPTER 6 SAFETY



SAFETY REPORT

Aaron Soper, Battalion Chief

2023 Marysville Fire District Safety Committee Members

- IAFF Local 3219 Representative Darren Green
- Administrative Asst. Paula DeSanctis
- Health and Safety Officer Battalion Chief Aaron Soper (Chair)
- HR Director Steve Edin
- Fleet and Facility Josh Farnes
- Deputy Fire Marshal Susie Carver
- B shift representative FFDO Luis Cruz (Co Chair)
- C shift representative FF/PM Reece Williams
- D shift representative FFPM C. Milless
- A shift representative FFDO Cloudy

The goal of the Marysville Fire District (MFD) Safety Committee is to provide a safe work environment for all personnel.

The Safety Committee reviews all accident, injury, and exposure reports provided by human resources and acts on all safety items brought to their attention by personnel. Prior to the committee's review of incident and safety reports, the Health and Safety Officer/Chairperson ensures that the reports are in compliance with the Washington Administrative Code 296-305, which is the vertical Washington State Safety Standard for Firefighters.

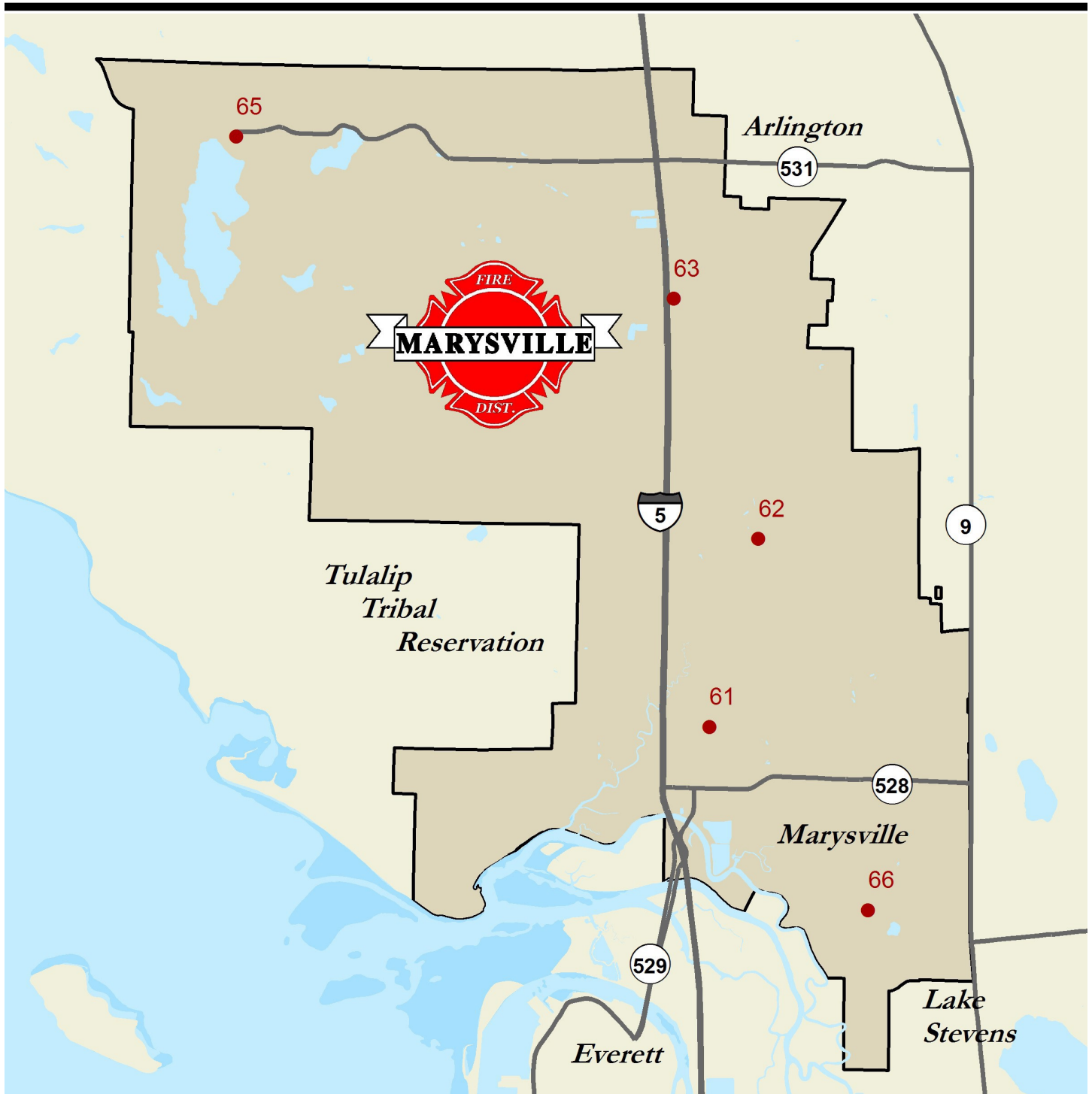
All safety communications, such as committee meeting minutes, and required state and federal safety regulations are posted on the safety boards located at each MFD facility. This ensures that our personnel are well informed and the district is in compliance with applicable safety standards.

In 2023 Battalion Chief Aaron Soper started attending a county wide committee to help support and streamline safety ideas and plans implemented by neighboring departments. The goal is to support similar safety standards across the county.

A variety of exercise equipment was purchased and placed in each fire station based on the feedback from personnel and the recommendation of MSO Noah Pester. The fitness equipment allows our personnel to exercise at the fire stations, which enhances their ability to perform the job while decreasing the risk of injury. We also spent much of the year repairing most of our treadmills, which are starting to show their age.

CHAPTER 7

OPERATIONS & SUPPORT SERVICES



Operations and Support Services Division

Jeff Cole, Assistant Fire Chief

Operations

The Marysville Fire District (MFD) Regional Fire Authority Operations division responds to emergent and non-emergent incidents. Marysville Fire District members, on a daily basis, respond with surrounding fire districts, emergency medical service agencies, and police departments to provide a network of services to meet the needs of the citizens and visitors to our region of the Pacific Northwest.

As an “all hazard” agency, the Marysville Fire District is committed to responding to, and efficiently mitigating emergencies including fires, emergency medical incidents, hazardous materials responses, and technical rescue responses (including confined space, rope rescue, and swift and surface water rescue.) In addition to emergency response services it is also the goal of the MFD to connect customers with the appropriate social services.

In 2023 the MFD responded to 15,953 calls for service. 13,883 of these calls were emergency medical in nature with 5,855 requiring transport to community hospital services. 230 responses were fire related with over 60 of those being building fires.

The MFD underwent a major transformation in 2023 when it transitioned from relying on part-time firefighters to employing a full time fire department. The strategic decision for this change was the need for more consistent coverage to the community with the goals being to improve efficiencies, response times, and overall safety for the residents of the MFD. The transition to a full time fire district demonstrates the MFD’s commitment to the safety and welfare of the residents of the Marysville Fire District community.

2023 Significant Incidents

January 29, 2023 - Fire in mobile home with civilian casualty

February 18, 2023 – Multi-family commercial fire

June 3, 2023 - Rope rescue assist to mutual aid neighbors

June 6, 2023 - Multiple house fires

August 1, 2023 - 16 acre wildland fire

August 4, 2023 - Deck collapse (25 patients, 1 red, 7 yellow, and 17 green)

November 21, 2023 - travel trailer fire with civilian casualty

Fleet and Facilities

The Marysville Fire District Fleet and Facilities Group consists of a fleet/facilities supervisor, a mechanic and a facilities maintenance technician. These personnel have the responsibility for maintenance on all fire apparatus, fire station facilities, and staff vehicles. All fleet and facilities personnel are certified, trained and experienced in mechanical diagnostics, repair, and maintenance for Marysville Fire District apparatus as well as having extensive knowledge of the many systems that are a part of the today’s highly specialized and complex emergency response apparatus.

In addition, MFD staff, through a contractual agreement, continues to provide maintenance services for Tulalip Bay Fire Department (Snohomish County Fire District 15) providing apparatus maintenance and repair.

The fleet group had significant challenges to work through with supply chain delays on several large projects. The District saw a delay with the E-One ladder truck which has put additional pressure and strain on the current ladder. Two aid/medic car remounts were scheduled to begin that have been delayed due to unforeseen chassis shortages. Finally, delivery has been delayed for the facilities maintenance vehicle and as well as staff vehicles.

Information Technology

The MFD Information Technology department, of one person, plays a critical role in ensuring firefighters, prevention personnel and office staff have the tools needed to serve the community. Mr. Davis is responsible for maintaining the district's IT infrastructure, including fixed and mobile computers, databases, servers, and networks, while also providing IT support for district personnel. The IT division ensures the security of Marysville Fire District information, both within the district and to the public, by providing access to secure systems and data, as well as monitoring the security of all systems. Additionally, the IT division helps to ensure the efficiency and effectiveness of the district's operations by providing technology solutions that help to improve communication, operations, and productivity.

2023 Accomplishments

Administrative, training, IT and prevention personnel transitioned to new administrative offices as part of the District's Regional Fire Authority plan. The previous office space, located at 1094 Cedar Avenue, has been transferred back to the City of Marysville. The remodeled administrative office space for the Marysville Fire District is located at 1635 Grove Street. The interior space of the new offices was in need of significant modifications to create adequate separate offices, a conference room, a reception area, and storage facilities. Compliance with safety regulations was a key consideration in the remodel with significant updates to the fire alarm, fire sprinkler systems, emergency exits and proper lighting to provide a safe work environment. The facility needed updating of the technology infrastructure, which was essential to support the District's administrative operations.

In an effort to comply with "Healthy In, Healthy Out" standards, the Nederman Exhaust system at station 61 was upgraded to ensure adequate exhaust removal as well as providing exhaust capability for the previously unprotected rear bays.

The project to replace emergency generators systems for station 65 and station 63 have both been completed.

2023 pump testing for all fire engines, the ladder truck and the tender have been completed to the established standards with all having passed requirements.

Testing of all district hose, nozzles, and ground ladders have been completed in compliance with NFPA 1962 and NFPA 1932.

2023 Cost Per Unit

Unit ID	Description	Assigned	Labor Cost	Parts Cost	Fuel Cost	Total Cost	Miles Driven	Cost per Mile
	STAFF VEHICLES							
1	1997 Ford Expedition	Unassigned	1,250.00	702.39	343.35	2,295.74	1,018	2.255147
2	2015 Chevrolet Suburban	DC Nielson	2,125.00	1,268.05	1,407.53	4,800.58	5,010	0.958200
3	2016 Chevrolet K2500	Maintenance	1,250.00	2,128.26	1,691.30	5,069.56	5,478	0.925440
4	2009 Chevrolet Impala	EMS	1,000.00	131.13	1,004.48	2,135.61	6,083	0.351078
5	2001 Dodge Ram	BT-61	1,625.00	782.19	197.12	2,604.31	353	7.377649
6	2009 Chevrolet Impala	CH-61	1,250.00	527.74	1,326.86	3,104.60	7,476	0.415276
7	2019 Chevrolet Traverse	FM-61	1,250.00	308.51	1,376.24	2,934.75	7,958	0.368780
8	2019 Chevrolet Tahoe	MSO	1,500.00	456.55	4,156.95	6,113.50	13,708	0.445980
9	2002 Ford Excursion	Maintenance	2,906.25	1,659.61	1,608.88	6,174.74	4,022	1.535241
10	2001 Chevrolet Impala	Unassigned	0.00	0.00	0.00	0.00	-	0.00
11	2003 Chevrolet Suburban	FMO	1,000.00	387.60	970.76	2,358.36	2,905	0.811828
12	2007 Dodge Caravan	FMO	0.00	0.00	814.79	814.79	3,064	0.265924
13	2009 Ford Escape	IN-61	1,125.00	379.16	695.08	2,199.24	2,876	0.764687
14	2014 Ford Escape	PIO	1,125.00	697.09	388.92	2,211.01	2,008	1.101101
15	2014 Ford Escape	AC Cole	375.00	136.49	966.80	1,478.29	4,913	0.300894
16	2019 Chevrolet Tahoe	BC-Training	125.00	535.10	1,095.76	1,755.86	4,127	0.425457
17	2021 Chevrolet Silverado	Cpt. Training	750.00	108.77	1,241.34	2,100.11	3,461	0.606793
18	2021 Chevrolet Tahoe	MSA	500.00	53.11	273.77	826.88	855	0.967111
19	2021 Chevrolet Tahoe	B-61	19,750.00	18,531.14	3,374.22	41,655.36	12,284	3.391026
120	2023 Chevrolet Traverse	FMO	0.00	0.00	178.71	178.71	1,135	0.157454
	TOTAL STAFF		38,906.25	28,792.89	23,112.86	90,812.00	88,735	1.023407
	EMS VEHICLES							
20	2021 Ford E-450	M-61	4,625.00	1,558.68	10,749.28	16,932.96	19,253	0.879497
21	2007 International	Reserve	1,625.00	1,450.65	1,704.02	4,779.67	2,880	1.659608
22	2015 International	A-65	6,375.00	8,632.57	7,436.07	22,443.64	14,965	1.499742
23	1998 Chevrolet K3500	S-65	1,125.00	91.58	0.00	1,216.58	-	N/A
27	2006 International	Reserve	1,500.00	4,400.714	1,023.11	6,923.82	2,109	3.282987
28	2006 International	A-62a	1,500.00	1,192.58	2,707.76	5,400.34	4,655	1.160116
29	2010 International	A-65a	875.00	790.50	567.31	2,232.81	888	2.514426
30	2015 International	A-66	12,000.00	2,429.62	8,414.82	22,844.44	15,128	1.510077
31	2019 Ford E-450	A-61	17,000.00	15,634.44	16,488.23	49,122.67	27,798	1.767130
32	2019 Ford E-450	A-62	15,375.00	6,863.30	20,633.96	42,872.26	40,106	1.068974
33	2019 Ford E-450	M-63	8,000.00	3,859.67	11,249.51	23,109.18	21,488	1.075446
	TOTAL EMS		70,000.00	46,904.30	80,974.07	197,878.37	149,270	1.325641

2023 Cost Per Unit

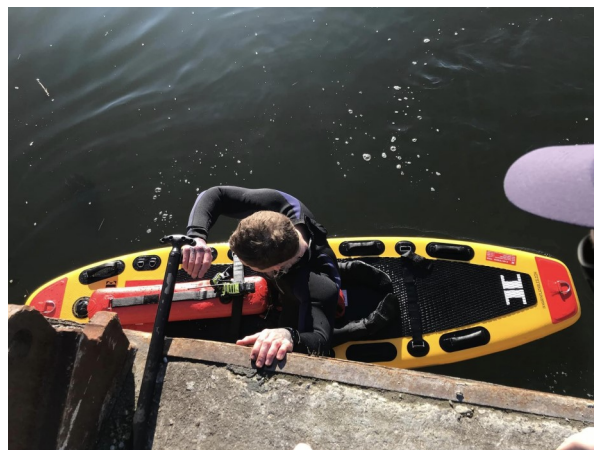
Unit ID	Description	Assigned	Labor Cost	Parts Cost	Fuel Cost	Total Cost	Miles Driven	Cost per Mile
SUPPRESSION VEHICLES								
40	1995 Darley	OOS	0.00	0.00	0.00	0.00	-	0.00
42	2006 E-One Platform	L-62	13,000.00	17,881.41	26,971.15	57,852.56	14,584	3.966851
43	1995 Darley	E-65a	3,625.00	1,214.02	771.40	5,610.42	753	7.450757
44	2002 H&W International	Reserve	625.00	147.98	118.60	891.58	47	18.969787
45	2017 Rosenbauer	E-63	10,000.00	6,492.11	15,549.39	32,041.50	15,172	2.111884
46	2017 Rosenbauer	E-61	6,375.00	10,438.16	13,486.29	30,299.45	11,903	2.545531
47	2002 H&W	E-61a	7,375.00	2,672.72	3,707.25	13,754.97	4,269	3.222059
48	2010 E-One	E-65	5,250.00	8,134.28	3,126.08	16,510.36	3,215	5.135415
49	2010 E-One	E-66	6,125.00	6,965.37	3,223.14	16,313.51	3,076	5.303482
TOTAL SUPPRESSION			52,375.00	53,946.05	66,953.30	173,274.35	53,019	3.268156
SUPPORT VEHICLES								
60	2005 Kenworth W-900	T-65	2,500.00	747.54	1,304.59	4,552.13	1,209	3.765203
61	1961 Crown	Parade	0.00	0.00	0.00	0.00	-	0.00
62	2022 SeaDoo & Trailer	BT-61	0.00	0.00	23.69	23.69	19	1.246842
63	1998 International	HZ-61	0.00	0.00	74.82	74.82	125	0.598560
64	2001 Ford Ranger	Shop	0.00	0.00	287.88	287.88	1,203	0.239302
66	2003 Ford F-550	TR-61	1,750.00	1,401.84	614.8	3,766.64	1,026	3.671189
67	Zodiac Boat	BT-65	875.00	44.05	0.00	919.05	-	0.00
TOTAL SUPPORT			5,125.00	2,193.43	2,305.78	9,624.21	3,583	2.686076
VEHICLE TOTAL			166,406.30	131,836.70	173,736.88	471,979.80	294,607	1.602066

VEHICLE MILEAGE			
Total vehicle mileage as of 1/1/2024	4,512,118	Total vehicle mileage as of 1/1/2019	3,943,113
Total vehicle mileage as of 1/1/2023	4,217,511	Total vehicle mileage as of 1/1/2018	3,667,718
Total vehicle mileage as of 1/1/2022	3,928,167	Total vehicle mileage as of 1/1/2017	3,648,846
Total vehicle mileage as of 1/1/2021	3,654,714	Total vehicle mileage as of 1/1/2016	3,475,658
Total vehicle mileage as of 1/1/2020	4,217,139	Total vehicle mileage as of 1/1/2015	3,508,182
Total Staff Vehicle Mileage	1,526,179		
Total EMS Vehicle Mileage	2,020,341		
Total Suppression Vehicle Mileage	698,011		
Total Support Vehicle Mileage	267,587		

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CHAPTER 8

SPECIAL OPERATIONS



SPECIAL OPERATIONS REPORT

Todd Furness, Battalion Chief

Marysville Fire District personnel continue to be active members in all aspects of Snohomish County Special Operations. Our members contribute their knowledge and experience to many committees, training sessions and equipment allotment. Thank you to all Marysville Fire District Special Operations members for their dedication and professionalism.

Technical Rescue

With the retirement of one technician in 2023, Marysville Fire District's technical rescue team currently stands at eleven technicians. All have received training in rope rescue, trench rescue, confined space rescue, and urban search and rescue. We plan to add one technician in 2024 to bring the number of personnel back to twelve members.



Captain Matt Campbell continued as MFD technical rescue team leader and training coordinator, as well as the Snohomish County Technical Rescue Training Committee chairperson. In 2024 Captain Campbell will be the Snohomish County Technical Rescue Operations Board chairperson. Captain Jason Huizenga continues as Marysville Fire District's Technical Rescue Equipment coordinator, as well as the Snohomish County Technical Rescue Equipment Committee chairperson. Captain Campbell and Captain Huizenga instruct multiple technical rescue disciplines throughout Snohomish County.

2023 Rescue Technicians

Dave Burlingame, Matt Campbell, Brian Donaldson, Brenden Hancock, Ryan Hopp, Jason Huizenga, Jacob Kuehn, Chris McAuliffe, Tobin McGowan, Nick Meyer, Pat Ryan.

Hazardous Materials

Marysville Fire District's Hazardous Materials Team had eleven technicians in 2023.

For 2023, in addition to serving as the MFD hazardous materials team leader, Captain Basil Bailey continued as the Snohomish County Hazardous Materials Operations board chairperson. Captain Chad Crandall was the Snohomish County Hazardous Materials Training committee chairperson, and Captain Cody Brooke was the MFD hazardous materials training coordinator. Firefighter Jacob McConkey was the MFD equipment coordinator, as well as our representative on the Snohomish County Hazardous Materials Equipment committee.



Each participating Snohomish County agency is responsible to provide training to the county team, assigned on a quarterly basis. Each MFD hazardous materials technician is involved in planning and implementing continuing education throughout the year.

2023 Hazardous Materials Technicians

Basil Bailey, Cody Brooke, Chris Burnette, Ryan Carbary, Chad Crandall, Tim Dalton, Erik Dvorak, Jacob McConkey, Josh Olsen, Shayne Pierce, Rick Williamson.

Rapid Entry Rescue Swimmer

Marysville Fire’s Rescue Swimmer Team had twelve technicians in 2023. We plan to add additional swimmers in 2024.

Captain Matt Campbell continues as the MFD rapid entry rescue swimmer team lead. FFDO Jack Reeves is the MFD training coordinator, and Captain Ryan Hopp is the equipment coordinator. At the county level Captain Hopp, MSO Noah Pester and FFDO Reeves have taken very active roles in planning and instruction during continuing education events.



The adjacent photo is of a county wide training hosted and organized by the MFD. Great work by those involved in organizing this complex training evolution.

In addition to Rapid Entry Rescue Swimmer certification, our rescue swimmers are certified in swift water rescue and ice rescue.

2023 Rapid Entry Rescue Swimmers

Sean Anderson, Cody Brooke, Matt Campbell, Scott Cloudy, Chad Crandall, Luis Cruz, Ryan Hopp, Nick Meyer, Noah Pester, Jack Reeves, Chad Solbakken, Andrew Vander Veen.



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MARYSVILLE FIRE DISTRICT

Regional Fire Authority

AGENDA BILL

BOARD MEETING DATE: May 15, 2024

AGENDA ITEM: 2023 Annual Financial Report	AGENDA SECTION: New Business
PREPARED BY: Chelsie McInnis, Finance Director	
ATTACHMENTS: 2023 Annual Financial Report	
BUDGET CODE: N/A	AMOUNT: N/A
SUMMARY: Submitted for review and approval is the 2023 Annual Financial Report. This report is an annual requirement per RCW 43.09.230 and is regulated by Washington State Auditors Office (SAO); deadline for submittal is May 29, 2024. Staff and Finance Committee have conducted comprehensive internal reviews to ensure accuracy and completeness. The report is now ready for submittal to SAO.	

RECOMMENDED ACTION: Motion to approve the 2023 Annual Financial Report.
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Marysville Fire District
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2023

		Total for All Funds (Memo Only)	001 General	301 Capital
Beginning Cash and Investments				
308	Beginning Cash and Investments	36,168,845	13,598,427	22,570,418
388 / 588	Net Adjustments	-	-	-
Revenues				
310	Taxes	17,449,793	17,449,793	-
320	Licenses and Permits	-	-	-
330	Intergovernmental Revenues	3,273,834	232,091	3,041,743
340	Charges for Goods and Services	11,106,944	11,106,944	-
350	Fines and Penalties	-	-	-
360	Miscellaneous Revenues	1,416,894	569,486	847,408
Total Revenues:		33,247,465	29,358,314	3,889,151
Expenditures				
510	General Government	-	-	-
520	Public Safety	26,382,382	26,367,278	15,104
530	Utilities	-	-	-
540	Transportation	-	-	-
550	Natural/Economic Environment	-	-	-
560	Social Services	-	-	-
570	Culture and Recreation	-	-	-
Total Expenditures:		26,382,382	26,367,278	15,104
Excess (Deficiency) Revenues over Expenditures:		6,865,083	2,991,036	3,874,047
Other Increases in Fund Resources				
391-393, 596	Debt Proceeds	-	-	-
397	Transfers-In	300,000	-	300,000
385	Special or Extraordinary Items	-	-	-
381, 382, 389, 395, 398	Other Resources	22,913	22,913	-
Total Other Increases in Fund Resources:		322,913	22,913	300,000
Other Decreases in Fund Resources				
594-595	Capital Expenditures	2,711,954	140,911	2,571,043
591-593, 599	Debt Service	60,643	60,643	-
597	Transfers-Out	300,000	300,000	-
585	Special or Extraordinary Items	-	-	-
581, 582, 589	Other Uses	21,653	21,653	-
Total Other Decreases in Fund Resources:		3,094,250	523,207	2,571,043
Increase (Decrease) in Cash and Investments:		4,093,746	2,490,742	1,603,004
Ending Cash and Investments				
50821	Nonspendable	-	-	-
50831	Restricted	-	-	-
50841	Committed	-	-	-
50851	Assigned	24,173,421	-	24,173,421
50891	Unassigned	16,089,169	16,089,169	-
Total Ending Cash and Investments		40,262,590	16,089,169	24,173,421

The accompanying notes are an integral part of this statement.

Marysville Fire District
Notes to the Financial Statements
For the Year Ended December 31, 2023

Note 1 - Summary of Significant Accounting Policies

The Marysville Fire District, a regional fire authority, was incorporated on October 1, 2019 and operates under the laws of the state of Washington applicable to a fire protection district. The district is a special purpose local government and provides fire protection and emergency medical services.

The district reports financial activity in accordance with the Cash Basis Budgeting, Accounting and Reporting System (BARS) Manual prescribed by the State Auditor's Office under the authority of Washington State law, Chapter 43.09 RCW. This manual prescribes a financial reporting framework that differs from Generally Accepted Accounting Principles (GAAP) in the following manner:

- Financial transactions are recognized on a cash basis of accounting as described below.
- Component units are required to be disclosed, but are not included in the financial statements (see Note 4 – *Component Unit(s), Joint Ventures, and Related Parties*).
- Government-wide statements, as defined in GAAP, are not presented.
- All funds are presented, rather than a focus on major funds.
- The Schedule of Liabilities is required to be presented with the financial statements as supplementary information.
- Supplementary information required by GAAP is not presented.
- Ending balances for proprietary and fiduciary funds are presented using classifications that are different from the ending net position classifications in GAAP.

A. Fund Accounting

Financial transactions of the government are reported in individual funds. Each fund uses a separate set of self-balancing accounts that comprises its cash and investments, revenues and expenditures. The government's resources are allocated to and accounted for in individual funds depending on their intended purpose. Each fund is reported as a separate column in the financial statements, except for fiduciary funds, which are presented by fund types. The total column is presented as "memo only" because any interfund activities are not eliminated. The following fund types are used:

GOVERNMENTAL FUND TYPES:

General Fund

This fund is the primary operating fund of the government. It accounts for all financial resources except those required or elected to be accounted for in another fund.

Capital Projects Funds

These funds account for financial resources which are restricted, committed, or assigned for the acquisition or construction of capital facilities or other capital assets.

B. Basis of Accounting and Measurement Focus

Financial statements are prepared using the cash basis of accounting and measurement focus. Revenues are recognized when cash is received and expenditures are recognized when paid.

C. Cash and Investments

See Note 3 - *Deposits and Investments*.

D. Capital Assets

Capital assets are assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one (1) year. Capital assets and inventory are recorded as capital expenditures when purchased.

E. Compensated Absences

Vacation leave may be accumulated up to 500 hours and is payable upon separation or retirement. Sick leave may be accumulated up to 1,040 hours for 40-hour per week employees, and 1,440 hours for 24-hour shift employees. Upon separation or retirement employees do receive payment for unused sick leave, based on a years of service schedule percentage; exceptions apply for employees who decease while employed or are terminated for cause. Payments are recognized as expenditures when paid.

F. Long-Term Debt

See Note 6 – *Long-term Debt (Formerly Debt Service Requirements)*.

Note 2 - Budget Compliance

The district adopts annual appropriated budgets for Expense, Apparatus, Capital Reserve, and Equipment Funds. These budgets are appropriated at the fund level. The budget constitutes the legal authority for expenditures at that level. Annual appropriations for these funds lapse at the fiscal year end.

Annual appropriated budgets are adopted on the same basis of accounting as used for financial reporting.

The appropriated and actual expenditures for the legally adopted budgets were as follow:

Fund/Department	Final Appropriated Amounts	Actual Expenditures	Variance
Expense Fund	\$29,468,144	\$26,890,485	\$2,577,659
Capital Reserve Fund	\$2,831,000	\$2,404,275	\$426,725
Apparatus Fund	\$2,264,050	\$181,553	\$2,082,497
Equipment Fund	\$1,000	\$321	\$679

Budgeted amounts are authorized to be transferred between departments within any fund and/or object classes within department; however, any revisions that alter the total expenditures of a fund, or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the district’s legislative body.

Due to an increase in public safety building remodel costs and investment fees, the district’s Capital/Reserve and Equipment Funds required one budget amendment for an aggregate increase in fund level appropriation of \$500,750.

Note 3 – Deposits and Investments

Investments are reported at face value. Deposits and investments by type at December 31, 2023 are as follows:

Type of deposit or investment	Total of District’s own deposits and investments
Bank deposits	\$56,782
Certificates of deposit	\$0
Local Government Investment Pool	\$19,180,807
U.S. Government securities	\$0
Snohomish County Investment Pool	\$21,025,000
Total	\$40,262,589

It is the district’s policy to invest all temporary cash surpluses. The interest on these investments is prorated to the various funds.

Investments in the State Local Government Investment Pool (LGIP)

The district is a voluntary participant in the Local Government Investment Pool, an external investment pool operated by the Washington State Treasurer. The pool is not rated and not registered with the SEC. Rather, oversight is provided by the State Finance Committee in accordance with Chapter 43.250 RCW. Investments in the LGIP are reported at amortized cost,

which is the same as the value of the pool per share. The LGIP does not impose any restrictions on participant withdrawals.

The Office of the State Treasurer prepares a stand-alone financial report for the pool. A copy of the report is available from the Office of the State Treasurer, PO Box 40200, Olympia, Washington 98504-0200, online at www.tre.wa.gov.

Investments in the Snohomish County Investment Pool (SCIP)

The district is a voluntary participant in the Snohomish County Investment Pool (SCIP), an external investment pool operated by the County Treasurer. The pool is not rated or registered with the SEC. Rather, oversight is provided by the County Finance Committee in accordance with RCW 36.48.070. The district reports its investment in the pool at fair value, which is the same as the value of the pool per share. The pool does not impose liquidity fees or redemption gates on participant withdrawals.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in event of a failure of a depository financial institution, the district would not be able to recover deposits or would not be able to recover collateral securities that are in possession of an outside party. The district's deposits and certificates of deposit are mostly covered by federal depository insurance (FDIC) or by collateral held in a multiple financial institution collateral pool administered by the Washington Public Deposit Protection Commission (PDPC).

All investments are insured, registered or held by the district or its agent in the government's name.

Note 4 – Joint Ventures, Component Unit(s), and Related Parties

Snohomish County 911

The district and other Police and Fire entities jointly operate SNOHOMISH COUNTY 911. SNOHOMISH COUNTY 911, a cash basis, special purpose district, was created under the Interlocal Cooperation Act, as codified in RCW 39.34. This established the statutory authority necessary for Snohomish County, the cities, towns, fire districts, police districts and other service districts to enter into a contract and agreement to jointly establish, maintain and operate a support communications center. Control of SNOHOMISH COUNTY 911 is with a 16 member Board of Directors which is specified in the Interlocal Agreement. SNOHOMISH COUNTY 911 takes 911 calls, and performs emergency dispatch services for local governmental agencies including police, fire and medical aid.

In the event of the dissolution of SNOHOMISH COUNTY 911, any money in the possession of SNOHOMISH COUNTY 911 or the Board of Directors after payment of all costs, expenses and charges validly incurred under this Agreement shall be returned to the parties of this Agreement and shall be apportioned between Principals based on the ratio that the average of each Principals'

contributions to the operating budget over the preceding five (5) years bears to the total of all then remaining Principals' User Fees paid during such five-year period. Before deducting the payment of all costs, expenses and charges validly incurred, the district's share was \$1,053,069 on December 31, 2023.

Snohomish County 911's 2023 operating budget was \$28,409,308, operating revenues received were \$29,310,607 and total operating expenditures were \$27,824,076. Complete financial statements for SNOHOMISH COUNTY 911 can be obtained from SNOHOMISH COUNTY 911's administrative office at 1121 SE Everett Mall Way, Suite 200, Everett, WA 98208.

Note 5 – Leases (Lessees)

The district leases (1) postage meter from Pitney Bowes for \$201 per quarter under a 63 month lease agreement that cannot be cancelled previous to term end. The district leases (1) copy machine from Copiers Northwest for \$372 per month under a 48 month lease agreement that cannot be cancelled previous to term end.

The total amount paid for leases in 2023 was \$4,434. A variance of \$978 in Schedule 09 lease reductions exists due to lessor write-off of remaining balance on copy machine lease #NASPO-CN27859-EP.

As of December 31, 2023, the future lease payments are as follows:

Year Ended December 31	Total
2024	\$5,263
2025	\$5,263
2026	\$5,263
2027	\$4,892
Total	\$20,681

Note 6 – Long-Term Debt *(formerly Debt Service Requirements)*

The accompanying Schedule of Liabilities provides more details of the outstanding debt and liabilities of the district and summarizes the district's debt transactions for year ended December 31, 2023.

The debt service requirements for general obligation bonds, revenue bonds and installment purchases are as follows:

Year Ended December 31	Principal	Interest	Total
2024	\$20,023	\$0	\$20,023
2025	\$20,023	\$0	\$20,023
Total	\$40,046	\$0	\$40,046

Note 7 – OPEB Plans

The LEOFF 1 Retiree Medical Plan is a closed, single-employer, defined-benefit OPEB plan administered by the district as required by RCW 41.26. The plan pays for 100% of eligible retirees’ healthcare costs on a pay-as-you-go basis. As of December 31, 2023 the plan had (2) members, all retirees.

Fiscal Year 2023	
Number of Retired Plan Members	2
Benefits Paid	\$75,602
*Total OPEB Liability	\$1,193,548

**Measured using the alternative measurement method*

Note 8 – Pension Plans

A. State Sponsored Pension Plans

Substantially all the district’s full-time and qualifying part-time employees participate in the following statewide retirement systems administered by the Washington State Department of Retirement Systems (DRS), under cost-sharing, multiple-employer public employee defined benefit and defined contribution retirement plans Public Employees’ Retirement System (PERS) and Law Enforcement Officers’ and Fire Fighters’ Retirement System (LEOFF).

The State Legislature establishes, and amends, laws pertaining to the creation and administration of all public retirement systems.

The Department of Retirement Systems, a department within the primary government of the State of Washington, issues a publicly available Annual Comprehensive Financial Report (ACFR) that includes financial statements and required supplementary information for each plan.

The DRS ACFR may be downloaded from the DRS website at www.drs.wa.gov.

The district also participates in LEOFF Plan 1. The LEOFF Plan 1 is fully funded and no further employer contributions have been required since June 2000. If the plan becomes underfunded, funding of the remaining liability will require new legislation. Starting on July 1, 2000, employers and employees contribute zero percent.

LEOFF Plan 2

The district also participates in the LEOFF Plan 2. The Legislature, by means of a special funding arrangement, appropriates money from the state general fund to supplement the current service liability and fund the prior service costs of Plan 2 in accordance with the recommendations of the Pension Funding Council and the LEOFF Plan 2 Retirement Board. This special funding situation is not mandated by the state constitution and could be changed by statute.

At June 30, 2023 (*the measurement date of the plans*), the district’s proportionate share of the collective net pension liabilities (assets), was as follows:

Plan	Employer Contributions	Allocation %	Liability (Asset)
PERS 1	\$44,914	0.006591%	\$150,455
PERS 2/3	\$74,709	0.008497%	(\$348,265)
LEOFF 1	\$0	0.011316%	(\$335,862)
LEOFF 2	\$788,586	0.349370%	(\$8,379,982)

Only the net pension liabilities are reported on the Schedule of Liabilities.

B. Defined Contribution Pension Plans

All the district’s full-time members are eligible to participate in a 457(b) defined contribution plan administered by Washington State Department of Retirement Systems (DRS), Lincoln Financial Services, and/or Nationwide Retirement Solutions. The District agrees to match the employee participant’s contributions to the deferred compensation program up to a maximum of four percent (4%) of the employee participant’s base monthly wage. The combined maximum contributions of the plan participant shall not exceed annual IRS maximum for such plans.

The district’s total contribution for defined contribution plans during the year ended December 31, 2023 was \$391,413.

Note 9 - Property Tax

The county treasurer acts as an agent to collect property tax levied in the county for all taxing authorities. Collections are distributed throughout the month as they are received and reported at the end of each month.

Property Tax Calendar	
January 1	Tax is levied and becomes an enforceable lien against the properties
February 14	Tax bills are mailed
April 30	First of two equal installment payments are due
May 31	Assessed value of property established for next year's levy at 100 percent of market value
October 31	Second installment is due

Property tax revenues are recognized when cash is received by district. Delinquent taxes are considered fully collectible because a lien affixes to the property after tax is levied.

The district's regular levy for the year 2023 was \$1.03 per \$1,000 on an assessed valuation of \$16,983,384,790 for a total regular levy of \$17,465,363.

Washington State Constitution and Washington State law, RCW 84.55.010, limit the rate.

Note 10 – Risk Management

Self-Insurance

The district self-insures as an individual program for unemployment compensation risk. Claims for unemployment are administered by the Washington State Employment Security Department and invoices are submitted to the district on a quarterly basis, if applicable. The district's annual budget includes an appropriated line item for the payment of such claims. For the year ended December 31, 2023, the district paid \$0 in claims.

Washington Cities Insurance Authority (WCIA)

The district is a member of the Washington Cities Insurance Authority (WCIA). Utilizing Chapter 48.62 RCW (self-insurance regulation) and Chapter 39.34 RCW (Interlocal Cooperation Act), nine cities originally formed WCIA on January 1, 1981. WCIA was created for the purpose of providing a pooling mechanism for jointly purchasing insurance, jointly self-insuring, and / or jointly contracting for risk management services. WCIA has a total of 169 members.

New members initially contract for a three-year term, and thereafter automatically renew on an annual basis. A one-year withdrawal notice is required before membership can be terminated. Termination does not relieve a former member from its unresolved loss history incurred during membership.

Liability coverage is written on an occurrence basis, without deductibles. Coverage includes general, automobile, police, errors or omissions, stop gap, employment practices, prior wrongful acts, and employee benefits liability. Limits are \$4 million per occurrence in the self-insured layer, and \$16 million in limits above the self-insured layer is provided by reinsurance. Total limits are \$20 million per occurrence subject to aggregates and sublimits. The Board of Directors determines the limits and terms of coverage annually.

All Members are provided a separate cyber risk policy and premises pollution liability coverage group purchased by WCIA. The cyber risk policy provides coverage and separate limits for security & privacy, event management, and cyber extortion, with limits up to \$1 million and subject to member deductibles, sublimits, and a \$5 million pool aggregate. Premises pollution liability provides Members with a \$2 million incident limit and \$10 million pool aggregate subject to a \$100,000 per incident Member deductible.

Insurance for property, automobile physical damage, fidelity, inland marine, and equipment breakdown coverage are purchased on a group basis. Various deductibles apply by type of coverage. Property coverage is self-funded from the members' deductible to \$1,000,000, for all perils other than flood and earthquake, and insured above that to \$400 million per occurrence subject to aggregates and sublimits. Automobile physical damage coverage is self-funded from the members' deductible to \$250,000 and insured above that to \$100 million per occurrence subject to aggregates and sublimits.

In-house services include risk management consultation, loss control field services, and claims and litigation administration. WCIA contracts for certain claims investigations, consultants for personnel and land use issues, insurance brokerage, actuarial, and lobbyist services.

WCIA is fully funded by its members, who make annual assessments on a prospectively rated basis, as determined by an outside, independent actuary. The assessment covers loss, loss adjustment, reinsurance and other administrative expenses. As outlined in the interlocal, WCIA retains the right to additionally assess the membership for any funding shortfall.

An investment committee, using investment brokers, produces additional revenue by investment of WCIA's assets in financial instruments which comply with all State guidelines.

A Board of Directors governs WCIA, which is comprised of one designated representative from each member. The Board elects an Executive Committee and appoints a Treasurer to provide general policy direction for the organization. The WCIA Executive Director reports to the Executive Committee and is responsible for conducting the day to day operations of WCIA.

Note 11 – Subscription Based Information Technology Arrangements (SBITA)

During the year ended December 31, 2023, the district adopted guidance for the presentation and disclosure of Subscription Based Information Technology Arrangements (SBITA), as required by the BARS manual. This requirement resulted in the addition of a subscription liability reported on the Schedule of Liabilities.

The district makes annual subscription payments of \$18,736 for Office 365 licenses. The SBITA contract is for 3 years expiring on 10/31/2024.

Due to vendor delay in first 2 years of contract billing, the total amount paid for SBITAs in 2023 was the entire contract value of \$56,209. As of December 31, 2023, the future SBITA payments are \$0.

Note 12 – Other Disclosures

A. Additional Bank Accounts

Deposit In Transit Account

The district holds a checking account to facilitate timely deposits in accordance with RCW 43.09.240. All deposits into this account, when utilized, are transferred to the Snohomish County Treasurer within 24 hours of the deposit (or the next business day for holidays and weekends) and appropriated into the respective district funds. An authorized balance of approximately \$1,500 is maintained to accommodate account fees and supply charges. This amount has been accounted for in General Fund 001.

Petty Cash and Travel Accounts

The district holds two separate checking accounts for Petty Cash and Travel purposes with a combined authorized balance of \$6,500. This amount has been accounted for in General Fund 001.

Ambulance Billing Account

The district holds a checking account for the timely deposit of ambulance billing revenues collected by our contracted medical billing agency, Systems Design West, LLC. This agency is only granted depository authority to the above noted account. Each month the district withdraws all funds in excess of the \$3,600 authorized balance and deposits them into the respective County Treasurer funds. This amount has been accounted for in General Fund 001.

Marysville Fire District

Schedule 01

For the year ended December 31, 2023

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
2583	001	General	3089100	Unassigned Cash and Investments - Beginning	\$13,598,427
2583	001	General	3111000	Property Tax	\$17,449,793
2583	001	General	3329340	Ground Emergency Medical Transportation (GEMT) Payment Program	\$185,000
2583	001	General	3339700	Federal Indirect Grant from Department of Homeland Security	\$31,091
2583	001	General	3340130	State Grant from State Patrol	\$1,000
2583	001	General	3340490	State Grant from Department of Health	\$554
2583	001	General	3340690	State Grant from Other State Agencies	\$7,793
2583	001	General	3370000	Local Grants, Entitlements, Tribal Government Distributions, and Other Payments	\$6,653
2583	001	General	3417000	Sales of Merchandise	\$73
2583	001	General	3422100	Fire Protection and Emergency Medical Services	\$8,415,079
2583	001	General	3426000	Ambulance Services	\$2,663,912
2583	001	General	3443000	Repair Services	\$14,438
2583	001	General	3444000	Sales of Parts	\$13,442
2583	001	General	3611000	Investment Earnings	\$500,908
2583	001	General	3620000	Rents and Leases	\$15,597
2583	001	General	3670000	Contributions and Donations from Nongovernmental Sources	\$1,017
2583	001	General	3691000	Sale of Surplus	\$2,715
2583	001	General	3698000	Cash Adjustments	\$6
2583	001	General	3699100	Miscellaneous Other Operating	\$49,243

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
2583	301	Capital	3085100	Assigned Cash and Investments - Beginning	\$22,570,418
2583	301	Capital	3329340	Ground Emergency Medical Transportation (GEMT) Payment Program	\$3,041,743
2583	301	Capital	3611000	Investment Earnings	\$847,408
2583	001	General	5221010	Administration	\$1,255,568
2583	001	General	5221020	Administration	\$1,282,796
2583	001	General	5221030	Administration	\$72,455
2583	001	General	5221040	Administration	\$899,498
2583	001	General	5222010	Fire Suppression and Emergency Medical Services	\$10,749,021
2583	001	General	5222020	Fire Suppression and Emergency Medical Services	\$2,782,900
2583	001	General	5222030	Fire Suppression and Emergency Medical Services	\$214,040
2583	001	General	5222040	Fire Suppression and Emergency Medical Services	\$826,862
2583	001	General	5223010	Fire Prevention and Investigation	\$711,598
2583	001	General	5223020	Fire Prevention and Investigation	\$151,045
2583	001	General	5223030	Fire Prevention and Investigation	\$15,752
2583	001	General	5223040	Fire Prevention and Investigation	\$41,057
2583	001	General	5224510	Training Obtained by Employees	\$398,160
2583	001	General	5224520	Training Obtained by Employees	\$115,585
2583	001	General	5224530	Training Obtained by Employees	\$11,557
2583	001	General	5224540	Training Obtained by Employees	\$130,672
2583	001	General	5225010	Facilities	\$101,784
2583	001	General	5225020	Facilities	\$40,686
2583	001	General	5225030	Facilities	\$88,631

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
2583	001	General	5225040	Facilities	\$323,900
2583	001	General	5226010	Vehicles and Equipment Maintenance	\$234,779
2583	001	General	5226020	Vehicles and Equipment Maintenance	\$70,791
2583	001	General	5226030	Vehicles and Equipment Maintenance	\$140,906
2583	001	General	5226040	Vehicles and Equipment Maintenance	\$38,596
2583	001	General	5227010	Ambulance Services	\$4,247,727
2583	001	General	5227020	Ambulance Services	\$808,720
2583	001	General	5227030	Ambulance Services	\$302,500
2583	001	General	5227040	Ambulance Services	\$309,692
2583	001	General	5089100	Unassigned Cash and Investments - Ending	\$16,089,169
2583	301	Capital	5221040	Administration	\$6,281
2583	301	Capital	5227040	Ambulance Services	\$8,823
2583	301	Capital	5085100	Assigned Cash and Investments - Ending	\$24,173,421
2583	001	General	3821000	Refundable Deposits	\$1,000
2583	001	General	3829000	Immaterial Fiduciary Collections	\$2,010
2583	001	General	3899000	Holding and Clearing Account Transactions	\$19,903
2583	301	Capital	3970000	Transfers-In	\$300,000
2583	001	General	5829000	Immaterial Fiduciary Remittance	\$1,750
2583	001	General	5899000	Holding and Clearing Account Transactions	\$19,903
2583	001	General	5912270	Debt Repayment - Fire Suppression and EMS Services	\$60,643
2583	001	General	5942260	Capital Expenditures/Expenses - Fire Suppression and EMS Services	\$57,097
2583	001	General	5942270	Capital Expenditures/Expenses - Fire Suppression and EMS Services	\$83,814
2583	001	General	5970000	Transfers-Out	\$300,000

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
2583	301	Capital	5942260	Capital Expenditures/Expenses - Fire Suppression and EMS Services	\$1,396,043
2583	301	Capital	5942270	Capital Expenditures/Expenses - Fire Suppression and EMS Services	\$1,175,000

**Marysville Fire District
Schedule of Liabilities
For the Year Ended December 31, 2023**

ID. No.	Description	Due Date	Beginning Balance	Additions	Reductions	Ending Balance
Revenue and Other (non G.O.) Debt/Liabilities						
263.52	City of Marysville - Public Safety Building Installment Purchase		1,175,000	-	1,175,000	-
263.52	Stryker Medical Equipment - Installment Purchases - #2210157028		60,068	-	20,023	40,045
263.52	Stryker Medical Equipment Installment Purchase - #2210107934		63,792	-	63,791	1
263.57	Pitney Bowes - Postage Meter Lease - #0041239341		4,024	-	805	3,219
263.57	Copiers NW - Copy Machine Lease - #NASPO-CN27859-EP		4,235	-	4,235	-
263.57	SHI - Office 365 Licenses - Contract #20880962		56,209	-	56,209	-
263.57	Copiers NW - Copy Machine Lease - #NASPO-CN32583-EP-01		-	17,833	372	17,461
264.40	OPEB LEOFF 1 Liability		1,556,068	-	362,520	1,193,548
264.30	Pension Liability		198,609	-	48,154	150,455
259.12	Compensated Absences		2,471,226	313,685	-	2,784,911
	Total Revenue and Other (non G.O.) Debt/Liabilities:		5,589,231	331,518	1,731,109	4,189,640
	Total Liabilities:		5,589,231	331,518	1,731,109	4,189,640

Marysville Fire District
Schedule of Expenditures of State Financial Assistance
For the Year Ended December 31, 2023

<u>State Agency Name</u>	<u>Program Title</u>	<u>Identification Number</u>	<u>Total</u>
State Grant from Department of Health	Prehospital Participation Grant	70.168	554
		Sub-Total:	554
State Grant from State Patrol	Fire Service Training Account - JATC Program	OMB Fund 086	1,000
		Sub-Total:	1,000
State Grant from Other State Agencies	Wa State Dept of Labor & Industries - Stay At Work Program	BE22590	7,793
		Sub-Total:	7,793
		Total State Grants Expended:	9,347

**Marysville Fire District
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2023**

Federal Agency (Pass-Through Agency)	Federal Program	ALN Number	Other Award Number	Expenditures			Passed through to Subrecipients	Note
				From Pass- Through Awards	From Direct Awards	Total		
FEDERAL EMERGENCY MANAGEMENT AGENCY, HOMELAND SECURITY, DEPARTMENT OF (via WA State Military Department)	COVID 19 - Disaster Grants - Public Assistance (Presidentially Declared Disasters)	97.036	D20-196/4481- DR-WA/061- 04517- 00PW#s774/11 97	17,011	-	17,011	-	4
FEDERAL EMERGENCY MANAGEMENT AGENCY, HOMELAND SECURITY, DEPARTMENT OF (via City of Seattle)	Homeland Security Grant Program	97.067	EMW-2021-SS- 00083-S01	30,868	-	30,868	-	3
FEDERAL EMERGENCY MANAGEMENT AGENCY, HOMELAND SECURITY, DEPARTMENT OF (via City of Seattle)	Homeland Security Grant Program	97.067	EMW2022-SS- 00056-S01	43,059	-	43,059	-	3
Total ALN 97.067:				73,927	-	73,927	-	
Total Federal Awards Expended:				90,938	-	90,938	-	

The accompanying notes are an integral part of this schedule.

Marysville Fire District
Notes to the Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2023

Note 1 – Basis of Accounting

This Schedule is prepared on the same basis of accounting as the district's financial statements. The district uses the cash basis of accounting and measurement focus. Revenues are recognized when cash is received and expenditures are recognized when paid.

Note 2 – Federal De Minimis Indirect Cost Rate

The district has not elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

Note 3 – Noncash Awards – Equipment

The district received equipment that was purchased with federal Homeland Security funds by the City of Seattle. The amount reported on the Schedule is the value of the property on the date it was received by the district and priced by the City of Seattle.

Note 4 – Prior Year Expenditures Included in SEFA

The SEFA includes \$16,148 of federal disaster project costs incurred in 2020 thru 2022 and approved for reimbursement by FEMA in 2023; such costs are reported under FEMA COVID 19 Disaster Assistance ALN #97.036, Award ID's PW#774 and PW#1197.

**Marysville Fire District
Local Government Risk Assumption
For the Year Ended December 31, 2023**

1. Self-Insurance Program Manager: Steve Edin, Human Resources Director
2. Manager Phone: 360-363-8510
3. Manager Email: sedin@mfdrrfa.org
4. How do you insure property and liability risks, if at all?
 - a. Formal self-insurance program for some or all perils/risks
 - b. **Belong to a public entity risk pool**
 - c. Purchase private insurance
 - d. Retain risk internally without a self-insurance program (i.e., risk assumption)
5. How do you provide health and welfare insurance (e.g., medical, dental, prescription drug, and/or vision benefits) to employees, if at all?
 - a. Self-insure some or all benefits
 - b. **Belong to a public entity risk pool**
 - c. All benefits provided by health insurance company or HMO
 - d. Not applicable – no such benefits offered
6. How do you insure unemployment compensation benefits, if any?
 - a. **Self-insured (“Reimbursable”)**
 - b. Belong to a public entity risk pool
 - c. Pay taxes to the Department of Employment Security (“Taxable”)
 - d. Not applicable – no employees
7. How do you insure workers compensation benefits, if any?
 - a. Self-insured (“Reimbursable”)
 - b. Belong to a public entity risk pool
 - c. **Pay premiums to the Department of Labor and Industries**
 - d. Not applicable – no employees
8. How do you participate in the Washington Paid Family & Medical Leave Program?
 - a. Self-insured (“Voluntary Plan”) for one or both program benefits
 - b. **Pay premiums to the State’s program for both benefits**
 - c. Not Applicable – No Employees

If the local government DID NOT answer (a) to any of the above questions, then there is no need to complete the rest of this schedule.

If the local government answered (a) to any of the above questions, then answer the rest of the form in relation to the government’s self-insured risks

and copy the table below as needed.

	<u>Please list the title of the self-insurance program or type of risk covered by self-insurance:</u>				
	<i>Unemployment Compensation</i>	<i>Program/Risk 2</i>	<i>Program/Risk 3</i>	<i>Program/Risk 4</i>	<i>Program/Risk 5</i>
Self-Insurance as a <i>formal</i> program?	<u>YES</u>				
If yes, do other governments participate?	<u>NO</u>				
If yes, please list participating governments.	<u>N/A</u>				
Self-Insure as part of a joint program?	<u>NO</u>				
Does a Third-Party Administer manage claims?	<u>NO</u>				
If no, does an employee or official reconcile claims payments to the information in the claims management software or other records of approved claims? (Not applicable for self-insured unemployment compensation.)	<u>N/A</u>				
Has program had a claims audit in last three years?	<u>NO</u>				
Are program resources sufficient to cover expenses?	<u>N/A</u>				
Does an actuary estimate program liability?	<u>NO</u>				
Number of claims paid during the period?	<u>0</u>				
Total amount of paid claims during the period?	<u>\$0</u>				
Total amount of recoveries during the period?	<u>\$0</u>				

Provide any other information necessary to explain answers to the Schedule 21 questions above.

Marysville Fire District
Schedule 21 Questions 1-6 (unaudited)
For Fiscal Year Ended: 2023

Property and Liability Insurance	Health and Welfare Insurance	Unemployment Compensation Obligations	Workers Compensation Obligations	Other Risks or Obligations
Belong to a public entity risk pool	Belong to a public entity risk pool	"Reimbursable" status	Pay premiums to the Department of Labor and Industries	

Washington PFML Program	Entity	Government Type
Pay premiums to the State's program for both benefits	Marysville Fire District	Fire Protection District

Marysville Fire District
Schedule 22 - Audit Assessment Questionnaire (unaudited)
For Fiscal Year ended December 31, 2023

Reference	#	Question	Answer	Explanation
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INSTRUCTIONS FOR PREPARER The Schedule 22 questions can be found below and are categorized based on the type of operation each question is related to. Click the category title to expand or collapse that category of questions.

Import Prior Year Responses: responses to specific questions from the prior year annual report may be imported by clicking the "Import Prior Year Responses" button below. NOTE: this will not import ALL responses from the prior year, it is only allowable for certain questions.

Please review the imported responses to ensure they are still accurate. If needed, you can update the responses that were imported from the prior year.

FINANCIAL MONITORING

	1	Please indicate which of the following best describes the accounting system of the government: A) Rely on the County Treasurer (no other accounting software used) B) Other accounting software (i.e. QuickBooks, BIAS, Vision, Excel, etc.).	(B)	
	2	Does the government use their own bank accounts in lieu of or in addition to the County Treasurer? If yes, please attach bank statements for the fiscal year. <i>Note: auditors will request all monthly bank statements for the reporting year during the audit. If preferred, you may attach all statements here.</i>	Yes	Attachments 2023 Deposit In Transit Account Statements.pdf 2023 Petty Cash Account Statements.pdf 2023 Travel Account Statements.pdf 2023 Ambulance Account Statements.pdf
	3	Please disclose the accounting software the government uses.	Springbrook Express (formerly BIAS)	
	4		Finance Director reconciles the County Treasurer Trial Balance Reports	

Reference	#	Question	Answer	Explanation
		<p>Please describe the government's reconciliation of their bank accounts (County Treasurer and transmittal) to the accounting records. Include the personnel responsible for performing the reconciliation and the personnel responsible for reviewing the reconciliation. Note: the job position/title is sufficient for the identification purpose.</p>	<p>and Bank Statements on a monthly basis to the expected revenues, expenses, and cash/investments balances maintained by the district's accounting system. All reconciliations of the trial balance reports are reviewed by the accounting technician and reconciliations of the outside bank accounts are reviewed by the human resources director. To verify expected beginning and ending cash balances, reports are reconciled to the District's accounting records and financial statements are prepared in standard C4 format for the Board of Directors on a monthly basis. All prepared reconciliations, journal entries, and statements are reviewed by the accounting technician.</p>	

Payroll Technician

Reference	#	Question	Answer	Explanation
	5	Entries Process - please describe the process to record journal entries into the government's general ledger and, if applicable, the process for reviewing and monitoring the journal entries being posted, both during the year and at year-end. Note: include the job position/title of the person responsible for posting and reviewing the entries.	posts payroll entries to GL, Accounting Technician posts AP entries and cash receipting entries to GL, Finance Director reviews all monthly Payroll and AP journal entries and posts month-end county treasurer report entries (property taxes, tax refunds, investment interest, etc...). Finance Director posts all adjustments and BARS reclassification entries (if applicable). Finance Director posts all year end transactions (if applicable). All entries posted to the GL by Finance Director are reviewed by the accounting technician. Year end reconciliation of all revenues/expenses is performed between the County trial balance reports and the district's accounting records, all reconciliations are	

Reference	#	Question	Answer	Explanation
			reviewed by the accounting technician.	
	6	Please indicate which of the following best describes the government's own internal accounting system: A) It uses the BARS chart of accounts; B) It uses a chart of accounts that is compatible with BARS; C) It uses a chart of accounts that requires manual adjustments to file the Schedule 01;	(A)	
	7	Does the Governing Body receive and review monthly financial reports? If yes, please describe what is reviewed and how often. Examples include: cancelled checks, financial reports from the county, expenditure listings, bank accounts or petty cash activity.	Yes	Finance Director prepares financial statements for the Board of Directors on a monthly basis. The report includes: financial statements prepared in standard C4 format, County Treasurer Trial Balance Summary reports/property tax reports, budget status reports from Springbrook, and a summary cash receipts and disbursements report. The Board also receives a detailed list of vouchers being approved for payment, a payroll report, and a summary of cancelled checks and/or ambulance account refunds. On a quarterly basis the board receives an additional budget and fund update report to highlight trends and current status; the finance committee meets quarterly to review this quarterly information in greater detail. All prepared reports and accompanying reconciliations are reviewed by the Accounting Technician.
			Finance Director	

Reference	#	Question	Answer	Explanation
	8	Preparation of Financial Reports - please describe the process or procedure for the preparation of financial statements (including the Schedule 01). Please identify any significant changes that occurred since the prior year (ex: staff turnover).	prepares the annual financial reports which are reviewed by the Fire Chief, Accounting Technician, district Finance Committee, and the Board prior to submittal. Preparation of the reports is a multi-layered system that begins with review of applicable updates to BARS reporting and coding requirements, and attending any SAO training offered. A comprehensive reconciliation of beginning/ending cash and investments, and revenues/expenses between the County trial balance reports and Springbrook GL is performed. BARS codes assigned are reviewed and updated to reflect any changes implemented by SAO. The authorized balance of the imprest accounts is included in the beginning/ending cash balance of the	

Reference	#	Question	Answer	Explanation
			<p>Expense Fund (these accounts are also disclosed separately in the Notes to the Financial Statements). Schedule 01 data is exported from Springbrook into Excel and reviewed to ensure proper fund roll-ups occur, coding is consistent with BARS, and the schedule foots as expected for the C4. A thorough review of all state and federal grants is performed to ensure proper reporting on the Schedule 15/16. A review of all outstanding liabilities is performed to capture all necessary inputs to the schedule 09 and any additional face value entries which need recorded on the Schedule 01. A roll-up reconciliation is performed to ensure transfers in/out between rolled funds are not duplicated. A review of fund balance classification</p>	

Reference	#	Question	Answer	Explanation
			<p>is performed to ensure requirements are met for each level of classification reported. Notes to the Financial Statements are prepared utilizing the most current format provided by SAO and applicable reconciliations/documentation is retained specific to areas requiring presentation of financial data. Reports are ran from Springbrook tabulating those totals reported on the Schedule 21 and backup documentation verified. All prepared reports and reconciliations are reviewed in detail by the Accounting Technician. A complete financial report binder is maintained to keep all documentation and reconciliations organized and presentable.</p>	

Reference	#	Question	Answer	Explanation
	9	Has the government contracted out for, or recently assumed responsibility for, any major governmental function? If yes, please explain. For example: contracts for accounting services, janitorial/grounds keeping or other maintenance contracts; the government performs fire protection services for another government assumes a new water system from another government or annexations.	No	

CURRENT OPERATIONS

	10	Please check all boxes that occurred during the fiscal year. If none of these events occurred, please check the box for "none".	Utilized a purchasing cooperative or state contract	
	13	Please provide an explanation of the purchasing cooperative or state contract used during the fiscal year to procure goods and services.	District purchases off of the WA State DES contracts as needed for vehicles, furniture, and IT/Computer software/hardware.	
	15	Did the government make any significant updates to key administrative, personnel, or financial policies? If yes, please attach the newest policy.	Yes	Attachments 6057 - Contract Signing Authority.pdf 01-2000 Personnel Policies (Table of Contents).pdf
	16	Did the government enter into, or modify any existing, interlocal agreements? If yes, please attach.	Yes	Attachments ILA Whatcom County EMS Paramedic Training Program (1).pdf Third Amendment Snohomish County Regional Training Consortium ILA.pdf Fire Lease Back Extension10_31_23.pdf 2023 Quil Ceda Village Fire EMS Services ILA.pdf 2024 ILA EVCC WA State FF JATC.pdf

Reference	#	Question	Answer	Explanation
	17	Does the government have a system or process to record information about its capital assets, including buildings, equipment, etc.? If yes, please describe the process for tracking.	Yes	The district utilizes a barcode tracking system for all capital assets maintained in a program called Asset Tiger. Complete inventory is performed and reconciled annually. The Assistant Chief of Operations and Support Services is responsible for management of the system. The Finance Director reviews annual inventory reports and randomly samples 10 items against their reported status. The IT Manager and Accounting Technician review entries into the system and disposals out of the system.

SIGNIFICANT DISCLOSURES

	18	Did the government receive any non-SAO audits during the year? If yes, please attach related report. For example: work of internal auditors, state/federal grant review, etc.	No	
	19	Is the government currently involved in any lawsuits? We may be requesting an update on the status of legal matters during the audit.	No	
	20	Are there any licensing, regulatory, contracting, or granting agencies with the ability to impose material penalties that would play a role in the government's ability to continue? If yes, please list the agency that could impose them. Examples include: Department of Health, FEMA, etc.	No	

REVENUES AND EXPENDITURES

Reference	#	Question	Answer	Explanation
	21	Please describe any new sources of revenues or expenditure streams, or state there were none. Examples include: new activities, special levies, state or federal grants, leases, etc.	None	
	22	Were there any rate increases during the fiscal year?	Yes	
	23	Attach rate and fee schedules in effect during the fiscal year.	Attached	Attachments 2023 Exhibit A - Ambulance Transport Billing Fee Schedule.pdf
	24	Does the government accept cash/checks locally (using its own staff, issuing receipts) or use a third-party vendor to bill or receipt payments? Please check all that apply.	Receipts Locally	
	24	Does the government accept cash/checks locally (using its own staff, issuing receipts) or use a third-party vendor to bill or receipt payments? Please check all that apply.	Uses Third Party to Bill/Collect	

Reference	#	Question	Answer	Explanation
	25	Cash/Check Receipting - Please briefly describe the government's process for collection of payments. Please include a list of the locations where cash/checks are accepted/receipted.	<p>Majority of payments are received directly at the Snohomish County Treasurers office in the form of property tax receipts. Direct bills for contracts and other miscellaneous revenues such as donations, walk-in ambulance payments, etc... are handled at MFD Admin. Ambulance billing receipts are processed by the contracted ambulance billing company, Systems Design.</p> <p>Locations:</p> <p>MFD Admin 1635 Grove Street Marysville, WA 98270</p> <p>Ambulance Billing Company Location: System Design NW 19265 Powder Hill PL NE Poulsbo, WA 98370</p>	

Reference	#	Question	Answer	Explanation
	26	Does the government deposit funds on a daily basis?	No	District deposits weekly in accordance with Snohomish County Treasurer authorized exception to RCW 43.09.240 and incorporated in district policy.
	27	Please briefly describe the governments process for monitoring revenues collected by the third-party vendor.	The Finance Director reconciles all billings and receipts reported by Systems Design to records of the district on a monthly basis. Billing and collection trends are monitored closely for noted variances.	
	28	Please check all that apply to the government and list the authorized balance for each fund or account in the explanation box:	Revolving/imprest bank account	The district holds 4 separate imprest bank accounts to facilitate the following uses: Ambulance Billing (\$3,600), Petty Cash (\$1,500), Advance Travel (\$5,000), and Deposit In Transit (\$1,500).

Reference	#	Question	Answer	Explanation
	33	Please describe the governments process to reconcile the revolving/imprest bank accounts.	Statements are reconciled monthly by the Finance Director and reviewed by either the Accounting Technician or Human Resources Director. The reconciled balance of each is included in the cash and investments balance presented in the annual financial statement. Reconciliation worksheets are attached to each monthly statement to verify the activity was completed and reviewed.	
	34	Please attach the year-end reconciliation of the revolving/imprest account	Attached	Attachments 12_2023 Imprest Account Statements-Reconciliation.pdf

Reference	#	Question	Answer	Explanation
	37	What type(s) of electronic payment (EFT/ACH) does the government make? Please list them in the box below. Examples include: payroll, direct deposit, employee reimbursements, wire transfers, AP vendor payments, etc.	All EFT/ACH payments are facilitated by the Snohomish County Treasurer's Office. Payroll utilizes direct deposit and Accounts Payable has certain vendors registered with the County for EFT payment. All bank account information is maintained by the Snohomish County Treasurer. The district initiates an ACH debit transaction with the County once per month to sweep the ambulance billing account into the district's expense fund.	
	38	Does the government incur payroll costs?	Yes	
	39	Please describe the governing body's process to review payroll expenses and include how many employees the government has.	Each month the board of directors is provided with the following payroll reports for review and approval: (1) CrewSense Payroll Summary, (2) Springbrook Employee Timesheet Review, (3) FT FF	

Reference	#	Question	Answer	Explanation
			<p>CrewSense and Springbrook OT/Acting Hours and Compensation, (4) PT FF CrewSense and Springbrook Hours and Compensation, and (5) Board Compensation and Timecards. A certification sheet is signed by a majority of the board members and submitted to Snohomish County payroll, serving as authorization to release the funds. The board is also provided with line item budget reports as part of their monthly financial statement package that monitors payroll expense trends throughout the year. In 2023, the district had 128 full time employees.</p>	
	40	<p>Please mark all that apply to the government: Note: "open store accounts" refers to arrangements where individuals may make purchases on the government's behalf that are subsequently billed (e.g., local hardware store).</p>	Fuel Card(s)	

Reference	#	Question	Answer	Explanation
	40	Please mark all that apply to the government: Note: "open store accounts" refers to arrangements where individuals may make purchases on the government's behalf that are subsequently billed (e.g., local hardware store).	Credit Card(s)	
	40	Please mark all that apply to the government: Note: "open store accounts" refers to arrangements where individuals may make purchases on the government's behalf that are subsequently billed (e.g., local hardware store).	Open Store Accounts	
	41	Fuel Cards - use the "ADD ROW" button to add the applicable number of rows for each vendor/institution the government has physical fuel cards with.		
		Vendor/Institution	Petrocard	
		Number of Cards	47	
		Total Credit Limit	25000	
	42	Credit Cards - use the "ADD ROW" button to add the applicable number of rows for each vendor/institution the government has physical credit cards with.		
		Vendor/Institution	US Bank	
		Number of Cards	13	
		Total Credit Limit	50000	
	43	Please attach a list of open accounts the government has.	Attached	Attachments 2023 Vendor List Direct Bill Accounts.xlsx

Reference	#	Question	Answer	Explanation
	44	Does the government receive any funds from state or federal grantors? If yes, please attach the grant agreements for the reporting year.	Yes	Attachments FEMA Pass Through WA MIL PA Program COVID.pdf FY21 Seattle Fire UASI Pass Through Grant Agreement.pdf FY22 Seattle Fire UASI Pass Through Grant Agreement.pdf

FIRE/EMS SPECIFIC QUESTIONS

<i>Informational</i>	45	Indicate services offered by the government (check all that apply):	ALS Transports	
<i>Informational</i>	45	Indicate services offered by the government (check all that apply):	BLS Transports	
<i>Informational</i>	45	Indicate services offered by the government (check all that apply):	Repairs for Other Entities	
<i>Informational</i>	45	Indicate services offered by the government (check all that apply):	Facility Rentals	
<i>Informational</i>	46	Does the government prepare or contract for transport billing? If transport service billings are prepared in house, attach a copy of the government's policy. and fee schedule. If transport service billings are contracted out, attach a copy of the contract/agreement.	Contract for billing	Attachments Systems Design Professional Services Agreement.pdf
	47	Has there been any changes to agreements for which the government 1) performs fire protection services/EMS for another local government (e.g. city, fire district), or 2) another local government provides fire protection services/EMS? Note: This does not include mutual aid agreements. If there were changes to any agreements, please explain.	Yes	Effective 01/01/2024 MFD no longer provides fire/EMS services to Fire District 15 or Quil Ceda Village.
	48	Does the government have any volunteers? If yes, please include the number of volunteers and any benefits they may receive.	No	

Reference	#	Question	Answer	Explanation
	49	Does the government have career firefighters? If yes, please include the number of career firefighters (approximately).	Yes	109
	50	Does the government provide other post-employment benefits (OPEB) for current retirees and active employees? Examples include: medical, dental, vision, hearing, etc.	Yes	
	51	Please indicate which employee group the benefits are for:	LEOFF 1	
	52	Does the government have any closely related associations or foundations? If yes, please list.	No	
<i>Informational</i>	53	How many stations does the government have?	5	
	54	Was the government involved in any mergers, acquisitions, or transfer of operations? If yes, please attach copies of documentation (i.e. resolutions, etc.) authorizing the mergers, acquisition, or transfer of operations.	Yes	Effective 10/01/2019; voters in FD12 and the City of Marysville formed the Marysville Fire District Regional Fire Authority. Attachments MFD RFA Plan Document FINAL ADOPTED Eff 10_01_19.pdf
	55	Does the government act as the fiscal agent for any other entities? If yes, please list parties served. Examples may include: holding accounts, receiving/disbursing funds, etc.	No	

REQUIRED ATTACHMENTS

<i>Informational</i>	56	Meeting Minutes - Attach the meeting minutes and resolutions for all governing body meetings held during the reporting year.	See Web Page	https://www.marysvillefiredistrict.org/public-information/board-meetings/
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Reference	#	Question	Answer	Explanation
	57	Cash Balance Summary - Attach a copy of the year-end County Treasurer (or other fiscal agent) report (s) inclusive of all year-end cash and investment balances. If the government holds funds outside of the County, please upload the first and last bank statements of the year, inclusive of all cash and investment balances.	Attach	Attachments FY23 County Cash Balance Summary .pdf
	58	Detailed Revenue by Source - Attach a copy of the County Treasurer's Revenue Report that shows total receipts for the reporting year by revenue source. If the County does not provide this report, please upload comparable accounting records to substantiate revenue activity and/or all bank statements for the year that comprise the government's financial statements.	Attach	Attachments FY23 County Revenue By Source MF D.pdf
	59	Detailed Expenditure List - Attach warrant registers, payroll registers, check registers and/or petty cash log detailing all expenditures made during the year. This includes those expenditures paid by the County on a government's behalf due to Treasurer responsibilities.	Attach	Attachments 2023_GL_Expenditure_Listing.xlsx
<i>Informational</i>	60	Cash Receipting Policy - Attach a detailed description of the government's invoicing, cash and check receiving and deposit process. The description should include name of positions completing tasks in the process and all reconciliations and reviews performed. Include a copy of your written Cash and Check Receipting Policy or procedure if you have one. This request applies to all governments that invoice for a service (including third party billing services) or receive funds other than at the county treasurer (including charges for services or goods, fees, donations, grants, etc.).	Attached	Attachments 2023 CASH DEPOSIT PROCEDURE.pdf 2023 INVOICING PROCEDURE.pdf 6070 - Cash Receipting and Bank Accounts.pdf

Reference	#	Question	Answer	Explanation
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Informational

61 **Elected Official List** - Click the "ADD ROW" button to add the applicable number of rows for each governing board member. If the governing board exceeds 5 members, please include the 3-top-ranking Board officers (e.g. chair/president, treasurer, etc.). Note: (*) mailing address is an optional field but should be provided for at least one board member.

Governing Board Member Name	Michael Stevens
Board Member Spouse Name	Lisa Stevens
Business Interest(s)	Dykeman Architects Co-Owner
Phone Number	4255305646
Email Address	mstevens@marysvill ewa.gov
Mailing Address*	
Governing Board Member Name	Steve Muller
Board Member Spouse Name	Donna Muller
Business Interest(s)	None
Phone Number	4253284002
Email Address	smuller@marysvillew a.gov
Mailing Address*	
Governing Board Member Name	Kamille Norton
Board Member Spouse Name	Ron Norton
Business Interest(s)	None

Reference	#	Question	Answer	Explanation
		Phone Number	4253345264	
		Email Address	knorton@marysville wa.gov	
		Mailing Address*		
		Governing Board Member Name	Tom King	
		Board Member Spouse Name	N/A	
		Business Interest(s)	None	
		Phone Number	4252380994	
		Email Address	tomking@marysville wa.gov	
		Mailing Address*		
		Governing Board Member Name	Tonya Christoffersen	
		Board Member Spouse Name	N/A	
		Business Interest(s)	None	
		Phone Number	4253080897	
		Email Address	tchristoffersen@mfd 12.org	
		Mailing Address*		
		Governing Board Member Name	Richard Ross	
		Board Member Spouse Name	Kathleen Ross	
		Business Interest(s)	None	
		Phone Number	4257506739	

Reference	#	Question	Answer	Explanation
		Email Address	rross@mfd12.org	
		Mailing Address*		
<i>Preparer</i>	62	<p>Please include the below information in the text box for the local government personnel who completed the annual report.</p> <p>Full name, role (e.g., Secretary, Board Member, etc.) Telephone number E-mail address</p>	<p>Chelsie McInnis Finance Director/MFD 360-363-8509 cmcinnis@mfdrrfa.org</p>	

MARYSVILLE FIRE DISTRICT

Regional Fire Authority

AGENDA BILL

BOARD MEETING DATE: May 15, 2024

AGENDA ITEM: Resolution #2024-002 - Waiving Competitive Bidding Requirements and Declaring “Special Market Conditions” For The Purchase of a Stock Pumper Truck	AGENDA SECTION: New Business
PREPARED BY: Ned Vander Pol, Fire Chief	
ATTACHMENTS: Resolution # 2024-002: A Resolution Waiving Competitive Bidding Requirements and Declaring “Special Market Conditions” For The Purchase of Stock Pumper Truck	
BUDGET CODE: Apparatus Fund: Line Item TBD	AMOUNT: \$781,617 plus WSST & applicable change orders
SUMMARY: <p>On April 4, 2024 the Marysville Fire District’s 2002 H & W Pumper Truck (VIN 4S7AT33922C040443) had a failure of its pump on the scene of a vehicle fire. After investigation, it has been determined that it cannot be satisfactorily repaired and, in the best interest of the District, it is necessary to upgrade its operational capabilities through the purchase of a replacement apparatus.</p> <p>The MFD engine committee has researched and recommended specification and or locations of pumper trucks that would meet the operational needs of the District. Members located a stock 2023 KME pumper truck, with approximately 3,573 miles, that substantially meets the needs of the District.</p> <p>The District has found that going to bid for a replacement pumper truck would take an estimated 800 days, which is an operationally prohibitive time delay and would create additional risks to public safety. Being a stock vehicle, the pumper truck is likely to be sold by the REV Group before the District has a chance to complete the bidding process and there are not comparable units readily available. The price offered for the pumper truck is competitive and less than would likely be obtained through any bidding processes.</p> <p>To proceed with the purchase, RCW 39.04.280(1)(b) provides exemptions to the competitive bidding requirements for purchases involving special market conditions via board adopted resolution stating finding of fact.</p>	

RECOMMENDED ACTION: Motion to approve Resolution # 2024-002 Waiving Competitive Bidding Requirements and Declaring “Special Market Conditions” For The Purchase of Stock Pumper Truck

**MARYSVILLE FIRE DISTRICT
A REGIONAL FIRE AUTHORITY
RESOLUTION NO. 2024-002;**

**A RESOLUTION WAIVING THE COMPETITIVE BIDDING REQUIREMENTS AND
DECLARING “SPECIAL MARKET CONDITIONS” FOR THE PURCHASE OF A STOCK
PUMPER TRUCK**

WHEREAS, on April 4, 2024 the Marysville Fire District’s 2002 H & W Pumper Truck (VIN 4S7AT33922C040443) had a failure of its pump on the scene of a vehicle fire. After investigation, it has been determined that it cannot be satisfactorily repaired and, in the best interest of the District, it is necessary to upgrade its operational capabilities through the purchase of a replacement apparatus; and

WHEREAS, the Marysville Fire District had previously established an engine committee to research and recommend specification and or locations of pumper trucks that would meet the operational needs of the District; and

WHEREAS, during the engine committee meeting, members research located a stock 2023 KME pumper truck, with approximately 3,573 miles, that substantially meets the needs of the District; and

WHEREAS, the District has found that going to bid for a replacement pumper truck would take an estimated 800 days, which is an operationally prohibitive time delay and would create additional risks to public safety; and

WHEREAS, being a stock vehicle, the pumper truck is likely to be sold by the REV Group before the District has a chance to complete the bidding process and there are not comparable units readily available; and

WHEREAS, the price offered for the pumper truck is competitive and less than would likely be obtained through any bidding processes; and

WHEREAS, RCW 39.04.280(1)(b) provides exemptions to the competitive bidding requirements for purchases involving special market conditions,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR THE
MARYSVILLE FIRE DISTRICT, A REGIONAL FIRE AUTHORITY, AS FOLLOWS:**

1. The Marysville Fire District waives the competitive bidding requirements and declares that the KME pumper truck meets the “special market conditions” necessary to comply with the bidding exemptions available in RCW 39.04.280(1)(b).
2. The Board of Directors authorizes the purchase of one, KME pumper truck model 3114-10, with approximately 3,573 miles for a purchase price of \$781,617 not including Washington State sales tax or applicable change orders.

3. The Board of Directors authorizes the fire chief to execute all contracts and documents necessary to complete the purchase of the KME pumper truck available from the REV Group.

MARYSVILLE FIRE DISTRICT, A REGIONAL FIRE AUTHORITY

ADOPTED by the Marysville Fire District, A Regional Fire Authority, this 15th day of May, 2024 by majority vote of the members.

BOARD OF DIRECTORS

Board Chairperson

ATTEST:

District Secretary

MARYSVILLE FIRE DISTRICT

Regional Fire Authority

AGENDA BILL

BOARD MEETING DATE: May 15, 2024

AGENDA ITEM: MFD Resolution 2024-003 – Amending the 2024 Operating Budget	AGENDA SECTION: New Business
PREPARED BY: Finance Director, Chelsie McInnis	
ATTACHMENTS: MFD Resolution 2024-003 – A Resolution of The Marysville Fire District, a Regional Fire Authority, Amending the 2024 Operating Budget Exhibit A – 2024-01 Budget Amendment - Capital/Reserve & Apparatus Funds	
BUDGET CODE: N/A	AMOUNT: N/A
SUMMARY: There are two budget amendments necessary to ensure previously authorized fund level appropriations are not exceeded: 1. Capital/Reserve Fund <ul style="list-style-type: none">• Increase line item 594.22.620 St. 63 Project – A&E/Professional Services by \$75,000 to facilitate estimated 2024 project management services provided by OAC under contract• New interfund transfer to the Apparatus Fund for \$1,050,000 to fund the unexpected replacement purchase of a failed pumper truck• Total amended budget additions \$1,125,000• Total amended fund level budget appropriation \$2,022,000 2. Apparatus Fund <ul style="list-style-type: none">• Add new interfund transfer from the Capital Fund of \$1,050,000• Add new line item for the procurement of pumper truck \$1,050,000• Total amended budget additions \$1,050,000• Total amended fund level budget appropriation \$3,498,050	

RECOMMENDED ACTION:

Motion to approve MFD Resolution #2024-003, amending the 2024 Operating Budget.

**MARYSVILLE FIRE DISTRICT
A REGIONAL FIRE AUTHORITY
RESOLUTION NO. 2024-003;**

**A RESOLUTION OF THE MARYSVILLE FIRE DISTRICT, A REGIONAL FIRE AUTHORITY,
AMENDING THE 2024 OPERATING BUDGET**

WHEREAS, the Board of Directors of Marysville Fire District, a regional fire authority, establishes an official budget each year to provide operating funds; and

WHEREAS, the Board of Directors finds it necessary to amend the 2024 Capital/Reserve and Apparatus Fund budgets to avoid exceeding fund level appropriations adopted in Resolution No. 2023-009;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR THE MARYSVILLE FIRE DISTRICT, A REGIONAL FIRE AUTHORITY, AS FOLLOWS:

Section 1. Resolution No. 2023-009, Sections 4 and 5 are hereby amended to read as follows:

“Section 4. The budget for Marysville Fire District, a regional fire authority, for the year 2024, is hereby adopted by this reference at fund level, in the aggregate amount of \$38,041,155 as set forth in the “Amendment Attachment A” to the document entitled “Marysville Fire District, a Regional Fire Authority, 2024 Budget Document” of which is on file in the finance department.

Section 5. The totals of estimated revenues and appropriations for each separate Fund and the aggregate total for all such Funds combined of Marysville Fire District, a regional fire authority, for the year 2024, are set forth in summary form as follows:”

Fund	Name	2024 Estimated Beginning Fund Balance & Revenues	2024 Appropriations & Transfers	2024 Ending Fund Balance
004	MFD Expense Fund 778-70	\$45,826,355	\$32,520,105	\$13,306,250
303	MFD Capital/Reserve Fund 778-73	\$23,726,818	\$2,022,000	\$21,704,818
304	MFD Apparatus Fund 778-72	\$5,338,086	\$3,498,050	\$1,840,036
305	MFD Equipment Fund 778-74	\$419,250	\$1,000	\$418,250
TOTAL ALL FUNDS		\$75,310,509	\$38,041,155	\$37,269,354

MARYSVILLE FIRE DISTRICT, A REGIONAL FIRE AUTHORITY

ADOPTED by the Marysville Fire District, A Regional Fire Authority, this 15th day of May, 2024 by majority vote of the members.

BOARD OF DIRECTORS

Board Chairperson

ATTEST:

District Secretary

EXHIBIT "A"
MARYSVILLE FIRE DISTRICT RFA
2024 FINAL BUDGET_AMENDMENT 2024-01
APPARATUS FUND (778-72/304) SUMMARY

REVENUE	2023 (Projected as of 10/2023)	2024 (Budget)	Variance
Beginning Net Cash and Investments	\$ 2,379,136.09	\$ 2,468,086.09	\$ 88,950.00
Transfer In - MFD Expense Fund 778-70	200,000.00	1,750,000.00	1,550,000.00
Transfer In - MFD Capital Fund 778-73	-	1,050,000.00	1,050,000.00
Investment Interest Income	80,000.00	70,000.00	(10,000.00)
TOTAL REVENUES	280,000.00	2,870,000.00	2,590,000.00
EXPENDITURE	2023 (Budget)	2024 (Budget)	Variance
Snohomish County - Investment Fees	1,050.00	1,050.00	-
Ladder Truck	1,788,000.00	1,650,000.00	(138,000.00)
Fire Engine	-	1,050,000.00	1,050,000.00
Staff Vehicle - AFM	-	55,000.00	55,000.00
Staff Vehicle - Fleet/Facilities	75,000.00	85,000.00	10,000.00
Staff Vehicle - Fire Chief	-	55,000.00	55,000.00
Staff Vehicle - IT	-	55,000.00	55,000.00
Staff Vehicle - DC Operations	-	85,000.00	85,000.00
Ambulance Remounts	320,000.00	440,000.00	120,000.00
Boat/Trailer	-	22,000.00	22,000.00
Staff Vehicle - Fire Prevention	80,000.00	-	(80,000.00)
TOTAL EXPENDITURES	2,264,050.00	3,498,050.00	1,234,000.00
<i>Current Year Adjustment for Estimated Unspent Appropriations</i>	<i>(2,073,000.00)</i>	-	
ENDING NET CASH AND INVESTMENTS	\$ 2,468,086.09	\$ 1,840,036.09	(628,050.00)

*2023 Estimated Actual Revenues Updated 10/2023

EXHIBIT "A"
MARYSVILLE FIRE DISTRICT RFA
2024 FINAL BUDGET_AMENDMENT 2024-01
CAPITAL/RESERVE FUND (778-73/303) SUMMARY

REVENUE	2023 (Projected as of 10/2023)	2024 (Budget)	Variance
Beginning Net Cash and Investments	\$ 19,989,031.19	\$ 20,986,818.19	\$ 997,787.00
WA State HCA - GEMT Program - Current	1,800,000.00	1,565,000.00	(235,000.00)
WA State HCA - GEMT Program - Retro	1,103,787.00	500,000.00	(603,787.00)
Investment Interest Income	675,000.00	675,000.00	-
Transfer In - MFD Expense Fund 778-70	-	-	-
TOTAL REVENUES	3,578,787.00	2,740,000.00	(838,787.00)

EXPENDITURE	2023 (Budget)	2024 (Budget)	Variance
Snohomish County - Investment Fees	6,000.00	6,000.00	-
GEMT - Overpaid Funds Return	-	10,000.00	
General Capital Project A&E/Professional Services	25,000.00	25,000.00	-
Station 63 Project - A&E / Professional Services	-	150,000.00	150,000.00
Station 65 Project - A&E / Professional Services	-	75,000.00	75,000.00
Public Safety Building - Remodel/Improvement Costs	1,500,000.00	600,000.00	(900,000.00)
Extrication Tools	-	106,000.00	106,000.00
Public Safety Building - A & E Services	30,000.00	-	(30,000.00)
St. 63 Generator	45,000.00	-	(45,000.00)
Public Safety Building - Move-In Costs	50,000.00	-	(50,000.00)
Public Safety Building Purchase - Installment Payment	1,175,000.00	-	(1,175,000.00)
Subtotal Capital Expenditures	2,831,000.00	972,000.00	\$ (1,859,000.00)
Transfer Out - Apparatus Fund 778-72	-	1,050,000.00	\$ 1,050,000.00
Subtotal Interfund Transfers	-	1,050,000.00	1,050,000.00
TOTAL EXPENDITURES & TRANSFERS OUT	2,831,000.00	2,022,000.00	\$ (809,000.00)
<i>Current Year Adjustment for Estimated Unspent Appropriations</i>	<i>(250,000.00)</i>	<i>-</i>	<i>-</i>
ENDING NET CASH AND INVESTMENTS	\$ 20,986,818.19	\$ 21,704,818.19	\$ 718,000.00

*2023 Estimated Actual Revenues Updated 10/2023

MARYSVILLE FIRE DISTRICT

Regional Fire Authority

AGENDA BILL

BOARD MEETING DATE: May 15, 2024

AGENDA ITEM: SNO911 ILA Amendment	AGENDA SECTION: New Business
PREPARED BY: Ned Vander Pol, Fire Chief	
ATTACHMENTS: N/A	
BUDGET CODE: N/A	AMOUNT: N/A
SUMMARY: Snohomish County 911 (SNO911) is proposing amendments to the existing ILA for all member agencies as it relates to the process for selecting governing board members and alternates. Draft changes have been reviewed by the SNO911 board; they are requesting member approval by 05/31/2024. Summary of Changes: <ol style="list-style-type: none">1. Transition the police agency board seats from simple population apportionment to an assessment-based approach considering all three elements of population, assessed value, and calls for service.2. Elimination of single non-voting board seat.3. Non substantive additional changes relating to verbiage of “wireless technology and management of remote caucus voting.	

RECOMMENDED ACTION: Motion to adopt proposed amended changes to the SNO911 Interlocal Agreement as presented.
--



ACTION REQUESTED for Proposed Amendments to the SNO911 Interlocal Agreement

Date: April 29, 2024
To: Principals of Snohomish County 911
From: Terry Peterson, Deputy Director/Board Secretary
RE: Legislative Action Requested – Updated Interlocal Agreement

Enclosed are proposed amendments to the Snohomish County 911 (SNO911) Interlocal Agreement (ILA). The SNO911 Board has reviewed a draft of the changes and are requesting your approval by May 31, 2024. The type of amendments being made require every SNO911 Principal Member to approve through their legislative body.

The recommended changes are focused in **Exhibit A – Process for Selecting Governing Board Members and Alternates**. The existing ILA divides the 10 Police Agency Board Seats by simple population. The SNO911 Board is recommending this be modified to more closely follow the assessment formula, by dividing the Police Board Seats by pro rata share of the Admin/Technology Cost Center; which is essentially a reflection of the core components of the SNO911 Assessment Formula. The Assessment Formula allocates costs by formulaically using 54% on Calls For Service (Activity), 23% on jurisdiction population, and 23% jurisdiction assessed value. The SNO911 Board believes this change is a better representation of members size, usage, and participation on the Agency.

The second recommend change is the elimination of the single non-voting board seat. This was designed to provide a non-voting board seat for single-service providers (an agency who provides only fire or police, but not both) or an associate member (an agency who contracts both police and fire services to another provider(s)). The experience since SNO911 went into live operations in 2017 is that this seat has only been filled approximately half of the time and often the representative does not actively participate. All members are welcome to attend and participate in any SNO911 Board Meeting or Committee without this additional designation.

Finally, there are two additional non-substantive additional changes, [Exhibit A, Step 3, viii]: more closely aligns with how caucus voting has been managed post-pandemic where caucusing has been done remotely. [Exhibit B]: Eliminates the term “Wireless Technology” which is no longer a department at SNO911 and is fully merged within the Technology department.

A copy of the updated ILA, with red-lined revisions, is attached to this memo.

Action is requested by your legislative body to approve the changes by May 31, 2024.

If you would like to provide comment to the Board we welcome your participation. This item is on

the agenda for discussion at the Regular Board Meeting May 16, 2024 at 0830 via the Zoom link below. The SNO911 Board Meets Monthly on the third-Thursday of the month at 0830. Meeting notice and details are posted on our website at www.sno911.org.

<https://us02web.zoom.us/j/86000466014?pwd=YWxBbE9HMIJuT2ZXMmtYVU8rSnBkUT09>

If your agency has any comments or questions regarding the proposed amendments, you can reach me at tpeterson@sno911.org or (425) 615-0714.

Informational Timeline:

- April 18th: SNO911 Board approves ILA changes for consideration by all principal legislative bodies and notice is sent electronically.
- May 16th: Principal Member Agencies have opportunity to discuss at regular SNO911 Board Meeting. Principals may attend in person or email inquiries to SNO911 Secretary.
- May 31st: Principals deadline for Approval/Rejection of changes
- June 20th: SNO911 Board to consider ratification of ILA changes

**AMENDED AND RESTATED
SNOHOMISH COUNTY REGIONAL PUBLIC SAFETY
COMMUNICATIONS AGENCY
INTERLOCAL AGREEMENT**

**REVISED AUGUST 2, 2018; SEPTEMBER 19, 2019; NOVEMBER 21, 2019;
AUGUST 20, 2020; APRIL 21, 2022, XXX XX, 2024**

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AMENDED AND RESTATED SNOHOMISH COUNTY REGIONAL PUBLIC
SAFETY COMMUNICATIONS AGENCY INTERLOCAL AGREEMENT

THIS AMENDED AND RESTATED SNOHOMISH COUNTY REGIONAL PUBLIC SAFETY COMMUNICATIONS AGENCY INTERLOCAL AGREEMENT (this “Agreement”), incorporating all exhibits hereto, is authorized by the parties to the Snohomish County Regional Public Safety Communications Agency Interlocal Agreement effective as of ~~April 21, 2022~~June 20, 2024.

RECITALS

WHEREAS, pursuant to chapters 24.03 and 24.06 of the Revised Code of Washington (“RCW”), the Snohomish County Regional Public Safety Communications Agency Interlocal Agreement, deemed adopted and effective as of January 1, 2018, including the exhibits thereto (the “Original Agreement”), and the Articles of Incorporation Due to Consolidation filed on October 18, 2017 (the “Articles of Consolidation”), the governing boards of the Southwest Snohomish County Public Safety Communication Agency, a municipal instrumentality of its members, jointly organized by such members as a nonprofit corporation under chapter 24.03 RCW as expressly authorized by RCW 39.34.030(3)(b) (“SNOCOM”), and the Snohomish County Police Staff and Auxiliary Services Center, a municipal instrumentality of its members, jointly organized by such members as a nonprofit corporation under chapter 24.06 RCW as expressly authorized by RCW 39.34.030(3)(b) (“SNOPAC”), voted to consolidate SNOCOM and SNOPAC into a new single corporation under chapter 24.06 RCW known as the “Snohomish County Regional Public Safety Communications Agency” (“Snohomish County 911”); and

WHEREAS, the governing boards of Snohomish County 911 and the Snohomish County Emergency Radio System, a municipal instrumentality of its members, jointly organized by such members as a nonprofit corporation under chapter 24.06 RCW as expressly authorized by RCW 39.34.030(3)(b) (“SERS”), voted to merge SERS into Snohomish County 911 effective January 1, 2019; and

WHEREAS, Snohomish County 911 provides emergency communication services on behalf of its member agencies throughout Snohomish County; and

WHEREAS, the Original Agreement was amended on August 2, 2018; September 19, 2019; November 21, 2019; ~~and~~ August 20, 2020; and April 21, 2022;

WHEREAS, by this Amended and Restated Agreement effective as of the date stated above, the Governing Board of Snohomish County 911 desires to create procedural

efficiencies and remove historical provisions that are no longer applicable from this Agreement;

WHEREAS, this Agreement is authorized by the Interlocal Cooperation Act (chapter 39.34 RCW) and the Nonprofit Miscellaneous and Mutual Corporations Act (chapter 24.06 RCW);

NOW THEREFORE, in consideration of the promises and agreements contained in this Agreement and subject to the terms and conditions set forth herein, it is mutually understood and agreed by the parties as follows:

SECTION 1. CREATION OF SNOHOMISH COUNTY 911; MERGER.

a. Creation of Snohomish County 911. Pursuant to Resolution No. 2017-02 adopted by the SNOCOM Board of Directors on October 12, 2017 and Resolution No. 2017-02 adopted by the SNOPAC Board of Directors on October 12, 2017, at least two-thirds of each Board voted in favor of consolidating SNOCOM and SNOPAC as described in the Original Agreement and approved a plan of consolidation (the “Plan of Consolidation”) as required by chapters 24.03 and 24.06 RCW. Subsequent to such approval, representatives of SNOCOM and SNOPAC executed the Articles of Consolidation and filed such Articles with the Secretary of State. As permitted by RCW 23.95.210, the effective date for the consolidation was January 1, 2018 (the “Consolidation Effective Date”). As of the Consolidation Effective Date:

i. SNOCOM and SNOPAC became a single corporation to be known as “Snohomish County 911.” Snohomish County 911 was organized as a municipal instrumentality of its Principals pursuant to RCW 39.34.030 and as a nonprofit corporation under chapter 24.06 RCW as authorized by chapter 39.34 RCW.

ii. SNOCOM, SNOPAC and each party to the Original Agreement (listed in **Exhibit C** attached hereto) delegated to Snohomish County 911 the authority to provide emergency communication services as provided herein.

iii. The separate existence of SNOCOM and SNOPAC, except as formed as Snohomish County 911, ceased.

iv. As a result, Snohomish County 911 possesses all the rights, privileges, immunities, and franchises, of both a public and private nature, of each of SNOCOM and SNOPAC; and all property, real, personal and mixed, and all debts due on whatever account, and all other choses in action, and all and every other interest, of or belonging to or due to each of SNOCOM and SNOPAC, were

taken and deemed transferred to and vested in Snohomish County 911 without further act or deed; and title to any real estate, or any interest therein, vested in Snohomish County 911.

v. Snohomish County 911 is responsible and liable for all the liabilities and obligations of each of SNOCOM and SNOPAC, and any claim existing or action or proceeding pending by or against any of such corporations may be prosecuted as if such consolidation had not taken place, or Snohomish County 911 may be substituted in its place. Neither the rights of creditors nor any liens upon the property of SNOCOM or SNOPAC shall be impaired by such consolidation.

vi. Snohomish County 911, as successor to SNOCOM and SNOPAC, has all rights, privileges, interest, defenses and indemnity protections of all insurance providers for SNOCOM and SNOPAC, including past and current providers, that existed prior to consolidation.

b. Merger of SERS and Snohomish County 911. Pursuant to Resolution No. 18-01 adopted by the SERS Board of Directors on October 4, 2018 and Resolution No. 2018-17 adopted by the Snohomish County 911 Board of Directors on October 18, 2018, at least two-thirds of each Board voted in favor to merge SERS into Snohomish County 911 as described in this Agreement and approved a plan of merger (the “Plan of Merger”) as required by chapter 24.06 RCW. Subsequent to such approval, representatives of SERS and Snohomish County 911 executed the Articles of Merger and filed such Articles with the Secretary of State. As permitted by RCW 23.95.210, the effective date for the merger was January 1, 2019 (the “Merger Effective Date”). As of the Merger Effective Date:

i. SERS was merged into Snohomish County 911 as provided in the Articles of Merger.

ii. The separate existence of SERS ceased.

iii. Snohomish County 911 thereupon and thereafter possessed all the rights, privileges, immunities, and franchises, of both a public and private nature, of SERS; and all property, real, personal and mixed, and all debts due on whatever account, and all other choses in action, and all and every other interest, of or belonging to or due to SERS, were and shall be taken and deemed to be transferred to and vested in Snohomish County 911 without further act or deed; and the title to any real estate, or any interest therein, vested in Snohomish County 911 shall not revert or be in any way impaired by reason of such merger.

iv. Snohomish County 911 was and shall be responsible and liable for all the liabilities and obligations of SERS, and any claim existing or action or proceeding pending by or against any of such corporation may be prosecuted as if such merger had not taken place, or Snohomish County 911 may be substituted in its place. Neither the rights of creditors nor any liens upon the property of SERS shall be impaired by such merger.

v. Snohomish County 911, as successor to SERS, has all rights, privileges, interest, defenses and indemnity protections of all insurance providers for SERS, including past and current providers, that existed prior to merger.

vi. All amounts held in reserve funds held by SERS as of the Merger Effective Date were transferred to Snohomish County 911 to be placed in a Radio System reserve fund or funds at Snohomish County 911.

vii. The statements set forth in the Articles of Merger shall be deemed to be the articles of incorporation of Snohomish County 911, and shall amend and restate, in their entirety, the Articles of Consolidation.

viii. This Agreement shall govern the Snohomish County 911.

ix. Snohomish County 911 has and shall continue to have all the rights, privileges, immunities and powers and shall be subject to all the duties and liabilities of a nonprofit corporation organized under chapter 24.06 RCW.

SECTION 2. TERM OF AGREEMENT.

This Agreement shall carry forward the initial 6-year term provided for in the Original Agreement. The initial term of this Agreement, therefore, shall be from the Merger Effective Date through December 31, 2023 (the “Initial Term”). Thereafter, this Agreement shall be of infinite duration, subject to termination provisions contained herein. During the Initial Term no Principal may withdraw from this Agreement, provided that a Principal may convert or be converted to Subscriber status as provided in Sections 12 and 14, may annex to or join with another Principal as described in Section 6.q, or may upon action of the Governing Board be terminated from participation in this Agreement as provided in Section 12.

SECTION 3. DEFINITIONS.

Capitalized terms used in this Agreement shall have the following meanings:

a. Additional Services. “Additional Services” are optional services provided by Snohomish County 911 that assist Participating Agencies in the performance of their

emergency services duties but are outside the scope of Emergency Communications Services as defined in Section 4.a., for example and without limitation, managed mobile computer services. Additional Services may be offered to all Principals and Subscribers from time to time by separate contract. Terms of agreement for provision of Additional Services are to be negotiated between Snohomish County 911 and a Participating Agency and require Simple Majority Vote approval of the Governing Board. Fees for Additional Services are not part of the Assessment Formula and are not considered User Fees.

b. Agreement. “Agreement” means this Amended and Restated Snohomish County Regional Public Safety Communications Agency Interlocal Agreement, as it may hereafter be further amended or modified from time to time, together with all exhibits and appendices hereto, as they may hereafter be amended or modified.

c. Ancillary Services. “Ancillary Services” are services that are part of the overall array of Emergency Communications Services, and related to the core functioning of Emergency Communications Services, for example and without limitation, Police Records Services and school panic button monitoring. Ancillary Services are provided by Snohomish County 911 to all Principals and Subscribers and the costs of Ancillary Services are incorporated into User Fees and Assessments.

d. Articles of Consolidation. “Articles of Consolidation” mean the Articles of Incorporation Due to Consolidation of Snohomish County 911 as defined in Section 1.

e. Articles of Merger. “Articles of Merger” mean the Articles of Incorporation Due to Merger of Snohomish County 911 as defined in Section 1.

f. Assessments. “Assessments” mean the portion of User Fees charged to Principals for Emergency Communication Services in accordance with the Assessments formula as provided for in **Exhibit B**. Assessments are a subset of User Fees. Changes to the Assessment formula require Supermajority Approval of the Governing Board.

g. Associate Agency. “Associate Agency” is a unit of local government that has agreed to the terms of this Agreement from time to time who is not a Direct Provider and is not Directly Served by Snohomish County 911 but which receives police and/or fire/EMS services through a contract with a Principal or Subscriber of Snohomish County 911. Associate Agencies participate in the selection of a non-voting Governing Board Member as described in **Exhibit A**. A list of the Associate Agencies as of the Merger Effective Date is included in **Exhibit C**.

h. Consolidation Effective Date. “Consolidation Effective Date” means January 1, 2018.

i. Directly Served. “Directly Served” means Principals and Subscribers who receive Emergency Communication Services from Snohomish County 911 and pay User Fees to Snohomish County 911 in exchange for such services. A Principal or Subscriber may operate both fire/EMS service and police service but elect to have only one or the other service Directly Served by Snohomish County 911.

j. Direct Provider. “Direct Provider” means a Participating Agency that provides fire/EMS services and/or police services directly, rather than through contract with another agency.

k. EMS. “EMS” means Emergency Medical Services as described in RCW 84.52.069(5), as now or later amended, including the provision by the Participating Agencies of emergency medical care or emergency medical services, including related personnel costs, training for such personnel, and related equipment, supplies, vehicles and structures needed for the provision of emergency medical care or EMS.

l. Enhanced Police Records Services. “Enhanced Police Records Services” are services in addition to Police Records Services, and include computer searches and actions to enter, modify or delete computer police records associated with: misdemeanor warrants, orders of protection and other orders and directives; stolen property, vehicles, guns or missing persons; performing 20-minute warrant hit confirmations; and serving as the legal holder of records on behalf of a Police Agency for such records.

m. Executive Director. The “Executive Director” is the chief executive officer for Snohomish County 911 appointed by and serving at the pleasure of the Governing Board.

n. Emergency Communication Services. “Emergency Communication Services” mean those services described in Section 4.a.

o. Emergency Public Safety Radio System. The “Emergency Public Safety Radio System” or “Radio System” is the Snohomish County emergency radio system developed, owned and operated by SERS prior to the Merger Effective Date, including all additions, replacement and improvements thereto, and shall include the Emergency Radio System Replacement Project.

p. Emergency Public Radio System Replacement Project. The “Emergency Public Radio System Replacement Project” or “Radio System Replacement Project” is the project to (i) replace and upgrade the Radio System as it exists as of the Merger Effective Date, including all equipment, improvements and real and personal property necessary to accomplish such project, (ii) provide for an initial replacement of the existing subscriber

equipment for public safety agencies within Snohomish County, and (ii) replace the existing alpha-numeric paging system.

q. Fire Agency. A “Fire Agency” is a Principal that is a Direct Provider of fire and/or EMS services.

r. Fire/EMS Technical Advisory Committee. The “Fire/EMS Technical Advisory Committee” is the advisory board composed of Representatives from Principal and Subscriber fire and EMS departments or agencies as described in Section 7.

s. Governing Board. The “Governing Board” is the body described in Section 6 and shall be the governing body of Snohomish County 911.

t. Initial Term. “Initial Term” shall have the meaning set forth in Section 2 of this Agreement.

u. Merger Effective Date. The “Merger Effective Date” is January 1, 2019.

v. Member. A “Member” or “Governing Board Member” is the individual representing a Principal on the Governing Board, or his or her designated alternate.

w. Original Agreement. “Original Agreement” means the Snohomish County Regional Public Safety Communications Agency Interlocal Agreement, deemed adopted and effective as of January 1, 2018, including the exhibits thereto. The parties to the Original Agreement were Principals of Snohomish County 911 as of the Consolidation Effective Date and will continue to be Principals of Snohomish County 911 as of the Merger Effective Date. A list of the Principals as of the Merger Effective Date is included in **Exhibit C**.

x. Participating Agencies or Participants. “Participating Agencies” or “Participants” refer to Principals and all Subscribers, as they may be so constituted from time to time, and individually referred to as a “Participating Agency” or “Participant.”

y. Plan of Consolidation. “Plan of Consolidation” means the plan approved by SNOPAC and SNOCOM as required by chapters 24.03 and 24.06 RCW.

z. Plan of Merger. “Plan of Merger” means the plan approved by Snohomish County 911 and SERS as required by chapter 24.06 RCW.

aa. Police Agency. A “Police Agency” is a Principal that is a Direct Provider of policing services.

bb. Police Records Services. “Police Records Services” include performing computer searches and entries to locate and/or clear of public safety database records (WACIC/NCIC) including but not limited to stolen articles, stolen vehicles, stolen guns, missing persons and warrants, as well as entry and dissemination of State ACCESS system administrative messages.

cc. Police Technical Advisory Committee. The “Police Technical Advisory Committee” is the advisory board composed of Representatives from Principal and Subscriber police, sheriff or similar departments or agencies as described in Section 7.

dd. Principal. A “Principal” is a general purpose municipal corporation or government agency, a fire district, a Public Safety Interlocal Operation, a regional fire protection service authority created pursuant to chapter 52.26 RCW, or a State agency created under the laws of State, which is a Direct Provider of police services or fire/EMS services or both, and which is a party to the Original Agreement, has executed this Agreement, or has agreed in writing to the terms of this Agreement. The Principals of Snohomish County 911 as of the Merger Effective Date are listed in **Exhibit C**.

ee. Public Safety Interlocal Operation. “Public Safety Interlocal Operation” includes a joint operation of fire districts and cities for provision of public fire and EMS services entered into and operating pursuant to chapter 39.34 RCW, and may also include a public development authority created pursuant to RCW 35.21.730 et. seq. or a regional fire protection service authority created pursuant to chapter 52.26 RCW, or a nonprofit corporation created for the purpose of facilitating a joint operation between fire districts and cities pursuant to RCW 39.34.030(3).

ff. Radio System. “Radio System” means the Emergency Public Safety Radio System.

gg. Radio Unit. A “Radio Unit” is a mobile (vehicular), portable (handheld) or control station (desktop) radio which has been authorized and programmed to operate on the Emergency Public Safety Radio System.

hh. Representative. “Representative” refers to the individual representing a Principal or a Subscriber on the Police Technical Advisory Committee or Fire/EMS Technical Advisory Committee, or his or her designated alternate.

ii. SERS. “SERS” was the Snohomish County Emergency Radio System agency created pursuant to chapters 39.34 and 24.06 RCW and an interlocal agreement effective July 1, 1999, as thereafter amended.

jj. Simple-Majority Vote. A “Simple-Majority Vote” of the Governing Board means a majority of the votes of the Members present constituting a quorum and voting.

kk. Single-Service Principal. A “Single-Service Principal” is a Principal that is formed as a city or town under the laws of State that (1) directly provides either fire/EMS service or police service, but not both, and (2) receives the service it does not directly provide from a Principal or Subscriber.

ll. SNOCOM. “SNOCOM” was the Southwest Snohomish County Public Safety Communication Agency, formed pursuant to chapters 39.34 and 24.03 RCW.

mm. Snohomish County 911. “Snohomish County 911” refers to the intergovernmental agency formed as of the Consolidation Effective Date pursuant to chapters 39.34 and 24.06 RCW, the Original Agreement (as amended and restated by this Agreement) and the Articles of Consolidation.

nn. SNOPAC. “SNOPAC” was the Snohomish County Police Staff and Auxiliary Services Center formed pursuant to chapters 39.34 and 24.06 RCW.

oo. State. “State” means the state of Washington.

pp. Subscriber. A “Subscriber” is a public or private entity or agency that has agreed to pay Snohomish County 911 for Emergency Communication Services or other services as offered at a rate or rates according to such terms and conditions as may be established by Snohomish County 911 as evidenced by separate contract between Snohomish County 911 and such entity. A “Subscriber” may also be a Principal that is converted to Subscriber status as provided in Sections 12 and 14.

qq. Supermajority Vote. A “Supermajority Vote” means Governing Board approval of an item accomplished by securing affirmative votes of both: (1) not less than seventy percent (70%) of all Members of the Governing Board present constituting a quorum and voting, and (2) not less than one voting Governing Board Member representing a Principal Fire Agency or Agencies.

rr. Technical Advisory Committees. “Technical Advisory Committees” are the Police Technical Advisory Committee and the Fire/EMS Technical Advisory Committee established by Section 7.

ss. User Fees. “User Fees” are fees for service charged to Participating Agencies for all services for Emergency Communication Services provided by Snohomish County 911 whether provided to Principals or Subscribers. User Fees exclude fees for Additional Services and nominal annual membership fees charged to Associate Agencies.

User Fees charged to Subscribers may be approved by Simple Majority Vote of the Governing Board.

tt. 911 Calls. “911 Calls” are those calls received or dispatched via the statewide emergency communication network of telephone or via other communications means as described in chapter 38.52 RCW.

SECTION 4. SNOHOMISH COUNTY 911 SERVICES.

a. Snohomish County 911 has the responsibility and authority for providing Emergency Communication Services and all related incidental functions for communicating and dispatching services between the public and Participating Agencies in the furtherance of improved public safety and emergency response, including the following more specifically described services (collectively, “Emergency Communication Services”):

i. Receiving 911 Calls and non-emergency public safety calls for police, fire and medical services;

ii. Notifying, dispatching, directing, supporting and coordinating public safety personnel response, including dispatching emergency police, fire, medical and other special or supporting specialized emergency responses services and resources (for example and without limitation, SWAT response);

iii. Hosting, configuring, and administering public safety technology networks, systems and applications in support of the delivery of Emergency Communications Services;

iv. Updating, maintaining and managing radio communications systems (excluding, unless specifically approved by Governing Board, the Emergency Public Safety Radio System), computer systems, support files and resource materials necessary to accomplish the above;

v. Police Records Services;

vi. Establishing and updating from time to time standard protocols for communications to and from personnel in the field;

vii. Providing certain Ancillary Services; and

viii. Upon a Supermajority Vote of the Governing Board (which approval was received at the time of approval of this Agreement and shall become effective as of the Merger Effective Date), providing services previously provided

by SERS together with all necessary or advisable additional services and actions directly related to the Emergency Public Radio System.

b. Beginning January 1, 2022, Enhanced Police Records Services shall be provided as an Additional Service to former SNOCOM Police Agencies in recognition of those agencies' prior receipt of those services from SNOCOM prior to the Consolidation Effective Date.

c. Snohomish County 911 may also, when authorized by a Simple Majority Vote of the Governing Board, provide Additional Services. Additional Services will be offered by separate contract as optional services to Participating Agencies. Charges for Additional Services, if any, shall be accounted for separately and shall not be included in the calculation of User Fees.

SECTION 5. SNOHOMISH COUNTY 911 POWERS.

Snohomish County 911, through its Governing Board, shall have all powers allowed by law for interlocal agencies created under RCW 39.34.030 and chapter 24.06 RCW, as they now exist or may hereafter be amended, and as authorized, amended, or removed by the Governing Board, as provided for in this Agreement, and including but not limited to the following:

- a. Recommend action to the legislative bodies of the Participating Agencies;
- b. Review and approve budgets for Snohomish County 911;
- c. Establish policies for expenditures of budget items for Snohomish County 911;
- d. Review and adopt personnel policies for Snohomish County 911;
- e. Review and approve operating policies and procedures for Snohomish County 911, its programs and Emergency Communication Services provided pursuant to this Agreement;
- f. Establish a fund or special fund or funds as authorized by RCW 39.34.030 for the operation of the Snohomish County 911;
- g. Conduct regular and special meetings as may be designated by the Governing Board consistent with the State Open Public Meetings Act (chapter 42.30 RCW);

h. Maintain and manage records in accordance with the State Public Records Act (chapter 42.56 RCW and chapter 40.14 RCW) and other applicable State applicable and federal records laws and regulations;

i. Determine what services (including but not limited to Emergency Communication Services and Additional Services) shall be offered and under what terms they shall be offered;

j. Retain, terminate, direct and supervise the Executive Director;

k. Create committees to review and make recommendations for purposes and duties of committees;

l. Approve strategic plans;

m. Approve the addition of new Principals and Subscribers and the terms of their participation in Snohomish County 911 and receipt of Emergency Communication Services;

n. Enter into agreements with or make purchases from third parties for goods, assets, property and/or services necessary to fully implement the purposes of this Agreement;

o. Establish fees and charges for services provided to Participating Agencies;

p. Direct and supervise the activities of any advisory board or committee established by the Governing Board;

q. Enter into agreements with, and receive and distribute funds, from any federal, state or local agencies;

r. To the extent permitted by law, accept loans or grants of funds from any federal, state, local or private agencies and receive and distribute such funds;

s. Receive all funds allocated to Snohomish County 911 for services provided pursuant to this Agreement;

t. Purchase, take, receive, lease, take by gift, or otherwise acquire, own, hold, construct, improve, use and otherwise deal in and with real or personal property, or any interest therein, in the name of Snohomish County 911;

u. Sell, convey, lease, exchange, transfer, and otherwise dispose of all of its real and personal property and assets;

v. Sue and be sued, complain and defend, in all courts of competent jurisdiction in Snohomish County 911's name;

w. Make and alter bylaws for the administration and regulation of its affairs consistent with this Agreement;

x. Hold radio frequency licenses and software and other licenses to enable Snohomish County 911 to operate radio communications and dispatch systems to meet its public safety responsibilities;

y. Enter into contracts with Subscribers to provide Emergency Communication Services and Additional Services pursuant to this Agreement;

z. Any and all other acts necessary to further Snohomish County 911's goals and purposes; and

aa. Except as expressly provided above or in Section 13, Snohomish County 911 shall not have the power or authority to issue debt in its own name.

SECTION 6. GOVERNING BOARD: COMPOSITION AND OPERATION.

a. Composition. Snohomish County 911 shall be governed by a Governing Board composed of fifteen (15) voting members ~~and one (1) non-voting member.~~ Ten (10) of the Governing Board voting member seats shall be allocated to Police Agencies; and five (5) Governing Board voting member seats shall be allocated to Fire Agencies; ~~and one (1) non-voting member seat shall be allocated to an Associate Agency or a Single-Service Principal.~~ Governing Board Members and their alternates shall be selected in the manner described in **Exhibit A**.

b. Qualifications to Serve. A Governing Board Member, or his or her alternate must be duly selected in the manner described in **Exhibit A** and must be either: an elected official; chief administrative officer; chief law enforcement officer or fire chief from a Principal, or a person directly-reporting to the chief law enforcement officer or fire chief; or in the case of Snohomish County, the Snohomish County Executive or a person reporting directly to the Snohomish County Executive.

c. Terms of Office. Governing Board Members are elected every two (2) years by caucuses no later than the April Governing Board meeting of that year, as described further in **Exhibit A**. The terms of the newly elected Board Members commence with the first Governing Board meeting in May.

d. Election to Receive Service From Snohomish County 911; Impact on Governing Board Representation. Each Principal shall determine which of its respective

public service departments or operations will be Directly Served by Snohomish County 911. The initial election by each Principal as to which of their respective departments or operations will receive services from Snohomish County 911 will be recorded by the submittal by each Principal of a completed service election form. The service election form determines whether a Principal participates in a caucus to select either or both a Police Agency Governing Board Member or a Fire Agency Governing Board Member. Single Service Principals shall also participate in the caucus for the non-voting Governing Board Member. Each Principal shall promptly provide written notice to Snohomish County 911 of any changes in its services impacting its qualification as a Police Agency or Fire Agency.

e. Conditions for Serving on Governing Board. All Governing Board Members and their alternates shall serve without compensation from Snohomish County 911. However, Snohomish County 911 may pay for or reimburse Governing Board Members and alternates for reasonable out-of-pocket costs related to service on the Governing Board. Members may only serve for such time as they meet the qualification of a Governing Board Member for the Principals with which they served of the start date of their then current term on the Governing Board.

f. Alternates. Alternates shall be selected and shall serve in the absence of Governing Board Members in the manner described in **Exhibit A**. Alternates must meet the same qualifications as Governing Board Member.

g. Quorum. A simple majority of the voting Members (or their alternates) in number (excluding any Member that represents a Principal which been terminated by vote of the Governing Board, or which has given notice of withdrawal and is not permitted to vote per terms of Section 17.f) shall constitute a quorum of the Governing Board for purposes of doing business on any issue.

h. Voting. The Board shall strive to operate by consensus. All Board decisions on items not listed in Section 6.i require a Simple Majority Vote for approval. A Governing Board Member may not split his or her vote on an issue and there shall be no weighted voting. No voting by proxies or mail-in ballots is allowed. Voting by a designated alternate is not considered a vote by proxy. A Governing Board Member representing a Principal that has given notice of withdrawal or which has been terminated by vote of the Governing Board shall be authorized to cast votes at the Governing Board only on budget items to be implemented prior to the withdrawal or termination date.

i. Items Requiring Supermajority Vote for Approval. A Supermajority Vote of the Governing Board shall be required in order to approve the following items or actions:

- i. Amendment to the Principals' Assessment formula(s);

- ii. Approval of a budget that exceeds the prior approved budget by a percentage in excess of the most recently published Consumer Price Index – Urban for the Seattle/ Tacoma/Bremerton metropolitan area, June - June, calculated by the Federal Bureau of Labor Statistics, or its successor index, plus 4% (adjusted as necessary to accomplish the same annual cost increase limitation in the event Snohomish County 911 transitions to a biennial budget).
 - iii. A decision to acquire assets, equipment, real or personal property valued at over \$500,000;
 - iv. Admission of a new Principal (other than admission of an Associate Agency as a Principal, or a Principal created by the merger, consolidation or other process as described in Section 6.r);
 - v. Reinstatement of a Principal that has been converted to Subscriber;
 - vi. Appointing the Executive Director (a Simple Majority Vote is required for removal of the Executive Director);
 - vii. Expansion of the scope of services provided by Snohomish County 911 within the Scope of Section 4.a and 4.b;
 - viii. Adoption or amendment of any bylaws, or amendment of the Articles;
 - ix. Merger, consolidation, sale of all or substantially all assets of the Snohomish County 911 per Section 19;
 - x. Modification of this Agreement (except for those items requiring approval of all legislative bodies of the Principals per Section 18);
 - xi. Termination or dissolution of Snohomish County 911 per Section 20;
 - xii. Approval of debt pursuant to Section 13; and
 - xiii. Any other action requiring a two-thirds or sixty six-percent (66%) supermajority vote under chapter 24.06 RCW.
- j. Officers. The Governing Board shall have four officers, a President and Vice-President, Secretary and Treasurer, who will serve two (2) year terms, coterminous with Governing Board Member elections. It will be the function of the President to preside at the meetings of the Governing Board. The Vice-President shall assume this role in

absence of the President. Immediately following the election of Governing Board Members, at the first meeting of the Governing Board, the officers shall be elected by Simple Majority Vote of the Members. In the event of a vacancy in the President position, the Vice-President shall assume the President position for the balance of the term of the departed President. In the event of a vacancy in the Vice-President position, the Governing Board shall by Simple Majority Vote elect a new Vice-President to serve to the balance of the term of the departed Vice-President. Any officer appointed by the Governing Board may be immediately removed by Simple Majority Vote of the Governing Board, with or without cause, in which event the Governing Board shall promptly elect a new officer who shall serve for the remainder of the unexpired two-year term. The Governing Board may appoint persons to serve as Secretary and Treasurer of Snohomish County 911; provided, that such persons shall not be Members of the Governing Board. The duties of all officers shall be further described in the Snohomish County 911 Bylaws.

k. Staffing. The Executive Director shall assign agency staff to support the Governing Board as he or she deems appropriate.

l. Meetings. The Governing Board shall meet not less than four (4) times per year, at least once each calendar quarter, at a time and place designated by the President of the Governing Board or by a majority of its Members. Regular meetings shall be held pursuant to a schedule adopted by the Governing Board. Special meetings may be called by the President or a majority of Governing Board Members upon giving all other Members notice of such meeting in accordance with chapter 42.30 RCW (which, as of the date of this Agreement, requires written notice to be provided to each Member at least twenty-four (24) hours prior to the meeting). Notwithstanding the foregoing, the President or Members calling a special meeting will, in good faith, attempt to provide at least ten (10) days prior written notice of a special meeting, however, failure to do so will not invalidate any otherwise legal action taken at a meeting where the proper notice was provided in accordance with chapter 42.30 RCW. In an emergency, the Governing Board may dispense with written notice requirements for special meetings, but must, in good faith, implement best efforts to provide fair and reasonable notice to all Governing Board Members. Members of the Governing Board may participate in a meeting through the use of any means of communication by which all Members and members of the public participating in such meeting can hear each other during the meeting. Any Governing Board Members participating in a meeting by such means is deemed to be present in person at the meeting for all purposes including, but not limited to, establishing a quorum.

m. Bylaws. The Governing Board shall be authorized to establish bylaws that govern procedures of the Governing Board.

n. Parliamentary Authority. Robert's Revised Rules of Order shall govern any proceeding of the Governing Board to the extent not inconsistent with this Agreement or the bylaws adopted by the Governing Board.

o. Consultation with Technical Advisory Committees. It is the intent of this Agreement that the Governing Board shall seek the active participation and advice of Participating Agencies in the determination of Snohomish County 911 operating policies. The Technical Advisory Committees shall have the opportunity to provide reports at each regular Governing Board meeting. The Governing Board shall consider input from the Technical Advisory Committees in its deliberations.

p. Boundary Changes or Service Territory Changes. It is the responsibility of each Participating Agency to provide reasonable advance notice to Snohomish County 911 of any boundary changes, or service territory changes that may occur due to annexation, merger, or other reason, so that Snohomish County 911 may accurately dispatch calls, accurately track calls for service data and accurately assess User Fees; provided, however, until such time as Snohomish County 911 has sufficiently accurate data (such as an official population estimate from the State) by which to calculate User Fees for the Participating Agencies(s) involved, Snohomish County 911 shall continue to bill each Participating Agency on the basis of Snohomish County 911's most accurate data and the parties involved in the boundary or service territory change shall amongst themselves address any User Fee allocation issues.

q. Service Changes; Merger or Annexation of a Participating Agency; Formation of New Public Safety Interlocal Operation. It is the responsibility of each Participating Agency to provide reasonable advance notice to Snohomish County 911 of any boundary changes, or service territory changes that may occur due to annexation, merger, or other reason.

In the event a Participating Agency merges or annexes to a Principal or becomes a member agency of a Public Safety Interlocal Operation that is a Principal, the merged or annexed Participating Agency's rights and obligations under this Agreement shall be assumed in full by the Principal without further action by the Governing Board.

In the event that Participating Agencies, which meet the qualifications of this paragraph, join together to create a new Public Safety Interlocal Operation (for example and without limitation, creation of a new regional fire authority under chapter 52.26 RCW), and as a result of such formation the fire/EMS operation or police operation of such Participating Agencies are no longer Directly Served by Snohomish County 911, then after all of the necessary assignments and agreements are executed related to the creation of the Public Safety Interlocal Operation, the newly created Public Safety Interlocal Operation shall become a Principal and a party to this Agreement without further action of the Governing

Board. At such time the rights and obligations of the forming Participating Agencies shall be assumed by the Public Safety Interlocal Operation. Notwithstanding the foregoing, in order for the newly created Public Safety Interlocal Operation to become a Principal and a party to this Agreement without further action of the Governing Board, each Participating Agency at the time of formation of the newly created Public Safety Interlocal Operation must (i) be a current Principal and party to this Agreement, or (ii) have previously been a member of SNOCOM or SNOFAC and otherwise independently qualifies as a Principal under this Agreement.

Notwithstanding anything in this paragraph to the contrary, if a merged or annexed Principal retains a separate public safety operation that is Directly Served by Snohomish County 911, then that Principal shall maintain its status and shall retain all its rights and obligations under this Agreement with respect to its Directly Served public safety operation.

r. Associate Agencies. Associate Agencies shall be charged a nominal annual membership fee at a level set from time to time by Simple Majority Vote of the Governing Board. An Associate Agency which stops contracting for police and/or fire/EMS services from a Principal and requests to be Directly Served by Snohomish County 911 shall be approved by the Governing Board as a Principal per Section 14.d and shall not be subject to any latecomer fees in making this transition.

SECTION 7. TECHNICAL ADVISORY COMMITTEES.

a. Creation and Membership. Two Technical Advisory Committees shall be created to serve in an advisory capacity to the Governing Board and Executive Director.

i. Police Technical Advisory Committee. The Police Technical Advisory Committee shall consist of the chief or his or her designee from each Principal and Subscriber police department or equivalent agency or operation Directly Served by Snohomish County 911.

ii. Fire/EMS Technical Advisory Committee. The Fire/EMS Technical Advisory Committee shall consist of the chief or his or her designee from each Principal and Subscriber with a Fire/EMS department or equivalent agency or operation Directly Served by Snohomish County 911.

b. Technical Advisory Committee Representatives. Persons serving on either Technical Advisory Committee shall serve without compensation from Snohomish County 911. However, Snohomish County 911 may pay for or reimburse Representatives and alternates for reasonable out-of-pocket costs related to service on the Technical Advisory Committees.

c. Alternates. Each Representative serving on a Technical Advisory Committee may designate one alternate, confirmed in writing, to serve when such Representative is absent or unable to serve provided that such alternates must have operational responsibilities within their respective agencies. Written notice of the appointment of an alternate shall be provided to the Chair the applicable Technical Advisory Committee prior to the alternate serving in the absence of the Representative.

d. Powers. Each Technical Advisory Committee shall meet individually as frequently as their members deem appropriate, but not less than twice each year, for the purpose of promoting interagency collaboration and cooperation, information sharing, discussion and review of agency operating policy and such other matters as the Governing Board may request. The Technical Advisory Committees shall provide advice, information, and recommendations to the Governing Board and the Executive Director.

e. Quorum. One-quarter of the Representatives of each Technical Advisory Committee (or any alternates present and participating in place of a Representative) shall constitute a quorum for meetings of such Committee.

f. Voting. All actions and recommendations of the Technical Advisory Committees shall be approved by majority vote of those present and voting. Each Representative shall have one vote. There will be no weighted voting, proxy voting, or mail-in voting.

g. Officers. Each Technical Advisory Committee shall have two officers, a Chair and Vice-Chair. It will be the function of the Chair to preside at the meetings of his/her respective Technical Advisory Committee, and the Vice-Chair shall assume this role in absence of the Chair. The officers shall be annually elected by vote of the Committee Representatives.

h. Staffing. The Technical Advisory Committees shall be staffed by the Executive Director, or his or her designee, and such additional agency staffing as the Executive Director may deem appropriate.

i. Meetings. All meetings of each Technical Advisory Committee shall be open to the public if and to the extent required by chapter 42.30 RCW. Regular meetings shall be held pursuant to a schedule approved by the Technical Advisory Committee. Special meetings may be called by the Chair of the Technical Advisory Committee or a majority of the Representatives of the Technical Advisory Committee. Members of the Technical Advisory Committees may participate in meetings through the use of any means of communication by which all Representatives and members of the public participating in such meeting can hear each other during the meeting. Any Representatives participating

in a meeting by such means is deemed to be present in person at the meeting for all purposes including, but not limited to, establishing a quorum.

SECTION 8. ANNUAL AGENCY REPORT.

a. Contents. The Executive Director shall prepare an Annual Agency Report no later than April of each year. The report shall include a description of:

- i. Activities of Snohomish County 911 for the previous calendar year;
- ii. The proposed work program and significant events in the current calendar year; financial condition of Snohomish County 911;
- iii. Results of Governing Board adopted performance benchmarks; and
- iv. The proposed budget policy for the upcoming year.

b. Availability. The Executive Director shall ensure that the Annual Agency Report is distributed to the Governing Board and Principals and made available the general public each year.

SECTION 9. EXECUTIVE DIRECTOR.

The Governing Board shall be responsible for the appointment and termination of the Executive Director. An interim Executive Director may be appointed to serve in such capacity until a permanent Executive Director is appointed by the Governing Board. A Supermajority Vote of the Governing Board is required to appoint the Executive Director of Snohomish County 911.

The Executive Director shall be responsible to the Governing Board and shall advise it from time to time on a proposed budget and other appropriate matters in order to fully implement the purposes of this Agreement. The Executive Director shall administer Snohomish County 911 in its day-to-day operations, including but not limited to: approving and overseeing the administration of all operating procedures and public records management procedures consistent with Governing Board policies; and appointing persons to fill other staff positions in the Snohomish County 911 and overseeing the evaluation and discipline, hiring and firing of employees, and administration of collective bargaining agreements and other personnel contracts consistent with Governing Board policies.

Only the Governing Board shall be authorized to hire or retain legal counsel and independent accountants and auditors. Other consultants or legal counsel for specialized purposes within the Executive Director's signing authority as it may be defined by the Board from time to time may be designated in such manner as the Governing Board may determine subject to Sections 5 and 6.

The Executive Director shall have experience in technical, financial and administrative fields and his or her appointment shall be on the basis of merit only. The Executive Director is an "at will" employee and may be terminated upon the Simple Majority Vote of the Governing Board.

SECTION 10. PERSONNEL POLICY

The Executive Director shall, as necessary from time to time, submit to the Governing Board a proposed personnel policy for the Governing Board's approval, rejection or modification. All modifications or revisions to such personnel policies must be approved by the Governing Board if and to the extent required in such policies.

SECTION 11. OPERATIONAL POLICY AND SYSTEM EVALUATION; RADIO SYSTEM OPERATIONS.

- a. Operational Effectiveness. The Executive Director shall actively consider and evaluate means and opportunities toward the enhancement of operational effectiveness of emergency services. The Executive Director shall present his or her recommendations to the Technical Advisory Committees and the Governing Board from time to time.
- b. Operational Standards for Radio System. The Governing Board shall adopt operation and maintenance standards for the Radio System. The Technical Advisory Committees shall submit to the Governing Board recommendations regarding operation and maintenance standards for the Radio System.
- c. Radio System Use. Each Participating Agency shall use the Radio System exclusively for approved Radio System purposes and in strict accordance with all applicable federal law and regulations. Principals hereby agree, and Subscribers shall agree in their applicable contract to agree, to abide by all Federal Communication Commission rules and regulations concerning the use of shared radio facilities.
- d. Radio System Access Priorities. Principals shall have priority access to the Radio System. Upon approval by the Governing Board, access may be provided by contract to Subscribers in the following priority:

- i. Priority 1: public safety (police, fire and emergency medical services) Subscribers; Subscribers able to interact with control stations in public school districts and public hospitals within Snohomish County; and other public agencies served by compatible radio communication systems;
- ii. Priority 2: other public agencies with emergency response duties; and
- iii. Priority 3: other entities, as determined by the Governing Board.

Emergency Public Safety Radio System Replacement Project. Notwithstanding anything in this Agreement to the contrary, no Participating Agency assumes the obligation to fund capital costs related to the design, development, construction or maintenance of the Radio System Replacement Project, and neither the full faith and credit or taxing power is pledged by a Participating Agency for such purpose, except as such obligation may be agreed to and specifically set forth in a separate agreement between the Participating Agency and Snohomish County. **SECTION 12. BUDGET; ASSESSMENT FORMULA; PAYMENT OF ASSESSMENTS; DELINQUENCIES; RESERVE FUNDS.**

a. Budget Fiscal Year. The Snohomish County 911 budget fiscal year shall be either the calendar year, or two calendar years, as the Governing Board may determine.

c. Budget Approval. The Executive Director shall present a proposed budget to the Governing Board by no later than **August 1** preceding the next budget period and the Governing Board shall approve its budget by no later than **September 25**. Thereafter and in no event later than **September 30**, Participating Agencies shall be advised on the programs and objectives contained in the proposed budget, of any changes in the User Fee formula(e), and of the required financial participation for each Principal and Subscriber for the following year(s) based upon the proposed budget. Participation by each Principal and Subscriber is contingent upon subsequent legislative appropriation for the following fiscal year. Principals and Subscribers shall promptly notify Snohomish County 911 if it does not approve its budget allocation. Any Principal not approving its full budget allocation (Assessment and cost of any Additional Services it has agreed to purchase) shall be automatically converted to Subscriber status effective the first day of the budget year (whether biennial or annual) for which the Principal did not approve its budget allocation, and subject to penalty as described in Section 12.

d. User Fee Formula. The User Fee formula applicable to Principals for Emergency Communications Services referred to as the “Assessment formula”, shall be initially approved as set forth in **Exhibit B** to this Agreement. The Assessment formula(e) may be changed from time to time as part of the budget process, and any such changes shall be approved by Supermajority Vote of the Governing Board in accordance with Section 6.i. Additional Services require only Simple Majority Vote of the Governing

Board to approve. The Assessment formula(e) for Principals may be different from the User Fee formula applicable to Subscribers. It is expressly contemplated that Participating Agencies may become subject to differential User Fee formulae (including differential Assessment formula(e)) over time based upon the benefit conferred to such agencies.

e. Payment of Assessments. Assessments shall be payable not less frequently than quarterly on or before such dates as the Governing Board may determine.

f. Delinquent Assessments. Snohomish County 911 shall, within seven (7) business days of the due date, send notice to any delinquent Principal and provide a 60-day cure period from the original due date of the payment. If such Assessments, are not paid in full within 60 (sixty) days of the original due date, then the Principal delinquent in payment of Assessments shall upon such 60th day be deemed immediately converted to the status of a Subscriber as described in Section 14. In the event a Principal converted to Subscriber status due to non-payment of fees shall not have paid in full all Assessments owing by six (6) months after the original due date, then the Governing Board may terminate services to such Subscriber, which termination shall not absolve the Subscriber of its obligation to pay all Assessments past due, together with all accrued interest, calculated at 1.5% per month from the date the Assessment was originally due.

g. Terms of Subscriber Contracts. Snohomish County 911 may enter into contracts with Subscribers from time to time for the purpose of providing Emergency Communication Services and other services as provided herein. Subscriber contracts may provide for the same or different payment schedules and payment formulas as those which apply to Principals; provided that, a Subscriber which, at the time it determined to become a Subscriber, was qualified to become a Principal but elected not to, shall be subject to payment of a risk premium of not less than six percent of its annual User Fees, or such other greater amount as the Governing Board may determine. Revenues from such risk premium shall be placed in Snohomish County 911 reserves.

Subscriber contracts shall provide that User Fees not paid when due by a Subscriber shall begin to accrue interest on the date the User Fee was originally due and shall continue until the User Fee is paid (together with all accrued interest) in full at the Federal Prime Rate plus 3%. Snohomish County 911 shall, within seven (7) business days of the due date, send notice to any delinquent Subscriber. In the event a Subscriber does not pay in full all User Fees plus accrued interest within six (6) months from the date of initial delinquency, the Governing Board may terminate services to such Subscriber. Any such termination shall not absolve the Subscriber of its obligation to pay any amounts owing to Snohomish County 911, including any accrued interest.

h. Reserve Funds. The Governing Board shall establish capital and operating reserve funds or accounts at the times and in the amounts necessary to ensure funds are

on hand to reasonably address planned and unforeseen capital and operating expenses and to minimize the need for large increases in Assessments and/or User Fees from year to year as a result of acquisition or replacement of capital assets or equipment, and to fund the timely replacement of aging technology, equipment and systems.

SECTION 13. ISSUANCE OF DEBT.

Except as otherwise provided in Section 5, Snohomish County 911 shall not have the power to issue obligations or to incur debt. However, it is anticipated that Snohomish County 911 may require capital funding from time to time to support facilities, technology and equipment needs. Bonds, notes or other evidences of indebtedness may be issued from time to time by one or more Participating Agencies or by another issuer pursuant to a separate agreement between one or more Participating Agencies and Snohomish County 911 in order to provide capital financing for Snohomish County 911 on terms as agreed upon by the parties thereto. The security and sources of payment for any such debt will be determined at the time of issuance, which may include User Fees and/or capital contributions from the Principals. Any User Fees and/or capital contributions for such purposes shall be approved by Supermajority Vote of the Governing Board. Further, in the event that any Principal is obligated to make a capital contribution, such obligation shall be subject to approval by its legislative authority.

To the extent that any bonds or other debt is issued on a tax-exempt basis under Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"), the Participating Agencies agree to not (1) make any use of the proceeds from the sale of such bonds or other debt that will cause the bonds or other debt to be "arbitrage bonds" within the meaning of the Code, or (2) act or fail to act in a manner that will cause the bonds or other debt to be considered obligations not described in Section 103(a) of the Code.

Notwithstanding the foregoing, nothing in this Agreement shall be interpreted to amend or otherwise modify any terms or conditions of a separate agreement between a Participating Agency and Snohomish County (or other Participating Agency or Agencies) with respect to capital contributions, guarantees or the repayment of debt.

SECTION 14. CONVERSION OF STATUS OF PARTICIPATING AGENCIES; ADDITION OF NEW PRINCIPALS OR SUBSCRIBERS; PROVISION OF ADDITIONAL SERVICE TO PRINCIPALS.

a. As described in Sections 12.c and 12.f hereof, a Principal may be converted to Subscriber status for failure to approve its share of the budget or for nonpayment or delinquency in payment of User Fees. On the date of such conversion, said former Principal shall:

- i. lose its right to participate in a caucus for selecting a voting Governing Board member;
- ii. lose its right to receive a share of Snohomish County 911 assets upon dissolution of Snohomish County 911;
- iii. become subject to payment of User Fees in accordance with the then applicable User Fee formula for Subscribers; and
- iv. be bound by the terms of the applicable Subscriber service contract(s).

The conversion of a Principal to Subscriber shall not discharge or relieve any Principal of its outstanding obligations to Snohomish County 911.

b. A Principal may alternately elect to convert to Subscriber status effective the first day of the next budget period (whether Snohomish County 911 is operating under an annual or biennial budget) by giving notice of its intent to the Governing Board not less than nine (9) months in advance of such effective date. Such conversion shall be effective as proposed without further action of the Governing Board, barring any basis for terminating the Principal and action thereon by the Governing Board.

c. A governmental entity otherwise meeting the qualifications of a Principal in Section 3 hereof may be admitted as a Principal of Snohomish County 911 upon Supermajority Vote of the Governing Board as required under Section 6.j. Similarly, a Subscriber may apply to the Governing Board to be converted to Principal status. As a condition of becoming a Principal, whether by conversion or new admission, the Governing Board may require payment or other contributions or actions by the new Principal as the Governing Board may deem appropriate, and may set such start date for service as it deems appropriate, it being the intention of this provision that the addition of new Principals shall not cause the then-current Participants to incur additional cost. Upon such conversion or new admission, such new Principal shall execute this Agreement or agree in writing to the term of this Agreement in its capacity as Principal and shall thereafter be subject to all provisions of this Agreement applicable to Principals.

d. Notwithstanding anything to the contrary in this Agreement, an Associate Agency meeting the qualifications of a Principal may become a Principal effective the first day of the next budget year, without making any latecomer payment or contribution, upon giving notice of its intent to the Governing Board not less than nine (9) months in advance of such effective date. Such conversion shall be become effective on such date without further action of the Governing Board.

e. The determination of whether to accept new Subscribers shall be made by the Governing Board in a manner similar, and subject to such terms and conditions, as that for accepting new Principals, it being the intention that the addition of new Subscribers shall not cause pre-existing Participating Agencies to incur additional cost.

f. A Principal wishing to receive service from Snohomish County 911 for an operating department in addition to a department already served by Snohomish County 911 may make application to the Governing Board in the same manner as, and be subject to such conditions and approvals as the Governing Board may deem appropriate for, an entity (other than an Associate Agency) seeking admission as a new Principal.

SECTION 15. RETAINED POWERS OF PARTICIPATING AGENCIES.

Each Participating Agency shall retain the responsibility and authority for its operational departments and for such equipment and services as are required at its place of operation to interconnect to Snohomish County 911's operations. Interconnecting equipment and services necessary to the provision of authorized Snohomish County 911 services may be funded through Snohomish County 911's budget and operational programs.

SECTION 16. INVENTORY AND PROPERTY.

Equipment, vehicles and furnishings for Snohomish County 911's operation shall be acquired as provided by law. If any Participating Agency provides equipment or furnishings for Snohomish County 911's use, title to the same shall rest with the respective local entity unless that equipment or furnishing is acquired by Snohomish County 911. The Executive Director shall maintain and bi-annually update an inventory of equipment and furnishings owned by, leased or temporarily assigned to Snohomish County 911, and the values thereof. In event of dissolution or termination of Snohomish County 911, assigned or loaned items shall be returned to the lending entity and all other items or funds derived from the sale thereof shall be distributed to Principals as described in Section 20.

SECTION 17. WITHDRAWAL BY OR TERMINATION OF PRINCIPAL.

a. Any Principal may withdraw its membership and terminate its participation in this Agreement by providing written notice and serving that notice on the Governing Board on or before June 30 in any year. After providing appropriate notice as provided in this Section, that Principal's membership withdrawal shall become effective on the last day of the calendar year following the year in which the notice is given. A Principal that has given notice of its intent to terminate must meet with the Executive Director or his or her designee to develop a departure plan. The departure plan is intended to ensure an orderly separation of the Principal from New Agency and ensure minimal disruption in 911 Calls response for the public. The departure plan may include the transfer of funds and equipment

or other assets and must be approved by Simple Majority Vote of the Board. Notwithstanding anything herein to the contrary, Principals shall be prohibited from withdrawing their membership and terminating their participation in this Agreement during the Initial Term; provided, a Principal may give appropriate notice of its intent to withdraw pursuant to this Section during the Initial Term, and in such event that Principal's membership withdrawal shall become effective on the last day of the calendar year that coincides with the end of the Initial Term.

b. Notwithstanding the foregoing, a Principal may be terminated at any time by action of the Governing Board for delinquencies of at least six (6) months in payment of Assessments and interest per Section 12.f.

c. Time is of the essence in giving notice of termination and/or withdrawal.

d. A terminating and/or withdrawing Principal is deemed to forfeit any and all rights it may have to Snohomish County 911's personal or real property, or any other ownership in Snohomish County 911, unless otherwise provided by the Governing Board; provided further that this forfeit of rights shall not apply to personal property on loan to Snohomish County 911 from the terminating or withdrawing Principal.

e. The termination and/or withdrawal of a Principal shall not discharge or relieve any Principal of its outstanding obligations to Snohomish County 911.

f. A Governing Board Member representing a Principal that (i) has given notice of withdrawal, or (ii) has been terminated by vote of the Governing Board which termination is effective at a future date, shall be authorized to cast votes at the Governing Board only on budgets items to be implemented prior to the withdrawal or termination date.

SECTION 18. AMENDMENT OF AGREEMENT.

The following terms of this Agreement may only be amended in writing after receipt of the approval of the legislative authorities of all Principals:

- a. Expansion of the scope of services provided by the Snohomish County 911 beyond the scope of Section 4.
- b. The composition of the Governing Board and terms of office as provided in Sections 6.a and 6.d.
- c. Voting rights of Governing Board Members.
- d. Powers of the Governing Board.

- e. Hold harmless and indemnification requirements.
- f. Provisions regarding duration, termination or withdrawal.
- g. The conditions of this Section.

The parties to this Agreement acknowledge and agree that provisions in this Agreement that are not specifically identified in (a) through (g) above reflect the Principals' direction as to the initial operational and administrative policies and procedures to be implemented by the Governing Board. With the exception of the foregoing items that require affirmative approval of the legislative authorities of all Principals, the parties to this Agreement authorize the Governing Board to modify this Agreement from time to time in order to carry out the corporate purposes of Snohomish County 911. Any such modification shall be in writing and executed by the President of the Governing Board after providing not less than thirty (30) days' advance written notice to all Principals of such proposed modification, and upon approval of a Supermajority Vote of the Governing Board.

Nothing in this Section shall be construed to require legislative authority consent for the addition of a new Principal, conversion of an Associate Agency to a Principal, or agreement to serve an additional Subscriber.

SECTION 19. MERGER, CONSOLIDATION OR SALE OF ALL OR SUBSTANTIALLY ALL ASSETS.

Approval of the merger or consolidation of Snohomish County 911 with another entity, or the sale of all or substantially all assets of Snohomish County 911, shall require a Supermajority Vote of the Governing Board.

SECTION 20. TERMINATION OF AGREEMENT; DISSOLUTION.

a. Generally. This Agreement may be terminated upon the approval of a Supermajority Vote of the Governing Board. The termination shall be by direction of the Governing Board to wind up business by a date specified by the Governing Board, which date shall be at least one (1) year following the date of the vote to terminate. Upon the final termination date, this Agreement shall be fully terminated.

b. Distribution of Property on Termination of Agreement. Upon termination of this Agreement, all property acquired during the life of this Agreement remaining in ownership of Snohomish County 911 shall be disposed of in the following manner:

- i. Real or Personal Property. All real or personal property purchased pursuant to this Agreement and all unexpended funds or reserve funds, net of all outstanding Snohomish County 911 liabilities, shall be distributed to those

Principals still participating in the Snohomish County 911 on the day prior to the termination date and shall be apportioned between Principals based on the ratio that the average of each Principals' contributions to the operating budget over the preceding five (5) years bears to the total of all then remaining Principals' User Fees paid during such five-year period. The Governing Board shall have the discretion to allocate the real or personal property and funds as it deems appropriate, and the apportionment, determined consistent with the preceding sentence, need not be exact.

ii. Loaned Property. In the event of dissolution or termination of the Snohomish County 911, assigned or loaned assets shall be returned to the lending entity.

iii. Allocation of Liabilities. In the event outstanding liabilities of the Snohomish County 911 exceed the value of personal and real property and funds on hand, all Principals shall contribute to retirement of those liabilities in the same manner as which they would share in the distribution of properties and funds.

c. Notwithstanding the foregoing, this Agreement may not be terminated if to do so would abrogate or otherwise impair any outstanding obligations of the Snohomish County 911, unless provision is made for those obligations.

SECTION 21. DISPUTE RESOLUTION.

a. Whenever any dispute arises between a Principal or the Principals or between the Principals and the Snohomish County 911 (referred to collectively in this Section as the "parties") under this Agreement which is not resolved by routine meetings or communications, the parties agree to seek resolution of such dispute by the process described in this Section, which shall also be binding on Subscribers.

b. The parties shall seek in good faith to resolve any such dispute or concern by meeting, as soon as feasible. The meeting shall include the President of the Governing Board, the Executive Director, and a representative(s) of the Principal(s), if a Principal(s) is involved in the dispute, and/or a person designated by the Subscriber(s), if a Subscriber(s) is involved in the dispute.

c. If the parties do not come to an agreement on the dispute or concern, any party may request mediation through a process to be mutually agreed to in good faith between the parties within 30 days, which may include binding or nonbinding decisions or recommendations (whichever is mutually agreed to). The mediator(s) shall be mutually agreed upon and shall be skilled in the legal and business aspects of the subject matter of

this Agreement. The parties shall share equally the costs of mediation and assume their own costs.

SECTION 22. INSURANCE.

The Governing Board, Executive Director, and Technical Advisory Committees shall take such steps as are reasonably practicable to minimize the liability of the Participating Agencies, including but not limited to the utilization of sound business practice. The Governing Board shall determine which, if any, insurance policies or self-insurance programs for governmental entities authorized in the State of Washington may be reasonably and practicably acquired to cover liability exposures and other potential losses arising from the operations of the Snohomish County 911 and the activities of the parties pursuant to this Agreement (which may include Directors and Officers, Commercial General Liability, Auto, Workers' Compensation, Stop Gap/Employer's Liability, errors and omissions, crime/ fidelity insurance, CyberRisk, property damage or loss), and shall direct the acquisition of same.

SECTION 23. INDEMNIFICATION AND HOLD HARMLESS.

a. Each Principal shall defend, indemnify and hold other Principals, their officers, officials, employees, agents and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of that Principal's negligent acts or omissions in connection with the performance of its obligations under this Agreement, except to the extent the injuries or damages are caused solely by the acts of a Principal; provided, that if any such Claim is based on the concurrent negligence of more than one Principal, then the indemnifying party's obligation hereunder applies only to the extent of its negligence.

b. Each Principal shall defend, indemnify and hold the Snohomish County 911 and its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of that Principal's negligent acts or omissions in connection with the performance of its obligations under this Agreement, except to the extent the injuries and damages are caused solely by the acts of the Snohomish County 911; provided, that if any such Claim is based on the concurrent negligence of Snohomish County 911 and Principal, then the indemnifying party's obligation hereunder applies only to the extent of its negligence.

c. As provided in its Articles, the Snohomish County 911 shall defend, indemnify and hold each Principal its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of the Snohomish County 911's acts or omissions in connection with the

performance of its obligations under this Agreement, except to the extent the injuries and damages are caused solely by the acts of any Principal;; provided, that if any such Claim is based on the concurrent negligence of Snohomish County 911 and a Principal, then the indemnifying party's obligation hereunder applies only to the extent of its negligence.

d. The Snohomish County 911 will hold harmless, indemnify and defend its officers, officials, employees and volunteers from any and all legal liability, claims or lawsuits of any kind for injuries, damages, losses of any kind occurring to another, including attorney fees, which may arise out of the good faith performance of their duties to the Snohomish County 911 and performed in the scope of their employment or service to the Snohomish County 911, except to the extent the injuries, losses and/or damages are caused by the intentional and knowing wrongful acts of any of the Snohomish County 911's officers, officials, employees or volunteers.

e. Subscribers shall be required to agree to indemnify and hold harmless each Principal and the Snohomish County 911, their officers, officials, employees and volunteers from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of Subscriber's negligent acts or omissions in connection with the receipt of services from Snohomish County 911. To such degree as the Governing Board determines to be reasonable, appropriate, and consistent with applicable law and to be in the best interests of Snohomish County 911, Snohomish County 911 may also indemnify and hold harmless Subscribers.

f. In the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of a party hereto and the Snohomish County 911, its officers, officials, employees, and volunteers, the party's liability hereunder shall be only to the extent of the party's negligence. It is further specifically and expressly understood that the indemnification provided in this Section constitutes the party's waiver of immunity under Industrial Insurance Title 51 RCW, solely for the purpose of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this Section shall survive the expiration or termination of this Agreement.

g. Each party shall give the other parties proper notice as provided herein of any claim or suit coming within the purview of these indemnities. Termination of this Agreement, a Principal's withdrawal from the Snohomish County 911, or a Principal's conversion to Subscriber status (collectively for purposes of this subparagraph "Termination"), shall not affect the continuing obligations of each of the parties as indemnitors hereunder with respect to those indemnities and which shall have occurred prior to such Termination.

SECTION 24. INTERGOVERNMENTAL COOPERATION.

The Snohomish County 911 shall cooperate with local, state and federal governmental agencies in order to maximize the utilization of any grant funds for equipment and operations and to enhance the effectiveness of the Snohomish County 911's operations and minimize costs of service delivery.

SECTION 25. NOTICE.

Notices required to be given to Snohomish County 911 under the terms of this Agreement shall be directed to the following unless all Principals are otherwise notified in writing:

President of the Governing Board and Executive Director, Snohomish County 911
c/o Snohomish County 911
1121 S.E. Everett Mall Way, Suite 200
Everett, WA 98208

Notices to Principals, Subscribers, Associate Agencies, Governing Board Members or Representatives required hereunder may be given by mail, overnight delivery, facsimile or email, or personal delivery. Each Principal shall provide the President of the Governing Board written notice of the address for providing notice to said Principal. Any Principal wishing to change its mail or email address shall promptly notify the President of the Governing Board. Notice or other written communication shall be deemed to be delivered at the time when the same is postmarked in the mail or overnight delivery services, sent by facsimile or email (with confirmation of transmission), or received by personal delivery.

SECTION 26. COMPLIANCE WITH LAWS.

During the term of this Agreement, the parties hereto agree to comply with all federal, State, and local laws as necessary to carry out the terms of this Agreement. Further, to the extent that any Emergency Communication Services and/or Additional Services involve the retention, security, confidentiality or other handling of certain "protected" health information under the federal Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and its implementing regulations thereunder by the U.S. Department of Health and Human Services and other applicable laws including chapter 70.02 RCW, the Washington Uniform Health Care Information Act, as amended, the parties agree to comply with such laws and execute documents as necessary to implement the requirements under such laws.

SECTION 27. VENUE.

The venue for any action related to this Agreement shall be in the Superior Court in and for Snohomish County, Washington at Everett, Washington, or if applicable, in Federal District Court, Western District of Washington.

SECTION 28. NO THIRD PARTY BENEFICIARIES.

There are no third-party beneficiaries to this Agreement. No person or entity other than a party to this Agreement shall have any rights hereunder or any authority to enforce its provisions, and any such rights or enforcement must be consistent with and subject to the terms of this Agreement. In addition to the foregoing, nothing in this Agreement is intended to create a special relationship or other basis for third party liability.

SECTION 29. SEVERABILITY.

The invalidity or any clause, sentence, paragraph, subdivision, section or portion of this Agreement shall not affect the validity of the remainder of this Agreement.

SECTION 30. RATIFICATION.

All prior acts taken by the Principals and Snohomish County 911 consistent with this Agreement are hereby ratified and confirmed.

SECTION 31. EXECUTION, COUNTERPARTS, AMENDMENT AND RESTATEMENT OF ORIGINAL AGREEMENT, AND EFFECTIVE DATE.

The Original Agreement was executed on behalf of each Principal by its duly authorized representative following approval of the Original Agreement by motion, resolution or ordinance of its legislative authority. Pursuant to the terms of the Original Agreement and except for certain amendments as provided in Section 18 of the Original Agreement, the Original Agreement may be amended from time to time by Supermajority Vote of the Governing Board of Snohomish County 911 without further approval of legislative authorities of the Principals.

Pursuant to Section 4, Section 6.j and Section 18 of the Original Agreement, after giving 30 days' notice to each Principal as required by Section 18 of the Original Agreement, the Governing Board of Snohomish County 911, by Supermajority Vote of its Principals, authorized the amendment and restatement of the Original Agreement by the execution and delivery of this Agreement.

This Agreement shall be deemed adopted and effective as of ~~April 21 XXXX XX, 2022~~ June 20, 2024, and as of such date, this Agreement shall control the operations and governance

of Snohomish County 911. This Agreement shall be filed and/or posted as required by chapter 39.34 RCW.

This Agreement shall be executed by the President of the Governing Board, and attested to by the Secretary of the Governing Board.

IN WITNESS WHEREOF, this Agreement shall be effective as of the date set forth above.

Snohomish County 911

By: _____
Jon Nehring
Board President

Attest:

By: _____
Terry Peterson
Board Secretary

Approved as to Form:

By: _____
Attorney for Snohomish County 911

EXHIBIT A

Process for Selecting Governing Board Members and Alternates

~~Governing Board Members shall be selected as soon as practicable, not no later than sixty (60) days following the ratification of changes to Exhibit A, through the process described below. Initial terms for Board Members shall run through 2026 and Beginning beginning in 20222026,~~ Governing Board Members are selected every two (2) years in April, through the process described below.

If not defined in this **Exhibit A**, capitalized terms have the meaning stated in the Agreement.

As used in this **Exhibit A**:

- **Population Served** means the residential population of all territory Directly Served by a Principal Police Agency or Fire Agency, according to the most recent annual report issued by the State Office of Financial Management each year determining the population of each jurisdiction.
- **Administration and Technology Cost Center** means all costs allocated to this cost center that are not otherwise attributed to another cost center as defined in Exhibit B.

Step 1. Police Agencies are divided into four (4) caucuses

- a. Rank each Police Agency by ~~Population Served~~ the pro rata share of the Administration and Technology Cost Center for each Police Agency from smallest to largest, *provided, however*, that to avoid double counting, Population Served shall be based on the population for which the Police Agency has general policing responsibilities; contracts for special services (such as bomb squad or SWAT responses only) are not included in the calculation of Population Served.
- b. Snohomish County shall be its own caucus (until and unless it is no longer the largest Police Agency in terms of ~~Population Served~~ pro rata share of the Administration and Technology Cost Center, in which case all four caucuses shall be determined as per Subsection c below).
- c. The remaining Police Agencies shall be divided into three roughly equal caucuses based on ~~Population Served~~ pro rata share of the Administration and Technology Cost Center, starting from the smallest Police Agency and working up to agencies serving more population. In deciding where to divide caucuses, the following rules shall apply:

- i. ~~No~~ Police Agency shall be divided into two caucuses.
- ii. Caucuses with the smallest agencies (the two caucuses with three Governing Board Member seats, referred to as Small and Medium Police Agencies on the Police Agencies Table below) shall be sized by rounding up (exceeding the ~~population target~~pro rata share target to the extent necessary to completely include the ~~target population~~pro rata share target and not divide any Police Agency between caucuses), and the larger Police Agency caucus (two Governing Board Member seats, referred to as Next Largest Police Agencies in the Police Agencies Table below) shall be rounded down.

Step 2. Fire Agencies are divided into three (3) caucuses

- a. Rank each Fire Agency by **Population Served**, from the smallest to the largest, *provided, however*, that to avoid double counting, Population Served shall be based on fire suppression responsibility; contracts for limited services (such as BLS/ALS response/transport) are not included in the calculation of Population Served.
- b. Divide the Fire Agencies into three (3) caucuses based on whether they are small, medium or large agency, defined as follows:
 - i. A Large Fire Agency is defined as an agency serving 14% or more of the total Population Served by all Fire Agencies.
 - ii. A Medium Fire Agency is defined as an agency serving more than 3% and less than 14% of the total Population Served by all Fire Agencies.
 - iii. A Small Fire Agencies is defined as an agency serving 3% or less of the total Population Served by all Fire Agencies.

Step 3. Each Caucus selects Board Members

- a. In April, designated representatives from each Principal in each Police Agency caucus and each Fire Agency caucus shall meet together and select Governing Board Members to represent them on the Governing Board for the next two-year term. Caucuses may determine their own rules for nominating and selecting Governing Board Members, provided that the following rules shall apply:
 - i. Representatives to the caucus shall be designated by the legislative body of the Principal they represent (or by such other person as local codes may require). Designated representatives must be qualified to serve as a Governing Board Member.

- ii. An individual need not attend the caucus in order to be selected as a Governing Board Member, so long as the person otherwise meet the qualifications of a Governing Board Member.
- iii. Each Principal within a caucus shall have an equal vote in selecting each Governing Board Member.
- iv. Any Principal who has designated more than one representative to the caucus, and is unable to unanimously decide where to place their vote, at the time the vote is called, shall forfeit their vote.
- v. Voting by proxy will not be allowed.
- vi. No Principal may have an elected official or staff member hold more than one (1) Governing Board seat in a single caucus unless there are more seats than Principals in the caucus.
- vii. The Secretary shall record the votes of the caucus. Each caucus shall submit a written statement to the Secretary of Snohomish County 911, signed by not less than half of the caucus' representatives participating in the meeting, confirming the individuals to whom the caucus's Board seats are to be allocated for the next term of office. This record shall be included in the next regularly scheduled board meeting packet.

~~b. Designated representatives from each Associate Agency and each Single-Service Principal shall also form a caucus to select a single non-voting Board Member. Representatives to the caucus shall be designated in the same manner as described in Step 3.a.i, one from each Associate Agency and each Single-Service Principal. The caucus rules described in Step 3.a apply, as do rules for selecting an alternate as described in Step 4. In no event shall the Governing Board Member appointed by this caucus be from an agency that also has a voting Governing Board Member elected for the same board term.~~

e.b. The number of Governing Board Members to be selected by each caucus shall be as follows:

Police Agencies (10 Board Members)

Caucus 1: Largest Agencies (Currently Snohomish County is the only member)	2 Governing Board Members, one of which must be the County Sheriff or an assistant or deputy sheriff directly reporting to the Sheriff – unless or until the County is no longer the Largest Policy Agency (in terms of Population Served), in which case the two board members shall be selected as per Caucus 2.
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Caucus 2: Next Largest Police Agencies	2 Governing Board Members, of which one must be operational staff and one must be an elected official
Caucus 3: Medium Police Agencies	3 Governing Board Members, of which one must be an operational staff and one must be an elected official
Caucus 4: Small Police Agencies	3 Governing Board Members, of which one must be an operational staff and one of must be an elected official

Fire Agencies (5 Board Members)

Caucus 1: Large Fire/EMS Agencies	3 Governing Board Members
Caucus 2: Medium Fire/EMS Agencies	1 Governing Board Member
Caucus 3: Small Fire/EMS agencies	1 Governing Board Member

~~**Associate Agencies and Single-Service Principals (1 non-voting Governing Board Member)**~~

1 Caucus	1 non-voting Board Member
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Step 4. Each Caucus Selects a Slate of Designated Alternates, in Priority Order.

- a. Each caucus shall select a slate of designated alternates in a number equal to the number of Governing Board seats allocated to that caucus.
- b. Each caucus shall prioritize its alternates to determine the order in which the alternates are called upon to participate at a Governing Board meeting in the event of an absence of any Governing Board member representing the caucus.

Caucuses may determine their own rules for nominating and selecting Board Alternates, provided that the rules set forth in Step 3.a for selecting of Board Members shall apply.

Vacancies

Any vacancies shall be promptly filled by the appointing caucus, which shall meet either in person or telephonically to select a replacement Board Member and/or Alternate to serve

the remainder of the vacant position's unexpired term. Such selection process shall be subject to the rules outlined in **Step 3**.

EXHIBIT B

Principal Assessment Formula

Assessments are calculated and charged separately for each Emergency Communications Service provided for each Principal that has elected to receive such service. A Principal that has elected to receive both Police and Fire/EMS Emergency Communications Services will pay one Assessment for service to its Police agency and one Assessment for service to its Fire/EMS agency. A Principal that has elected to receive only police **or** Fire/EMS Emergency Communications Services from Snohomish County 911 only pays an Assessment for the service so received.

Capitalized terms used in **Exhibit B** not defined in this **Exhibit B** have the meaning set forth in the body of the Interlocal Agreement.

Description of the formula to derive Assessments for individual Principals.

Step 1: Divide the Net Adopted Budget into four cost pools:

- **Administration ~~,and Technology, and Wireless Technology~~**
- **Call Takers**
- **Police Dispatch**
- **Fire Dispatch**

The costs allocable to each cost pool are further defined below (see “Definitions”)

Step 2: Apply Revenues to cost pools according to the following guidelines:

- E-911 Tax Revenues will first be applied to offset all costs associated with the **Call Takers** cost pool. Any E-911 Tax Revenues over and above the amount necessary to fund all costs in the **Call Takers** cost pool will be applied to fund permissible costs for such revenues within the **Administration, Technology, and Wireless Technology** cost pool.
- Emergency Communications and Facility Tax Revenues will be applied to fund permissible costs for such revenues within the Administration, Technology, and Wireless Technology cost pool. Revenues that exceed the Administration, Technology, and Wireless Technology cost pool will be applied to member assessments using the formula assigned to this cost pool.
- The portion of Subscriber Contract revenues attributable to all Emergency Communications Services *except* revenues attributable to the Wireless Technology cost pool will be applied to the **Police Dispatch** and/or **Fire Dispatch** cost pool, based on the services billed to the Subscriber. For example, revenues from a Subscriber contract for Emergency Communications Services with the Stillaguamish Tribe to service its Police Agency will be applied to reduce the size of the Police Dispatch cost pool, except for any increment of such revenue charged for Wireless Technology cost pool items.

- The portion of any Subscriber Contract revenues attributable to Radio System services will be applied to the Administration, Technology, and Wireless Technology cost pool, including but not limited to any revenues attributable to cell tower leases and other non-Assessment revenue attributable to the Radio System.
- Additional Services revenues will be applied to the Administration and Technology, Police Dispatch, Fire Dispatch, and/or Wireless Technology cost pool, based upon where the costs of those services are allocated.

Step 3: Divide the Administration and Technology, Call Taker, Police Dispatch and Fire Dispatch cost pools between Police Agencies and Fire Agencies:

- Amounts in the **Administration and Technology** cost pool will be divided based on the ratio of dispatch workstations assigned to each service (initially, 8 police dispatch stations and 5 fire stations)
 - Police 62%
 - Fire 38%

If the Board approves deployment of an additional dispatch work station to serve Police or Fire Agencies, this ratio will automatically change (the change is not considered a formula change requiring Governing Board approval).

- Amounts in the **Call Taker** cost pool will be divided based on a ratio that reflects an assessment of actual time spent by call takers processing each type of call:
 - Police 75%
 - Fire 25%

A change in this ratio requires Supermajority Vote of the Governing Board.

- Calculate a **Cost per Console** by dividing total Police Dispatch and Fire Dispatch Costs by the total number of dispatch stations.
- Amounts in the **Police Dispatch** cost pool are allocated to Police Agencies and are further separated out on a **Cost-per-Console** basis as between Shared Dispatch Station costs and Dedicated Dispatch Station costs. (In 2017, of the 8 Initial Police Dispatch stations, 5 were shared and 3 were dedicated—1 to Marysville Police, and 2 to Everett Police).
- Amounts in the **Fire Dispatch** cost pool are allocated to Fire Agencies and are further separated out on a **Cost-per-Console** basis as between Shared Dispatch Station costs and Dedicated Dispatch Station costs (In 2017, there were 5 Shared Dispatch Stations in the Fire Dispatch cost pool and no Dedicated Dispatch Stations).

Step 4: Allocate costs to individual Principals, calculating Fire and Police Agency assessments separately as follows:

- **Police Agency Principal Assessments:**

1. Calculate the sum of costs allocated to all Police Agencies in the **Administration and Technology** Cost pool plus the **Call Taker** cost pool, and *subtract* Police Agency Subscriber contract revenues. Allocate the resulting total amount between all Police Agency Principals based on the **Shared Cost Allocation Calculation**. The total Police Agency Principal Assessment for any individual Principal is this amount *plus* the individual dispatch cost allocation derived from *either* item 2 or 3 below as applicable to the individual Principal:
2. **For Principal Police Agencies assigned to Shared Police Dispatch stations:** Each such Principal is allocated a shared of all Shared Police Dispatch Station costs based on the **Shared Cost Allocation Calculation**.
3. **For Principal Police Agencies with Dedicated Police Dispatch stations:** Each such Principal is allocated a cost equivalent to the **Cost per Console** multiplied by the number of dedicated Police Dispatch stations for which they have contracted.

- **Fire Agency Principal Assessments:**

1. Calculate the sum of costs allocated to all Fire Agencies in the **Administration and Technology** Cost pool plus the **Call Taker** cost pool, and *subtract* Fire Agency Subscriber contract revenues. Allocate the resulting total amount between all Fire Agency Principals based on the **Shared Cost Allocation Calculation**. The total Fire Agency Principal Assessment for any individual Principal is this amount *plus* the individual dispatch cost allocation derived from *either* item 2 or 3 below as applicable to the individual Principal.
2. **For Principal Fire Agencies assigned to Shared Fire Dispatch stations:** Each such Principal is allocated a shared of all Shared Fire Dispatch Station costs based on the **Shared Cost Allocation Calculation**.
3. **For Principal Fire Agencies with Dedicated Fire Dispatch stations:** Each such Principal is allocated a cost equivalent to the **Cost per Console** multiplied by the number of dedicated Fire Dispatch stations for which they have contracted.

- **Shared Cost Allocation Calculation:**

Take the total sum to be allocated and divide it up based on three different factors:

1. 54% of total costs are allocated based on the percentage share of a Principal's Calls for Service as compared to total Calls for Service of all such agencies (police or fire—including Principals and Subscribers). Calls for Service shall be calculated as an annual average based on the most recent 8 calendar quarters (see definition of Call Calculation Period).
2. 23% of costs are allocated based on the percentage share of a Principal's Assessed Value as compared to the total Assessed Value of all such agencies (police or fire, Principals and Subscribers).
3. 23% of costs are allocated based on the percentage share of a Principal's Population Served as compared to the total Population of all such agencies (police or fire, Principals and Subscribers).

Principals who were "SERS Phase II" agencies and have a contract with Snohomish County whereby the Principals remit operations and maintenance expenses for SERS to the County to be passed through to SERS will continue to pay operation and maintenance expense of the Radio System under such existing agreements until such agreements are modified to permit direct payment of these charges, or such until such agreements expire, whichever is first.

DEFINITIONS

Fire Agency or Fire Agencies: unless expressly noted otherwise, in this Exhibit these terms include both Principals and Subscribers Directly Providing fire and medical services that are Directly Served by Snohomish County 911.

Police Agency or Police Agencies: unless expressly noted otherwise, in this Exhibit these terms include both Principals and Subscribers Directly Providing police services that are Directly Served by Snohomish County 911.

Cost-Per-Console Total labor costs to staff all police and fire dispatch consoles divided by the number of consoles.

Net Adopted Budget means the budget approved by the Governing Board after action by all individual Principals, applicable in the time period for which the **Assessment** is payable, *less Other Revenues*.

Other Revenues mean revenues received by Snohomish County 911 from sources other than User Fees, E-911 tax revenues and Additional Services, including without limitation Associate Agency fees, other miscellaneous revenues, grants, or awards that may be available from time to time to offset the operating and capital costs of Snohomish County 911.

Administration and Technology, Technology and Wireless Technology Costs include all costs associated with providing the supervision, management, facilities costs, insurance, reserve contributions, etc., of running the public safety dispatch center and technologies including wireless technologies, and all other expenditures in the Net Adopted Budget not included in the definition of Call Taker Costs and Dispatch Costs.

Call Taker Costs include all **labor costs** associated with the prescribed number of operational staff assigned to staff the call taking function.

Police Dispatch Costs include all **labor costs** associated with the prescribed number of operational staff assigned to all dispatch workstations designated for serving Police Agencies.

Fire Dispatch Costs include all labor costs associated with the prescribed number of operational staff assigned to all dispatch workstations designated for serving Fire Agencies.

Shared Dispatch Stations are dispatch stations that not dedicated by agreement (as opposed to workload allocation) to serve a single Principal or Subscriber.

Dedicated Dispatch Stations are dispatch stations that are dedicated by agreement to serve a single Principal or Subscriber.

Labor Costs are direct costs of salary and benefits.

E-911 tax revenues mean revenues received by Snohomish County 911 from Snohomish County pursuant to State law.

Calls for Service are defined on Appendix B-1, *provided* that until Snohomish County 911 has been in operation for more than three years, the calculation of the number of **Calls for Service** shall be determined in whole or in part (to the extent necessary to determine the two-year average number of calls for service) based on the number of **Calls for Service** by each **Charged Operation** as reported by the records of the dispatch agency previously serving each **Charged Operation**, and consistent with the definition of **Calls for Service** in **Appendix B-1**.

Charged Operation refers to an individual Principal's fire/EMS agency/operation, being charged under the **Assessment** formula.

The **Call Calculation Period** is defined as the first calendar quarter of the preceding budget year, and the 7 calendar quarters preceding that. (For example, in 2019, the Call Calculation Period be the first quarter of 2018, plus the preceding 7 calendar quarters—all of 2017, and the last three quarters of 2016).

Population Served has the meaning set forth in **Exhibit A**.

Assessed Value is the **Assessed Value** of taxable real property in an individual Principal or Subscriber's or Snohomish County 911 **Service Territory** for the **Charged Operation** (as applicable) for the most recently available tax year, as published by the State Office of Financial Management or Snohomish County Assessor.

“**Service Area**” means the geographic area of all territory Directly Served by a Principal Police Agency or Fire Agency, with the County's Service Area excluding incorporated areas that are Directly Served by another Police Agency.

Appendix B-1 Definition of “Calls for Service”

The purpose of this Exhibit is to define Calls for Service for purposes of billing/funding calculations.

Snohomish County 911 will bill each Principal based on the User Fee formula, which incorporates consideration of Calls for Service as defined in this Exhibit.

Section 1. Call for Service Defined: Snohomish County 911 defines a Call for Service for workload analysis and User Fee calculation as any request for service or unit initiated activity resulting in creation of a Computer Aided Dispatch System (CAD) incident that requires oversight by or interaction with Snohomish County 911 personnel, with the exception of the following:

- a. Any **mutual aid incident** where another Snohomish County 911 Principal within the same classification (police/fire/medic) is dispatched as the primary responding agency. *For example*, a police department that responds into another police department’s jurisdiction to provide assistance does not constitute a Call for Service charged to the mutual aid responder. However, an incident involving both police and fire/EMS would result in a Call for Service for both classifications. Similarly, any mutual aid request dispatched to a location outside the Snohomish County 911 service area shall not constitute a Call for Service.
- b. Any incident that is a **duplicate** of another Call for Service, or **associated** with another Call for Service. *For example*, multiple calls about a single brush fire incident will result in only one Call for Service for the fire/EMS responder.
- c. Any incident that is **cancelled** by Snohomish County 911 personnel due to an error or similar internal reasons. *This does not include “cleared incidents”*, which are incidents that are cancelled when the requesting party calls back to cancel the response after the incident has been entered into CAD.
- d. Any **informational broadcast** including but not limited to CAD entries type codes of NOTICE, NOTICEP & INFO.
- e. Any **informational incident** used for tracking non police or Fire/EMS activity created by dispatchers solely for the purpose of assisting the dispatcher in tracking such activity, *for example*, utility call-outs.

Section 2: Assignment of CFS: As a general rule, CAD incidents are assigned to a Principal when the incident occurs within its authorized dispatch area (geo-verified location) and service discipline (Police/Fire) with the following exceptions:

- a. **Transit, Fire Marshall, Narcotics Task Force:** these incidents are assigned to the responsible countywide agency regardless of location.

b. **Traffic Stops:** assigned to the initiating agency.

c. **Non-geo verified incidents, in County:** assigned to initiating agency.

If there are significant anomalies in the manner calls have been measured by SNOCOM and SNOFAC, those anomalies shall be adjusted in a manner determined reasonable by the Governing Board (Supermajority Vote item) in order to develop a fair means for determining the number of calls across all agencies.

EXHIBIT C

Principals and Associate Agencies of Snohomish County 911

PRINCIPALS:

SNOHOMISH COUNTY
CITY OF ARLINGTON
CITY OF BRIER
CITY OF EDMONDS
CITY OF EVERETT
CITY OF LAKE STEVENS
CITY OF LYNNWOOD
CITY OF MARYSVILLE
CITY OF MILL CREEK
CITY OF MONROE
CITY OF MOUNTLAKE TERRACE
CITY OF MUKILTEO
CITY OF WOODWAY
MARYSVILLE FIRE DISTRICT
NORTH COUNTY REGIONAL FIRE AUTHORITY
SNOHOMISH REGIONAL FIRE AND RESCUE
SNOHOMISH COUNTY FIRE DISTRICT NO. 4
SNOHOMISH COUNTY FIRE DISTRICT NO. 5
SNOHOMISH COUNTY FIRE DISTRICT NO. 15
SNOHOMISH COUNTY FIRE DISTRICT NO. 16
SNOHOMISH COUNTY FIRE DISTRICT NO. 17
SNOHOMISH COUNTY FIRE DISTRICT NO. 19
SNOHOMISH COUNTY FIRE DISTRICT NO. 21
SNOHOMISH COUNTY FIRE DISTRICT NO. 22
~~SNOHOMISH COUNTY FIRE DISTRICT NO. 23~~
SNOHOMISH COUNTY FIRE DISTRICT NO. 24
SNOHOMISH COUNTY FIRE DISTRICT NO. 25
SNOHOMISH COUNTY FIRE DISTRICT NO. 26
SNOHOMISH COUNTY FIRE DISTRICT NO. 27
SNOHOMISH COUNTY FIRE DISTRICT NO. 28

ASSOCIATE AGENCIES:
CITY OF DARRINGTON
CITY OF GOLD BAR
CITY OF GRANITE FALLS
CITY OF SNOHOMISH
CITY OF STANWOOD
CITY OF SULTAN